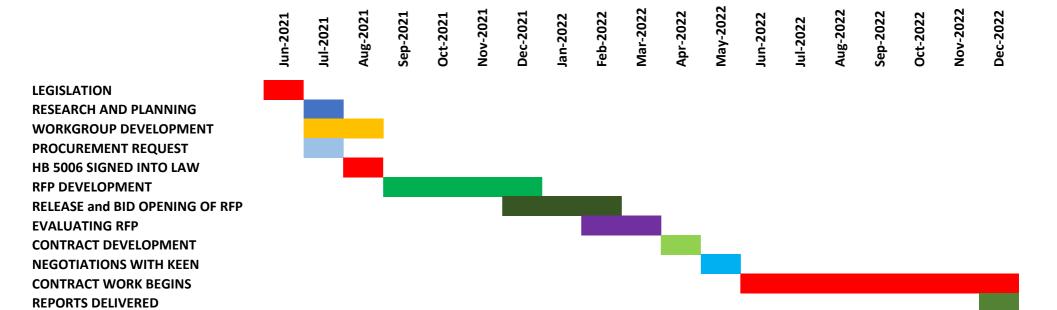
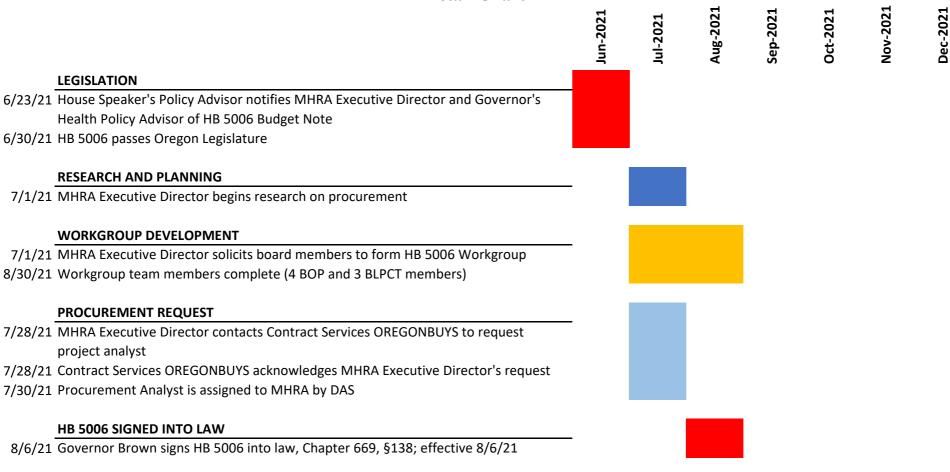
HB 5006: MHRA Diversity Study Project High-Level Chart





Detan Chart			-	_		6 !	7
	202	2021	202	202	:022	2022	202
	Sep-2021	Oct-2021	Nov-2021	Dec-2021	Jan-2022	Feb-2022	Mar-2022
RFP DEVELOPMENT	U ,		_	_	7	_	_
9/7/21 First Workgroup meeting: discuss HB 5006 overview, procurement, & board member							
roles							
9/14/21 Second Workgroup meeting: discuss confidentiality requirements, RFP process, &							
scope							
9/28/21 Third Workgroup meeting: work on developing scope of work for RFP							
10/5/21 Fourth Workgroup meeting: work on developing scope of work for RFP							
10/12/21 Fifth Workgroup meeting: work on developing scope of work for RFP							
10/22/21 MHRA Executive Director Insurance Risk Assessment for RFP discussion with							
Procurement Analyst							
11/9/21 Sixth Workgroup meeting: develop scope of work for RFP & vendor selection criteria							
11/10/21 MHRA Executive Director contacts Governor's Health Policy Advisor requesting							
direction on confidentiality issue							
11/22/21 Receive directive from Governor's Health Policy Advisor on confidentiality issue							
12/2/21 Meeting with MHRA and DOJ to discuss confidentiality concerns							
12/2/21 MHRA and DOJ working on RFP language							
12/7/21 Seventh Workgroup meeting: finalize scope of work for RFP and screening criteria							
12/7/21 RFP sent to DOJ for legal sufficiency review							
RELEASE and BID OPENING OF RFP							
12/10/21 RFP release (S-DASOBO-00001451); scheduled to close 1/18/22							
12/17/21 RFP protest period ends- DAS Procurement Analyst reports there are no protests							
1/3/22 Meet with DAS Procurement Analyst about possibly extending solicitiation period							
1/12/22 RFP extended by two weeks in OregonBuys							
1/20/22 MHRA, DAS Procurement Analyst, and DOJ meet to discuss evaluation mechanics /							
team							
1/28/22 MHRA, DAS Procurement Analyst, and DOJ meet to discuss possible second extension							
2/2/22 RFP closes; DAS Procurement Analyst begins proposal submission review							

	Feb-2022	Mar-2022	Apr-2022	May-2022	Jun-2022	Jul-2022	Jul-2022
EVALUATING RFP							
2/11/22 Eighth Workgroup meeting: pre-evaluation discussion for RFP submissions; COI forms							
3/1/22 Ninth Workgroup meeting: Begin evaluating RFP submissions							
3/15/22 Tenth Workgroup meeting: Finish evaluating RFP submissions; agree to move							
forward with Keen							
CONTRACT DEVELOPMENT							
4/5/22 MHRA/DAS/DOJ working on draft contract							
4/21/22 Review draft contract language							
4/25/22 DOJ final review of draft contract for legal sufficiency (OK'd)							
NEGOTIATIONS WITH KEEN							
5/2/22 MHRA receives request from Keen for contract language changes							
5/2/22 Schedule internal meeting to discuss contract changes ahead of negotiations set for 5/5/22							
5/6/22 MHRA and Procurement Analyst discuss some language changes to contract							
5/10/22 Negotiation meeting with MHRA and Keen							
5/19/22 MHRA Executive Director executes contract with Keen Independent Research, LLC							

Detail Chart							
	022	22	.022	022	022	:022	022
	Jun-2022	Jul-2022	Aug-2022	Sep-2022	Oct-2022	Nov-2022	Dec-2022
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CONTRACT WORK BEGINS							
6/7/22 Kick-off meeting, Keen/MHRA							
6/8/22 Review draft fact sheet and letter of support drafts from Keen							
6/14/22 Review study webpage created by Keen for project							
6/15/22 MHRA meeting with Keen to discuss licensing/compliance procedures and licensee data							
6/16/22 Send requests for support letters to professional associations per Keen request							
6/16/22 Request data report queries from database system contractor per Keen request							
6/16/22 Request workforce data from OHA per Keen request							
6/17/22 MHRA staff meet with Board members to discuss data questions from Keen							
6/22/22 Compile and send to Keen all board/agency policies/procedures							
6/28/22 MHRA meeting with Keen to discuss progress and need for demographic data							
7/6/22 Receive database report from contractor; compile & send add'l demographic data to Keen							
7/8/22 Review/test virtual workshop questions and online forum from Keen; provide feedback							
7/11/22 MHRA meeting with Keen to discuss sending study invitation email to stakeholders (sent)							
7/20/22 Send survey reminder message to licensees and applicants							
7/25/22 MHRA check-in meeting with Keen							
8/8/22 Receive, review, and send workforce data finally received from OHA to Keen							
8/23/22 MHRA Policy Advisor meeting with Keen to answer follow-up questions and send info							
8/31/22 Receive draft Appendix A from Keen; review and send feedback							
9/13/22 MHRA check-in meeting with Keen							
9/19/22 Receive draft Appendices B and C from Keen; review and send feedback							

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	202	:022	.202	202	202	-202	.202
	Jun-2022	Jul-2022	Aug-2022	Sep-2022	Oct-2022	Nov-2022	Dec-2022
CONTRACT WORK, Cont.	'	•		<u> </u>		<u> </u>	_
9/20/22 Compile and send additional data to Keen re disciplinary cost assessment							
9/26/22 Receive draft Appendices D and E from Keen; review and send feedback							
9/27/22 Receive draft Appendices F to I from Keen; review and send feedback							
9/28/22 MHRA meeting with Keen to discuss draft appendices and BLPCT clinical supervision							
regs							
9/30/22 MHRA requests and receives advice from DOJ on Keen contract amendment							
10/3/22 MHRA Policy Advisor works with Procurement Analyst to initiate contract							
amendment							
10/4/22 Receive draft Appendix J from Keen; review and send feedback							
10/4/22 Compile and send to Keen board member demographic stats since 2015							
10/5/22 Finalize and execute Keen contract amendment with Procurement Analyst							
10/6/22 MHRA Policy Advisor meeting with Keen to discuss BLPCT presentation; provide info							
10/24/22 Receive from Keen and review draft Supervised Clinical Experience Topical Analysis							
11/15/22 Send final feedback to Keen on all revised draft Appendices							
11/16/22 MHRA check-in meeting with Keen							
11/22/22 Provide additional data to Keen as requested							
12/2/22 Receive final draft report from Keen							
12/6/22 Send MHRA staff feedback on final draft report to Keen							
12/6/22 MHRA check-in meeting with Keen							
12/8/22 BOP and BLPCT meet to review final draft report from Keen and provide feedback							
12/19/22 Keen delivers final Diversity Study report and recommendations to MHRA							
12/19/22 MHRA completes draft written report on Keen's Diversity Study							
12/20/22 MHRA staff meet with BOP leadership to discuss draft written report							
12/22/22 MHRA staff meet with BLPCT leadership to discuss draft written report							
12/28/22 MHRA written report finalized; Diversity Plan & Written Report posted to Board							
websites.							

-2022	2022	;-2022	-2022	-2022	-2022	-2022
监	<u></u>	Aug-	Sep.	Oct-	No.	Dec-2(

REPORTS DELIVERED TO LEGISLATURE AND GOV. ELECT TRANSITION TEAM AHEAD OF SCHEDULE

12/28/22 MHRA delivers Diversity Plan & Written Report to Gov. Elect Transition Team

12/28/22 MHRA delivers Diversity Plan & Written Report to House Interim Committee on Behavioral Health and Senate Interim Committee on Human Services, Mental Health and Recovery

