

# OREGON BOARD OF OPTOMETRY

## PUBLIC SESSION MINUTES

*April 8, 2011*

**Board Members Present:** Robert A. Mans, OD, President  
Donald R. Garris, OD, Vice President  
Jeffrey Pelson, OD  
Jessica A. Lynch, OD

**Board Members Absent:** None

**Board Staff:** Kelly Paige, Executive Director  
Cathy Boudreau, Administrative Assistant  
Debbie Hendricks, Administrative Assistant

**Board Legal Counsel:** Lori Lindley, Assistant Attorney General

**Others in Attendance:** Rose Thrush, JD, incoming Public Member

### CALL TO ORDER -

Dr. Mans called the meeting to order at 9:04 a.m. by conference call in the Second Floor Conference room at 1900 Hines Street, SE, Salem, OR., 97302. The Public Session was adjourned at 9:29 a.m. to Executive Session for the purpose of discussing complaints. The Public Session reconvened at 9:50 a.m.

Ms. Lindley exited the meeting at 9:39 a.m.

Dr. Lynch exited the meeting at 11:05 a.m.

### RATIFICATION

#### Action on Executive Session

**11-02-04:** - The Board issued a Notice of Proposed Disciplinary Action to Dr. Graziano on February 23, 2011. A request for hearing was received on March 11, 2011. The Board instructed Ms. Lindley to file a Motion for Summary Determination with the Office of Administrative Hearings. This case will remain open.

**10-07-02:**

**10-10-02:**

**10-12-03:** The doctor in these cases will be issued a subpoena to appear at the Board meeting scheduled for August 12, 2011. These cases will remain open.

Dr. Pelson made a motion to approve the actions from the Executive Session. Dr. Garris seconded the motion. There was no further discussion. The motion carried unanimously by roll call vote. There were no abstentions.

## ADMINISTRATIVE RULES COMMITTEE

**852-050-0025** - Ms. Paige presented the proposed rule to implement the use of LEDS as a requirement for issuing licenses. Dr. Mans asked whether the fee to use LEDS is the same as what was reported earlier to the Board and whether the Governor has signed off on the Board's use of LEDS. Ms. Paige reported that the Governor's approval isn't necessary. There had been a misunderstanding within different divisions of the State Police administration which has been resolved. The fee will be \$67.00 per year. The use of LEDS will begin in July 2011. Ms. Paige is still certified to use the system. The other staff will not need to be fingerprinted at this time, but Ms. Paige's computer terminal may have to be secured. Ms. Lindley reminded Ms. Paige that as the rule goes forward to rulemaking it must be reviewed by State Police per their protocol. Dr. Lynch made a motion to go forward with rulemaking in order to adopt a rule to establish the use of LEDS as a condition of licensure. Dr. Pelson seconded the motion. There was no further discussion. The motion carried unanimously by roll call vote. There were no abstentions.

**852-050-0005** - Ms. Paige presented proposed changes to this rule. Dr. Mans pointed out that the proposed changes clean up the current language, stipulating that an original license certificate be displayed in every practice location. Dr. Lynch stated that she would like to make the purchase of a signed wall certificate optional. It is currently mandatory (in rule, but not in statute) to purchase this certificate. Dr. Pelson made a motion that the Board move forward with rulemaking on this rule. Dr. Lynch seconded the motion. The motion carried unanimously by roll call vote. There were no abstentions. After additional discussion, the consensus of the Board is to further change the rule to make the signed wall certificate optional, and to change the format of the rule to separate the language referring to licenses and the language referring to signed wall certificates. Dr. Pelson made a motion to go forward with rulemaking on this rule as amended. Dr. Lynch seconded the motion. There was no further discussion. The motion carried unanimously by roll call vote. There were no abstentions.

**852-050-0006** - Ms. Paige presented proposed changes, including a decrease in the annual license fee for Active status licensees and a consolidation of the continuing education and disciplinary fees into the total annual license fee. She also proposed that a fee be added to comply with legislation that is anticipated to pass in the current legislative session, and that the Board adds language that distinguishes a late fee for "incomplete continuing education which cannot be made complete before the first day of the month of license expiration". This would establish 3 separate late fees: one for the renewal application and fee; one for late continuing education; and one for lapsed CPR certification. There was discussion regarding the Board's past practice of only charging one late fee even if the licensee was late in all 3 areas; and in the issue of consistency of applying the escalation of the fees. Dr. Mans recommended that the language regarding the additional \$5 fee proposed for gathering health care workforce data be removed until the conclusion of the current legislative session. The Board can amend the rule at that time, if necessary, to accommodate any fee changes. In addition, it was decided that the proposed language emphasizing the seriousness of allowing the CPR certification to lapse by making practicing with an expired CPR certification equivalent to practicing without a license should be removed. There will be additional housekeeping changes to the existing language.

Dr. Mans asked whether the Board wishes to add a late fee for incomplete continuing education. Dr. Pelson made a motion to add a fee for late reporting of continuing education. Dr. Lynch seconded the motion. There was no additional discussion. The motion carried unanimously by roll call vote. There were no abstentions.

Dr. Mans expressed that he is not sure if the annual license renewal fee decreases should be made without a hearing, and a budget cannot be adopted without resolution of this issue. Dr. Garris stated that, in his opinion, there should be no decreases to fees at this time. He feels the current fees are reasonable. Dr. Pelson agreed with Dr. Garris that the current fees are reasonable. He feels that it will be more difficult to raise fees again, if it becomes necessary later. Dr. Mans said that because the financial future is uncertain, he'd prefer to be more cautious.

Dr. Lynch does not want to lower the overall amount of the renewal fee, but is in favor of consolidating the fees to a total of \$298.00. Ms. Boudreau explained that the previous distinctions happened during the days when the Board was not semi-independent and had to come up with interesting ways to get fee increases approved by the legislature. The consensus of the Board is that they are in favor of consolidating the fees without changing the current total for renewal of an active status license. Dr. Garris made a motion to move forward with rulemaking on this rule as amended. Dr. Pelson seconded the motion. There was no further discussion. The motion carried unanimously by roll call vote. There were no abstentions.

**852-050-0012** - Ms. Paige presented proposed changes to include a decrease in the annual inactive status license renewal fee and housekeeping changes to the existing language. The Board is not in favor of decreasing licensing renewal fees at this time. Ms. Paige wants the fee for late inactive license renewal to be lowered. After discussion, the Board reached the consensus that the fee for late inactive license renewal should be lowered, as suggested, to \$15.00 for the first occurrence, \$30.00 for the second occurrence, and \$60.00 for subsequent occurrences. Dr. Lynch made a motion to go forward with rulemaking on this rule as amended. Dr. Garris seconded the motion. There was no further discussion. The motion carried unanimously by roll call vote. There were no abstentions.

**852-010-0080** - Ms. Paige presented a proposed change to this rule which lists Board fees. Fees will be consolidated and reorganized and the rule will be renumbered as proposed. A distinct fee for late reporting of continuing education will be added. The fee for late renewal of an inactive status license will be lowered in accordance with the proposed changes to 852-050-0012. Dr. Pelson made a motion to go forward with rulemaking on this rule as amended. Dr. Garris seconded the motion. There was no further discussion. The motion carried unanimously by roll call vote. There were no abstentions.

**852-020-0045** - Ms. Paige requested a revision to this rule to extend the implementation date from July 1, 2011 to January 1, 2012. Dr. Pelson made a motion to go forward with the rule change as proposed. Dr. Garris seconded the motion. The motion carried by roll call vote: Dr. Pelson, aye; Dr. Garris, aye; Dr. Mans, aye.

**852-005-0005** - Dr. Pelson made a motion to go forward with rulemaking to adopt the Board's proposed budget for the 2011-2013 biennium. Dr. Garris seconded the motion. The motion carried by roll call vote: Dr. Pelson, aye; Dr. Garris, aye; Dr. Mans, aye.

## BUDGET COMMITTEE

[Prior to the meeting, the Board had reviewed proposed budgets submitted by Ms. Paige (see Exhibits A, B, C, D) and Dr. Mans (see Exhibit E)].

Dr. Lynch made a motion to accept the budget proposal which was submitted by Dr. Mans. Dr. Garriss seconded the motion. Dr. Mans called for a discussion before the Board voted, and Ms. Paige asked for clarification on some line items of the proposed budget:

- Ms. Paige asked Dr. Mans how he came to the figures in the projected salary and benefits expenses. Dr. Mans replied that he had based the figures on current salaries with the possibility of modest increases based on merit or cost of living increases. A merit increase would be based on step increases, dependent on the DAS classifications for the employees, which have yet to be determined. Dr. Mans went on to say that he had considered an increase to the PEBB costs to compensate Ms. Hendricks for the cash reimbursement for opting out of health insurance benefits.
- Ms. Paige pointed out that Dr. Mans had projected an \$8,000.00 return on the Board's investment account and suggested that this figure was too high in light of current market trends. Dr. Mans replied that he had based his projection on the past year's actualized return of \$3,800.00. Ms. Paige replied that this is the return for the biennium to date, but Dr. Mans and the Board decided to keep the higher figure.
- Ms. Paige asked whether the amount allocated toward income from the administration of jurisprudence examinations was realistic since these exams are now administered online by the National Board of Examiners in Optometry and all candidates have been taking advantage of that service since it started. Dr. Mans instructed that the line item should be reduced to \$150.00 for the biennium and kept as a "place holder."
- Ms. Paige asked Dr. Mans how he had calculated the PERS/Board amount. Dr. Mans replied that he had estimated this figure using current biennium-to-date actuals. Ms. Paige stated that the new PERS rate that employers would be paying was much higher (9.55%) for the coming biennium. Dr. Mans agreed that the line item for PERS/Board benefits should be adjusted by \$10,000 per fiscal year. The amount for the PERS/Board account will be adjusted to \$25,356.00 for the biennium.
- Dr. Mans asked what other changes will be made to the PERS benefits. Ms. Paige stated that the final determinations have not yet been made. It is possible that the 6% PERS/Employee amount which the State currently "picks up" for employees may be lost during upcoming labor negotiations.
- Dr. Mans instructed that the Legal Defense Fund item (number 6450) should be reduced to take into account the changes in the Jurisprudence and PERS/Board line items, and leave the Board with a balanced budget.

Dr. Mans created this account to cover the expenses of contested case hearings which may arise during the biennium. It was Dr. Mans' intention that excess revenue be directed to this fund.

- Ms. Paige addressed the line item for equipment rentals. She stated that this should include copy machine and postage meter rental. She expressed her wish that the Board terminate their mail delivery arrangements with DAS and begin using a postage meter instead. She feels that this change will create a substantial cost-saving for the Board. Dr. Mans asked what the current Board cost for equipment rental is. Ms. Hendricks and Ms. Boudreau disclosed that the current rental for the copy machine is approximately \$130.00 per month. Ms. Paige feels that it will cost an additional \$800.00 to rent a postage meter for the biennium. It was suggested that the postage meter could be purchased. Dr. Mans stated that his office rents a meter for a cost of approximately \$300.00 per year plus postage. Ms. Paige felt the line item did not need to be adjusted.
- In addition, Ms. Paige would like to terminate the Board's contract with Stephen Kafoury, the lobbyist who has represented the Semi-Independent Boards Association interests for the past two legislative sessions. Dr. Mans is not willing to discuss the termination the Board's arrangement with Mr. Kafoury without the entire Board present.
- Ms. Paige noted that the line items for Telecommunications and Technology and Professional Development should be separated rather than being categorized together. She stated that she would like to increase the line item for Professional Development in order to send staff to classes in Microsoft Office. She further stated that she would like to go to some industry conferences, and also send Board members to conferences. She would count the registration fees as professional development. She would also like to raise the out-of-state travel fee allotment for that purpose. She would like to network with other states and learn some "best practices" from them.
- Dr. Pelson stated that he needed to leave the meeting and asked that the business be completed. Dr. Mans restated the amendments to the income from Jurisprudence Examinations, and to the expenses related to the Payroll Benefits: PERS/Board line item and the Legal Defense Fund.

Dr. Pelson made a motion to go forward with the budget proposed by Dr. Mans, as amended. Dr. Garris seconded the motion. There was no further discussion. The motion carried by roll call vote: Dr. Pelson, aye; Dr. Garris, aye; Dr. Mans, aye. Dr. Lynch had previously left the meeting.

Ms. Paige and Dr. Mans will revise the proposed budget document to reflect the amendments.

**OTHER:**

**ADJOURNMENT -**

There was no further business to come before the Board. President Mans adjourned the meeting at 11:27 a.m.

Prepared by: Catherine M. Boudreau, Administrative Assistant (April 2011)

Revised and edited by: 1) Kelly Paige, Executive Director (April, 2011)  
2) OBO Board at the May 6, 2011 Board Meeting  
(Voting Aye: Mans, Garris, Pelson, and Lynch;  
Abstaining: Thrush)  
3) Kelly Paige, Executive Director, June, 2011  
(On advice of Lori Lindley, AAG)  
[This version approved by the Board on June 10, 2011]



**List of Exhibits:**

- A - Kelly Paige – Proposed OBO 2011-2013 Biennium Budget Summary
- B - Kelly Paige – Proposed OBO 2011-2013 Biennium Budget Revenue Detail
- C - Kelly Paige – Proposed OBO 2011-2013 Biennium Budget Expense Detail
- D - Kelly Paige – Proposed OBO 2011-2013 Biennium Budget Payroll & OPE Spreadsheet
- E - Dr. Robert Mans – Proposed OBO 2011-2013 Biennium Budget (as submitted for the April 8 meeting)
- F - Dr. Robert Mans – Proposed OBO 2011-2013 Biennium Budget (with amendments approved at the April 8 meeting)

**OREGON BOARD OF OPTOMETRY**  
July 1, 2011 - June 30, 2013 Biennium Budget Summary

**REVENUE**

**LICENSING FEES**

Annual Renewal - Active	443,300 (715 licensees x 2 years X \$310 – includes EPMP pass through, "Continuing Education" fee, "Enforcement" fee)
Additional Office	4,500
Multiple Offices	27,000
Inactive	72,000 (450 licensees x 2 years x \$80)

**Total Licensing Fees** **546,800**

**MISCELLANEOUS INCOME**

License Verifications	4,000
Miscellaneous Revenue	400
Investment Income	4,000

**Total Miscellaneous Fees** **8,400**

**OTHER FEES**

Wall Certificate	2,400
New License Application	20,000
TPA Certification Application	3,000
Endorsement Application	600
Reactivation Application	200
Reinstatement Application	600
Late Payment – CPR (\$50)	4,500
Late Payment – Inactive (\$15)	2,100
Late Payment – Active (\$50)	5,000
Civil Penalties	8,000

**Total Other Fees** **46,400**

**Total Revenue** **601,600**

## EXPENDITURES

### PAYROLL & PAYROLL EXPENSES

Staff:

Payroll 256,818

Other Payroll Expenses 156,406

Total Staff Payroll & OPE 413,224

Board:

Per Diem 4,000

**Total Payroll Expenses: 417,224 (69%)**

### SERVICES AND SUPPLIES

In-State Travel 6,900

Out-Of-State Travel 5,000

Office Expense 33,350

Telecommunications & Technology 6,500

Professional Development 2,400

Professional Services 5,000

Attorney General Legal Fees 21,826

Audit Charges 7,000

Insurance 3,750

Other Services 150

Bank Service Charges 2,500

Inter-Agency Charges 45,000

Facilities Rent 45,000

Expendable Property 4,000

**Total Services and Supplies 188,376 (31%)**

**Total Expenditures 601,600**

# Oregon Board of Optometry 2011-2013 Biennium Budget

## REVENUE

Revenue Category	FY 2011-2012		FY 2012-2013		2011-2013		2009-2011		2009-2011		2007-2009	
	Fee	Proposed	Fee	Proposed	Biennium	Biennium	Number	Budget	Estimated	Actual	Biennium	Actual
		Number	Total	Number	Total	Totals						
<b>LICENSING FEES</b>												
Active	\$280	715	200,200	715	200,200	400,400	1,315	424,650	391,060	406,933		
OHPR Survey ( pass through)	\$5	715	3,575	715	3,575	7,150			0			
EPMP (\$25 pass through)	\$25	715	17,875	715	17,875	35,750			7,116			
Additional Office	\$45	50	2,250	50	2,250	4,500	520	23,400	18,377	21,690		
Multiple Offices	\$90	150	13,500	150	13,500	27,000	415	19,800	25,313	20,970		
Inactive	\$80	450	36,000	450	36,000	72,000	1000	98,000	88828	98031		
<b>Total Licensing Fees</b>			<b>273,400</b>		<b>273,400</b>	<b>546,800</b>		<b>565,850</b>	<b>530,694</b>	<b>547,624</b>		
<b>MISCELLANEOUS FEES</b>												
License Verification	\$20	100	2,000	100	2,000	4,000	136	2,720	4,073	3,035		
Miscellaneous / Jurisprudence Exam			200		200	400	60	5,505	2,113	5,726		
Interest & Investment Income			2,000		2,000	4,000		16,000	4,318	13,222		
<b>Total Miscellaneous Fees</b>			<b>4,200</b>		<b>4,200</b>	<b>8,400</b>		<b>24,225</b>	<b>10,504</b>	<b>21,983</b>		
<b>OTHER FEES</b>												
Wall Certificate	\$30	40	1,200	40	1,200	2,400	90	2,400	1,755	1,920		
New License Application	\$200	50	10,000	50	10,000	20,000	100	20,000	15,750	20,975		
Endorsement Application	\$300	1	300	1	300	600	6	1,800	0	1,200		
TPA Certification Application	\$75	20	1,500	20	1,500	3,000	150	11,250	3,459	11,550		
Civil Penalties			4,000		4,000	8,000		8,000	24,067	9,945		
Reactivation Application	\$100	1	100	1	100	200	8	800	0	1,500		
Reinstatement Application	\$100	3	300	3	300	600	8	800	800	400		
Late Payment - CPR	\$50	45	2,250	45	2,250	4,500			4,725			
Late Payment (Inactive)	\$15	70	1050	70	1050	2,100						
Late Payment (Active)	\$50	50	2500	50	2,500	5,000		13,000	8,044	14,275		
<b>Total Other Fees</b>			<b>23,200</b>		<b>23,200</b>	<b>46,400</b>		<b>58,050</b>	<b>58,600</b>	<b>61,765</b>		
<b>Total Revenue</b>			<b>300,800</b>		<b>300,800</b>	<b>601,600</b>		<b>648,125</b>	<b>599,798</b>	<b>631,371</b>		

# Oregon Board of Optometry 2011-2013 Biennium Budget

## EXPENSE

Account	2011-2013 Biennium Proposed	2009-2011 Biennium Estimated	2009-2011 Biennium Budget	2007-2009 Biennium Actual	2007-2009 Biennium Budget
<b>PAYROLL &amp; OPE</b>					
<b>Payroll</b>					
Employee Payroll	256,818	317,462	333,768	325,691	320,396
Temporary Payroll	0	0	1,200	0	2,400
<b>Total Payroll</b>	<b>256,818</b>	<b>317,462</b>	<b>334,968</b>	<b>325,691</b>	<b>322,796</b>
<b>OPE</b>					
Rate					
7.6500%	19,647	24,242	25,908	24,606	25,015
Payroll Tax - FICA & Payroll Tax - Medicare					
Payroll Tax - Workers Comp. Assessment	360	113	150	110	130
Payroll Benefit - PERS/Employee	6.0000% 15,409	14,685	20,098	19,294	19,368
Payroll Benefit - PERS/Board	9.5500% 24,526	3,881	21,907	25,072	40,995
Payroll Benefits Plan Expense	651	1,563	1,512	1,394	1,382
PEBB Benefits*	75377	55,888	78,188	69,177	68,373
DAS PERS Bond Debt	6.40% 16,436	15,024	19,931	14,622	0
Board Payroll - Per Diem	4,000	3,331	3,700	645	4,200
<b>Total OPE</b>	<b>156,406</b>	<b>118,727</b>	<b>171,394</b>	<b>154,921</b>	<b>159,463</b>
<b>Total Payroll &amp; OPE</b>	<b>413,224</b>	<b>436,189</b>	<b>506,362</b>	<b>480,612</b>	<b>482,259</b>
<b>SERVICES &amp; SUPPLIES</b>					
<b>IN-STATE TRAVEL</b>					
In-State Meals & Lodging	1,200	87	1,500	128	2,250
Conference Meals & Lodging	1,200	1,558	1,500	1,168	1,250
In-State Air Transportation	0	0	0	0	0
In-State Ground Transportation	4,000	2,824	3,500	2,906	4,500
In-State Travel - Other	500	0	0	0	0
<b>Total In-State Travel</b>	<b>6,900</b>	<b>4,469</b>	<b>6,500</b>	<b>4,202</b>	<b>8,000</b>
<b>OUT-OF-STATE TRAVEL</b>					
Out-of-State Meals & Lodging (ARBO)	2,000	846	425	0	425
Out-of-State Air Transportation (ARBO)	2,000	300	600	0	600
Out-of-State Ground Transportation	500	0	125	0	125
Out-of-State Travel - Other	500	50	50	0	50
<b>Total Out-of-State Travel</b>	<b>5,000</b>	<b>1,196</b>	<b>1,200</b>	<b>0</b>	<b>1,200</b>
<b>OFFICE EXPENSE</b>					
Office Supplies	3,500	2,760	4,500	1,815	3,950
Printing and Reproduction	1,000	447	5,000	2,954	4,900
Postage	6,000	4,636	8,000	5,001	10,000
Office Services	500	0	250	90	250
Equipment Rentals	4,000	3,315	2,900	2,595	1,500
Dues and Subscriptions	2,600	2,080	2,300	1,800	2,150
Publicity and Publications	250	1,947	275	380	275
Data Processing Supplies	2,500	2,347	1,500	656	1,500
Data Processing Services	10,000	8,108	6,000	2,637	5,000
On-line Payroll Service	3,000	1,803	1,900	1,760	1,735
<b>Total Office Expense</b>	<b>33,350</b>	<b>27,443</b>	<b>32,625</b>	<b>19,688</b>	<b>31,260</b>
<b>TELECOMMUNICATIONS &amp; TECHNOLOGY</b>	6,500	5,510	6,500	5,443	6,000
<b>PROFESSIONAL DEVELOPMEN (MS Office, ARBO)</b>	2,400	1,171	250	0	750
<b>PROFESSIONAL SERVICES</b>	5,000	4,535	5,000	7,089	5,000
<b>ATTORNEY GENERAL LEGAL FEES</b>	21,826	18,806	20,000	27,099	20,000
<b>AUDIT CHARGES</b>	7,000	11,273	7,000	5,409	6,000
<b>INSURANCE</b>	3,750	2,612	3,750	3,500	5,800
<b>INTER-AGENCY CHARGES (Incl. EPMP, OHP)</b>	45,000	6,449	6,775	6,449	500
<b>OTHER SERVICES</b>	150	55	150	0	250
<b>BANK SERVICE CHARGES</b>	2,500	2,024	1,200	1,255	875
<b>FACILITIES RENT</b>	45,000	47,020	46,813	45,349	45,010
<b>EXPENDABLE PROPERTY (\$250-\$5,000)</b>	4,000	2,696	4,000	622	5,000
<b>Total Services and Supplies</b>	<b>188,376</b>	<b>135,259</b>	<b>141,763</b>	<b>126,105</b>	<b>135,645</b>
<b>Total Expense</b>	<b>601,600</b>	<b>571,448</b>	<b>648,125</b>	<b>606,717</b>	<b>617,904</b>



Oregon Board of Optometry  
2009-2011 Biennium Budget  
July 2009 through June 2011

	<u>Jul '11 - Jun 12</u>	<u>Jul '12- Jun 13</u>	<u>TOTAL</u> <u>Jul 11 - Jun 13</u>
<b>Revenue</b>			
<b>2200 · LICENSING FEES</b>			
1850 · EPMP	18,000.00 #	18,125.00	36,125.00
0186 · Multiple Office	12,600.00 #	12,600.00	25,200.00
0184 · Additional Office	9,540.00	9,540.00	19,080.00
1520 · Annual Renewal - Active	174,960.00	176,175.00	351,135.00
1521 · Annual Renewal - Inactive	47,922.00	47,922.00	95,844.00
1831 · Disciplinary	25,200.00	25,375.00	50,575.00
1846 · Continuing Education	14,400.00	14,500.00	28,900.00
2200 · LICENSING FEES - Other	0.00	0.00	0.00
<b>Total 2200 · LICENSING FEES</b>	<b>302,622.00</b>	<b>304,237.00</b>	<b>606,859.00</b>
<b>2300 · MISCELLANEOUS FEES</b>			
1765 · License Verifications	1,500.00	1,500.00	3,000.00
1774 · Miscellaneous Revenue	250.00	250.00	500.00
1794 · Investment Income	4,000.00	4,000.00	8,000.00
<b>Total 2300 · MISCELLANEOUS FEES</b>	<b>5,750.00</b>	<b>5,750.00</b>	<b>11,500.00</b>
<b>2400 · OTHER FEES</b>			
1225 · Wall Certificate	1,000.00	1,000.00	2,000.00
1292 · New License Application	8,100.00	8,100.00	16,200.00
1293 · TPA Certification Application	1,800.00	1,800.00	3,600.00
1294 · Endorsement Application	500.00	500.00	1,000.00
1295 · Jurisprudence Examination	1,050.00	1,050.00	2,100.00
1296 · Reactivation Application	400.00	400.00	800.00
1297 · Reinstatement Application	400.00	400.00	800.00
1810 · Late Payment - Renewal	5,025.00	5,025.00	10,050.00
1811 · Civil Penalties	5,000.00	5,000.00	10,000.00
<b>Total 2400 · OTHER FEES</b>	<b>23,275.00</b>	<b>23,275.00</b>	<b>46,550.00</b>
<b>Total Revenue</b>	<b>331,647.00</b>	<b>333,262.00</b>	<b>664,909.00</b>
<b>Expense</b>			
<b>3100 · PAYROLL &amp; OPE</b>			
<b>3110 · PAYROLL</b>			
3111 · Employee Payroll	129,800.00	138,000.00	267,800.00
3120 · Board Payroll - Per Diem	2,500.00	2,500.00	5,000.00
3121 · Temporary Payroll	600.00	600.00	1,200.00
<b>Total 3110 · PAYROLL</b>	<b>132,900.00</b>	<b>141,100.00</b>	<b>274,000.00</b>
<b>3200 · OPE</b>			
3221 · Payroll Tax - FICA	10,166.85	10,794.15	20,961.00
3222 · Payroll Tax - Medicare	1,927.05	2,045.95	3,973.00
3263 · Payroll Benefit - Insurance	31,500.00	37,800.00	69,300.00
3265 · Payroll Benefit - PERS/Employee	7,788.00	8,280.00	16,068.00
3267 · Payroll Benefit - PERS/Board	2,596.00	2,760.00	5,356.00
3269 · Payroll Tax - Workers Comp Bd.	75.00	75.00	150.00
3271 · Payroll Benefits Plan Expense	756.00	756.00	1,512.00
3273 · DAS - PERS Bond Debt	8,239.80	9,030.40	17,270.20
<b>Total 3200 · OPE</b>	<b>63,048.70</b>	<b>71,541.50</b>	<b>134,590.20</b>
3100 · PAYROLL & OPE - Other		0.00	0.00
<b>Total 3100 · PAYROLL &amp; OPE</b>	<b>195,948.70</b>	<b>212,641.50</b>	<b>408,590.20</b>

Oregon Board of Optometry  
2009-2011 Biennium Budget  
July 2009 through June 2011

	<u>Jul '11 - Jun 12</u>	<u>Jul '12- Jun 13</u>	<u>TOTAL</u> <u>Jul 11 - Jun 13</u>
<b>6000 · SERVICES &amp; SUPPLIES</b>			
<b>6010 · IN-STATE TRAVEL</b>			
6026 · In State Meals & Lodging	750.00	750.00	1,500.00
6028 · Conference Meals & Lodging	750.00	750.00	1,500.00
6036 · In-State Ground Transportation	1,750.00	1,750.00	3,500.00
<b>Total 6010 · IN-STATE TRAVEL</b>	<u>3,250.00</u>	<u>3,250.00</u>	<u>6,500.00</u>
<b>6050 · OUT-OF-STATE TRAVEL</b>			
6051 · Out-of-State Meals & Lodging	225.00	225.00	450.00
6056 · Out-of-State Air Transportation	600.00	600.00	1,200.00
6061 · Out-of-State Ground Transportat	125.00	125.00	250.00
6066 · Out-of-State Travel - Miscellan	50.00	50.00	100.00
<b>Total 6050 · OUT-OF-STATE TRAVEL</b>	<u>1,000.00</u>	<u>1,000.00</u>	<u>2,000.00</u>
<b>6080 · OFFICE EXPENSE</b>			
6089 · Office Supplies	2,500.00	2,500.00	5,000.00
6111 · Printing and Reproduction	3,000.00	3,000.00	6,000.00
6120 · Postage	4,000.00	4,000.00	8,000.00
6125 · Office Services	125.00	125.00	250.00
6140 · Equipment Rentals	1,600.00	1,600.00	3,200.00
6145 · Dues and Subscriptions	1,150.00	1,150.00	2,300.00
6160 · Publicity and Publications	500.00	500.00	1,000.00
6197 · Data Processing Supplies	750.00	750.00	1,500.00
6216 · Data Processing Services	3,000.00	3,000.00	6,000.00
6560 · On-line Payroll Service	1,500.00	1,500.00	3,000.00
<b>Total 6080 · OFFICE EXPENSE</b>	<u>18,125.00</u>	<u>18,125.00</u>	<u>36,250.00</u>
<b>6174 · TELECOMMUNICATIONS &amp; TECHNOLOGY</b>	3,250.00	3,250.00	6,500.00
<b>6220 · PROFESSIONAL DEVELOPMENT</b>			
6250 · Prof. Devipmt. - Inter-agency	500.00	500.00	1,000.00
<b>Total 6220 · PROFESSIONAL DEVELOPMENT</b>	<u>3,750.00</u>	<u>3,750.00</u>	<u>7,500.00</u>
<b>6435 · PROFESSIONAL SERVICES</b>	2,500.00	2,500.00	5,000.00
<b>6440 · ATTORNEY GENERAL LEGAL FEES</b>	12,500.00	12,500.00	25,000.00
<b>6450 - LEGAL DEFENSE FUND</b>	35,473.30	20,270.50	55,743.80
<b>6451 · AUDIT CHARGES</b>	3,500.00	3,500.00	7,000.00
<b>6456 · INSURANCE</b>	1,875.00	1,875.00	3,750.00
<b>6498 · INTRA-AGENCY CHARGES</b>	7,500.00	7,500.00	15,000.00
<b>6523 · OTHER SERVICES</b>	75.00	75.00	150.00
<b>6532 · BANK SERVICE CHARGES</b>	1,400.00	1,400.00	2,800.00
<b>6612 · FACILITIES RENT</b>	21,500.00	21,500.00	43,000.00
<b>1850 - EPMP</b>	18,000.00	18,125.00	36,125.00
<b>6960 · EXPENDABLE PROPERTY (\$250-5000)</b>	2,000.00	2,000.00	4,000.00
<b>Total 6000 · SERVICES &amp; SUPPLIES</b>	<u>135,698.30</u>	<u>120,620.50</u>	<u>256,318.80</u>
<b>Total Expense</b>	<u>331,647.00</u>	<u>333,262.00</u>	<u>664,909.00</u>
<b>Revenue over/under Expense</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Oregon Board of Optometry  
 2011-2013 Biennium Budget  
 July 2011 through June 2013  
 (Proposed - Approved 4/8/11)

	<u>Jul '11 - Jun 12</u>	<u>Jul '12- Jun 13</u>	<u>TOTAL</u> <u>Jul 11 - Jun 13</u>
<b>Revenue</b>			
<b>2200 · LICENSING FEES</b>			
1850 · EPMP	18,000.00 #	18,125.00	36,125.00
0186 · Multiple Office	12,600.00 #	12,600.00	25,200.00
0184 · Additional Office	9,540.00	9,540.00	19,080.00
1520 · Annual Renewal - Active	174,960.00	176,175.00	351,135.00
1521 · Annual Renewal - Inactive	47,922.00	47,922.00	95,844.00
1831 · Disciplinary	25,200.00	25,375.00	50,575.00
1846 · Continuing Education	14,400.00	14,500.00	28,900.00
2200 · LICENSING FEES - Other	0.00	0.00	0.00
<b>Total 2200 · LICENSING FEES</b>	<b>302,622.00</b>	<b>304,237.00</b>	<b>606,859.00</b>
<b>2300 · MISCELLANEOUS FEES</b>			
1765 · License Verifications	1,500.00	1,500.00	3,000.00
1774 · Miscellaneous Revenue	250.00	250.00	500.00
1794 · Investment Income	4,000.00	4,000.00	8,000.00
<b>Total 2300 · MISCELLANEOUS FEES</b>	<b>5,750.00</b>	<b>5,750.00</b>	<b>11,500.00</b>
<b>2400 · OTHER FEES</b>			
1225 · Wall Certificate	1,000.00	1,000.00	2,000.00
1292 · New License Application	8,100.00	8,100.00	16,200.00
1293 · TPA Certification Application	1,800.00	1,800.00	3,600.00
1294 · Endorsement Application	500.00	500.00	1,000.00
1295 · Jurisprudence Examination	75.00	75.00	150.00
1296 · Reactivation Application	400.00	400.00	800.00
1297 · Reinstatement Application	400.00	400.00	800.00
1810 · Late Payment - Renewal	5,025.00	5,025.00	10,050.00
1811 · Civil Penalties	5,000.00	5,000.00	10,000.00
<b>Total 2400 · OTHER FEES</b>	<b>22,300.00</b>	<b>22,300.00</b>	<b>44,600.00</b>
<b>Total Revenue</b>	<b>330,672.00</b>	<b>332,287.00</b>	<b>662,959.00</b>
<b>Expense</b>			
<b>3100 · PAYROLL &amp; OPE</b>			
<b>3110 · PAYROLL</b>			
3111 · Employee Payroll	129,800.00	138,000.00	267,800.00
3120 · Board Payroll - Per Diem	2,500.00	2,500.00	5,000.00
3121 · Temporary Payroll	600.00	600.00	1,200.00
<b>Total 3110 · PAYROLL</b>	<b>132,900.00</b>	<b>141,100.00</b>	<b>274,000.00</b>
<b>3200 · OPE</b>			
3221 · Payroll Tax - FICA	10,166.85	10,794.15	20,961.00
3222 · Payroll Tax - Medicare	1,927.05	2,045.95	3,973.00
3263 · Payroll Benefit - Insurance	31,500.00	37,800.00	69,300.00
3265 · Payroll Benefit - PERS/Employee	7,788.00	8,280.00	16,068.00
3267 · Payroll Benefit - PERS/Board	12,596.00	12,760.00	25,356.00
3269 · Payroll Tax - Workers Comp Bd.	75.00	75.00	150.00
3271 · Payroll Benefits Plan Expense	756.00	756.00	1,512.00
3273 · DAS - PERS Bond Debt	8,239.80	9,030.40	17,270.20
<b>Total 3200 · OPE</b>	<b>73,048.70</b>	<b>81,541.50</b>	<b>154,590.20</b>
3100 · PAYROLL & OPE - Other		0.00	0.00
<b>Total 3100 · PAYROLL &amp; OPE</b>	<b>205,948.70</b>	<b>222,641.50</b>	<b>428,590.20</b>

Oregon Board of Optometry  
 2011-2013 Biennium Budget  
 July 2011 through June 2013  
 (Proposed - Approved 4/8/11)

	<u>Jul '11 - Jun 12</u>	<u>Jul '12- Jun 13</u>	<u>TOTAL</u> <u>Jul 11 - Jun 13</u>
<b>6000 · SERVICES &amp; SUPPLIES</b>			
<b>6010 · IN-STATE TRAVEL</b>			
6026 · In State Meals & Lodging	750.00	750.00	1,500.00
6028 · Conference Meals & Lodging	750.00	750.00	1,500.00
6036 · In-State Ground Transportation	1,750.00	1,750.00	3,500.00
<b>Total 6010 · IN-STATE TRAVEL</b>	<u>3,250.00</u>	<u>3,250.00</u>	<u>6,500.00</u>
<b>6050 · OUT-OF-STATE TRAVEL</b>			
6051 · Out-of-State Meals & Lodging	225.00	225.00	450.00
6056 · Out-of-State Air Transportation	600.00	600.00	1,200.00
6061 · Out-of-State Ground Transportat	125.00	125.00	250.00
6066 · Out-of-State Travel - Miscellan	50.00	50.00	100.00
<b>Total 6050 · OUT-OF-STATE TRAVEL</b>	<u>1,000.00</u>	<u>1,000.00</u>	<u>2,000.00</u>
<b>6080 · OFFICE EXPENSE</b>			
6089 · Office Supplies	2,500.00	2,500.00	5,000.00
6111 · Printing and Reproduction	3,000.00	3,000.00	6,000.00
6120 · Postage	4,000.00	4,000.00	8,000.00
6125 · Office Services	125.00	125.00	250.00
6140 · Equipment Rentals	1,600.00	1,600.00	3,200.00
6145 · Dues and Subscriptions	1,150.00	1,150.00	2,300.00
6160 · Publicity and Publications	500.00	500.00	1,000.00
6197 · Data Processing Supplies	750.00	750.00	1,500.00
6216 · Data Processing Services	3,000.00	3,000.00	6,000.00
6560 · On-line Payroll Service	1,500.00	1,500.00	3,000.00
<b>Total 6080 · OFFICE EXPENSE</b>	<u>18,125.00</u>	<u>18,125.00</u>	<u>36,250.00</u>
<b>6174 · TELECOMMUNICATIONS &amp; TECHNOLOGY</b>	3,250.00	3,250.00	6,500.00
<b>6220 · PROFESSIONAL DEVELOPMENT</b>			
6250 · Prof. Devlpmt. - Inter-agency	500.00	500.00	1,000.00
<b>Total 6220 · PROFESSIONAL DEVELOPMENT</b>	<u>3,750.00</u>	<u>3,750.00</u>	<u>7,500.00</u>
<b>6435 · PROFESSIONAL SERVICES</b>	2,500.00	2,500.00	5,000.00
<b>6440 · ATTORNEY GENERAL LEGAL FEES</b>	12,500.00	12,500.00	25,000.00
<b>6450 · LEGAL DEFENSE FUND</b>	24,498.30	9,295.50	33,793.80
<b>6451 · AUDIT CHARGES</b>	3,500.00	3,500.00	7,000.00
<b>6456 · INSURANCE</b>	1,875.00	1,875.00	3,750.00
<b>6498 · INTER-AGENCY CHARGES</b>	7,500.00	7,500.00	15,000.00
<b>6523 · OTHER SERVICES</b>	75.00	75.00	150.00
<b>6532 · BANK SERVICE CHARGES</b>	1,400.00	1,400.00	2,800.00
<b>6612 · FACILITIES RENT</b>	21,500.00	21,500.00	43,000.00
<b>1850 · EPMP</b>	18,000.00	18,125.00	36,125.00
<b>6960 · EXPENDABLE PROPERTY (\$250-5000)</b>	2,000.00	2,000.00	4,000.00
<b>Total 6000 · SERVICES &amp; SUPPLIES</b>	<u>124,723.30</u>	<u>109,645.50</u>	<u>234,368.80</u>
<b>Total Expense</b>	<u>330,672.00</u>	<u>332,287.00</u>	<u>662,959.00</u>
<b>Revenue over/under Expense</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>