

Oregon Board of Naturopathic Medicine
800 NE Oregon St., Suite 407
Portland, OR 97232
(971) 673-0193

Alternate Testing Site Application

Instructions for the
Oregon Board of Naturopathic Medicine
FORMULARY AND JURISPRUDENCE EXAMINATIONS

APPLICATION

Applicant must be registered with the Oregon Board of Naturopathic Medicine (OBNM) to take the Oregon Formulary and Jurisprudence exams. The examination application can be downloaded from the OBNM web site, or mailed by calling the OBNM office.

FAXED Applications will not be accepted.

DEADLINES

Examination application and Alternate Site application must be complete, received in the OBNM office with the appropriate fees and postmarked no later than the following dates:

Application to sit for the Oregon state examination: April 10, 2017
Alternate site application: April 10, 2017

OBNM is not responsible for applications not received in accordance with these deadlines.
Faxed applications cannot be accepted.

FEES

Examination fee: \$150 must accompany the exam application
Background check: \$ 50 must accompany the fingerprint card
**Alternate site fee: \$ 40* for locations in the USA
 \$ 45 for locations in Canada

If exam is being proctor in other foreign locations, contact the Board office for the appropriate fee

* This fee helps defer the cost of shipping the examination

Make check or money order payable to: Oregon Board of Naturopathic Medicine (OBNM)
Fees are non-refundable.

ALTERNATE TEST SITE AND PROCTOR

It is the applicant's responsibility to find an approved alternate test site and proctor.

Applicant must pay all additional fees charged by the site or proctor.

Alternate site must be an approved testing center. This may include a College, University, or Community College that has a testing center or such private testing centers as Sylvan.

A private office (ND or otherwise) is not an acceptable test site.

Applicant must provide the name and contact information of the proctor and the alternate site location to the OBNM office at least two weeks (10 business days) before the examination; however, application must be submitted by deadline noted above.

Testing at an alternate site must be scheduled to coincide with the date the state examinations are given in Oregon.

*To be eligible to sit for the exams on **May 8, 2017**, the Alternate Site Application must be postmarked no later than **April 10, 2017**. You will receive a confirmation letter and a test schedule prior to the exam date.*

Applicant Name: _____

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ALTERNATE SITE APPLICATION

- ~ Please print or type your responses clearly. *Complete all spaces on this application.* All information must be complete and correct or your application may be returned.
- ~ Include a check or money order for \$40 (or \$45 for a Canadian site) payable to OBNM, with this completed application. All exam fees, including alternate site fees are non-refundable.
- ~ Mail the application with the appropriate fee to the above address.

Applicant Name: _____

ALTERNATE SITE AND PROCTOR INFORMATION

Be sure to provide a correct physical delivery address where the examination packet is to be sent.

NOTE: Examinations cannot be mailed to a P.O. BOX

Proctor Name: _____

Name of Testing Site: _____

Physical Address: _____

Room or Suite: _____
(necessary to assure timely delivery)

Telephone Number: _____

Alternate phone number: _____

Applicant contact information:

Telephone / cell phone: _____

Email: _____