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Thursday, January 18, 2024

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A&A CHECKLIST

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GENERAL ANNOUNCEMENTS

DTC Webinar Series

ODE presents the monthly DTC Webinar on Wednesday, February 14, 2024 from 10:00-11:00 AM.

To attend, please register for each webinar using [this link](#). This will give you the option to add the appointment to your calendar.

If you have any questions, you'd like answered during the webinars Q&A session, please submit through [this form](#) or contact [Crys Plattner](#), Assessment Administrative Support.

District Assessment Inventory: January 26 Deadline

REPEAT

As a reminder, the District Assessment Inventory (DAI) must be completed by **5:00 p.m. January 26, 2024**. District personnel may join ODE staff during DAI "office hours" to ask questions or receive technical assistance regarding the District Assessment Inventory. There is no need to register for DAI office hours; attendees may join or leave at any time using the Zoom links below. DAI office hours are scheduled for the following dates:

- [Friday, January 19](#), 10-11:00 PT
- [Friday, January 26](#), 10-11:00 PT

Districts who do not have a District Assessment Inventory Form need to [designate a point of contact](#). As of 1/16/24, 80% of the districts have a point of contact. Only the District Test Coordinator for a given district should designate a DAI point of contact.

Please contact the [ODE DAI Team](#) with questions.

TEST ADMINISTRATION

EXTENDED ASSESSMENT REPEAT

Reminder: The Oregon Department of Education (ODE) and Behavioral Research & Teaching (BRT) will be providing an additional opportunity for required Oregon Extended Assessment (ORExt) Qualified Trainer (QT) Training. This training is required

annually for school staff who will serve as a Qualified Trainer for the ORExt. District Test Coordinators may choose to attend this training for informational purposes.

School staff who did not attend this training on November 29, 2023 and who will be QTs for the 2023-24 school year must register for the following training.

Thursday, February 1, 2024 | 1:00 PM - 4:00 PM [Link to register](#)

Contact your [Regional ESD Partner](#) with questions about Qualified Trainer Training.

Contact [Crys Plattner](#), Assessment Support with questions related to registration.

EARLY LEARNING TRANSITION CHECK-IN REPEAT

The Oregon Department of Education and Department of Early Learning and Care are planning for professional development to support the Fall 2024 implementation of the Family Conversation at kindergarten.

District and charter school leaders who are interested in participating in the professional learning process to prepare for fall 2024 are encouraged to submit this [Fall 2024 Interest Form](#) by **January 26, 2024**.

Contact [Sody Fearn](#), K-2 Balanced Assessment Specialist, with questions.

ACCOUNTABILITY & REPORTING

2023-2024 Fall Membership Validation REPEAT

The Fall Membership validation of First Period Cumulative ADM closes tomorrow, January 19, 2024. Please view your data in the [Achievement Data Insight](#) application. **No changes will be allowed to First Period Cumulative ADM after January 19, 2024.** If you have any questions, please contact your [Regional ESD Partner](#) or [Robin Stalcup](#), Research Analyst.

Staff Position Collection Closes Monday, January 22 REPEAT

The Staff Position Collection will close at **11:59 PM on Monday, January 22, 2024**. More information on this collection can be found on the [Staff Position Collections Page](#).

If you have any questions, please contact your [Regional ESD Partners](#) or [Ryan Clark](#), Research Analyst, at 971-208-0471.