

APPENDIX J: SUPPORTING YOUTH CORRECTIONS EDUCATION PROGRAMS (YCEP) AND JUVENILE DETENTION EDUCATION PROGRAMS (JDEP)

The purpose of this appendix is to provide additional information for Youth Corrections Education Programs (YCEP) and Juvenile Detention Education Programs (JDEP) on the necessary steps to apply for funding for the programs outlined in the Integrated Guidance. This includes, defining and distilling the options available to school districts and Education Service Districts (ESDs) operating YCEP and JDEP programs on how to best move through the integrated application process for the 2025-27 biennium.

The Integrated Guidance for the 2025-27 biennium hopes to streamline the application process so that YCEP and JDEP programs are applying for these three different funding streams through one portal and one application¹⁶⁵.

While the Integrated Guidance addresses multiple programs, YCEP and JDEP programs will only apply for up to three of those programs - HSS, SIA, and CTE. There are two options for applying for and accessing funding:

1. **Apply Independently:** School districts and ESDs operating YCEP and JDEP programs are eligible to apply independently, submitting one application, plan, and budget for HSS, SIA, and CTE.
2. **Aligned Program Consortia:** Two or more eligible applicants apply as an “Aligned Program Consortia,” meaning they apply for joint funding and implement the programs covered in this guidance through a joint grant agreement. This could look like two or more school districts, eligible independent charter schools, and/or YCEP and JDEP programs applying together; or two or more YCEP or JDEP programs applying together. If you have previously established a consortia through HSS, you may want to consider continuing that relationship. When this kind of consortia is formed, each party is agreeing to operate in full alignment with shared fiscal responsibility, where multiple entities do one engagement, application, budget, etc., that are all completed together. One entity is named as the lead to assist in financial and programmatic monitoring and reporting.

To get started, we recommend YCEP and JDEP programs follow these steps:

1. Read through the Integrated Guidance and use this appendix to help address questions around how to apply for that funding.
 - a. Section 2: Effective Planning outlines the process requirements and should be given focused attention.
2. Determine if you will apply independently or as part of an aligned program consortia.
 - b. If applying as part of an aligned program consortia, determine who you will be applying with. This could include school districts, eligible independent charter schools, or other YCEP and JDEP programs.
3. Begin planning for your integrated application and plan to be submitted in March- April 2025.

¹⁶⁵ While you may create only one integrated plan or application, your grant agreements will remain program specific and you may have up to three different grant agreements for HSS, SIA and CTE that will be signed by the fiscal agent designated in EGMS.

Beginning in the 2023-25 biennium, students experiencing incarceration were explicitly named as a focal student population. As YCEP/JDEPs conduct data reviews and the needs assessment processes, attention should be given to the intersectionality of focal groups (i.e. students of color, English language learners, students experiencing disabilities, etc) in order to bring attention to the assets and needs of students experiencing incarceration.

Community engagement is an essential component of the planning and application process. The resource [Guidance for YCEP/JDEP Community Engagement](#) was created to provide YCEP/JDEPs with additional support when planning for community engagement. YCEP/JDEP applicants will be required to submit **two artifacts** of community engagement and provide a short explanation of each artifact submitted, including who was engaged and what was your biggest learning from these artifacts.

Additionally, YCEP/JDEPs may consider the inclusion of community partners, when appropriate, beyond what is named in the Integrated Guidance, throughout the planning process. Examples include, but are not limited to, parole officers, OHA staff, case managers, and community organizations serving incarcerated youth and families.