Using the Course to Endorsement Catalogue

The Course to Endorsement Catalogue is a protected spreadsheet that lists all NCES SCED codes (course codes) that have been adopted by the Oregon Department of Education. It is recommended that districts find the course that appropriately describes the content being taught and scroll right to see which endorsements are legal to teach that course. The Catalogue is a protected Excel spreadsheet which can be filtered by endorsement area and course name.

- Filtering by endorsement.
  - The filters can be accessed by using the box at the top with the drop down area
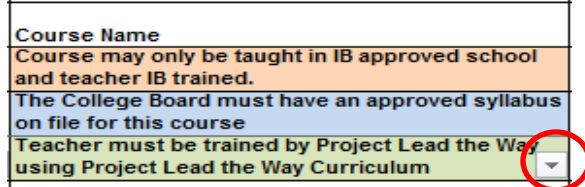

- The filter will give 3 selections: Select all, x and blanks
  - Uncheck the box marked "Select All
  - Select the "x" to view courses that **CAN** be taught by the endorsement at the top of the column.
  - Selecting blanks will give both grey and white cells
    - The grey cells indicate that the endorsement is **NOT** eligible to teach the course.
    - Blank white cells indicate that the course can be taught by any endorsement.
  - To clear the filter, click the dropdown arrow again and check the "Select All" and Click "OK".
- Filtering by course name: •
  - Select the dropdown arrow in the green cell discussion Project Lead the Way

  - Uncheck the box marked "Select All". •
  - You can either scroll down the list to find the course name or enter the course name in the "Search" field. •
  - Excel will show the course you entered.
  - To view the endorsements eligible to teach that course, scroll to the right and find the endorsements indicated by an "x".
  - To clear the filter, click the dropdown arrow again and select "Clear Filter from…" and click "OK".

Please read the course descriptions when selecting the course code to ensure that the description best matches what is being taught in the course.

The following color coding is important to understand when selecting courses:

Course may only be taught in IB approved school and teacher IB trained.	
The College Board must have an approved syllabus on file for this course	
Teacher must be trained by Project Lead the Way using Project Lead the Way Curriculum	
01068	Corrective Reading (Title IA Reading)
02003	Particular Topics in Foundation Mathematics (Title IA Math)
22005	Tutorial (SPED Only-Supplemental Resource Room)
22251	Community Living (SPED Only)
22252	Communication Instruction (SPED Only)
22253	Social Development Instruction (SPED Only)
22254	Developmental Support (SPED Only)

Go to second tab (worksheet) For the Course to Endorsement Catalogue