Weekly Count of Administered Tests
Numbers as of June 7, 2017

	STARTED	COMPLETED	REPORTED*
ELA CAT:	291,389	289,018	281,148
ELA PT:	289,541	286,831	
MATH CAT:	289,107	286,874	261,443
MATH PT:	286,794	284,821	
ELPA21	52,768	52,470	52,439
Science:	150,772	148,510	146,592
Social Sciences:	5,134	4,437	4,406
TOTAL	1,365,505	1,352,961	746,028

*Number of reported tests loaded in ODE applications on the district website; these numbers may differ from the OAKS Portal Online Reporting System

Equity, Accountability, Excellence, and Integrity

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For prompt and accurate responses to questions contact your

Regional ESD Partners

http://www.oregon.gov/ode/educator-resources/assessment/Documents/esdpartners.pdf

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QUESTION & ANSWER

➡ In Class Roster, I received an error stating that the Instructional Unit Identifier (ChkDigitInstrctUnitID) matches an Instructional Unit record but the demographics (DistInstID, SchlInstID, SchlSctnID, SchlCrsID, CrsCd, CrsBeginDtTxt) must also match. What do I do to fix this?

WHO TO CONTACT AT ODE

IMPORTANT DATES FOR THE WEEKS AND MONTHS AHEAD	
MAY 4 – JUNE 19	Collection Window for Title III Recent Arrivers 2016-17
MAY 4 – SEPTEMBER 22	Collection Window for Report Card Narrative 2016-17
MAY 11 – JUNE 30	Collection Window for Class Roster 2016-17
MAY 11 – JUNE 30	Collection Window for Freshman On-Track 2016-17
MAY 18 – JULY 10	Collection Window for Annual Cumulative ADM Collection 2016-17
MAY 25 – JULY 3	Collection Window for Discipline Incidents 2016-17
JUNE 1 - 9	Data Collection Audit Review Window for Third Period Cumulative ADM 2016-17
JUNE 8 - 19	Data Collection Review Window for ESEA Title III: English Learners Collection 2016-17
JUNE 8 – AUGUST 18	Report Validation Window for: Not Chronically Absent, Student Enrollment
JUNE 9	REMINDER: Testing Window CLOSES for English Language Arts, Mathematics, Science, and Social Sciences
JUNE 9 @ 5 PM	REMINDER: Last day for changes in Student Centered Staging to be included in initial posting of Assessment data validations in ADI
JUNE 9 @ 11:59 PM	REMINDER: Third Period Cumulative ADM audit window CLOSES **NEW**
JUNE 9 @ 5 PM – JUNE 12	TEMPORARY CLOSURE of 2016-2017 Subjects in Accountability Warehouse Extract, Student Centered Staging, and Secure Assessment Reports for accountability report processing
JUNE 13 BY 9 AM	2016-2017 Subjects Available in Accountability Warehouse Extract, Student Centered Staging, and Secure Assessment Reports
JUNE 15 – AUGUST 18	Report Validation Window for: Assessment Participation, Performance, Growth (English Language Arts, Mathematics, Science)
JUNE 23	OAKS Online Partial Science and Social Sciences Results Available in Student Centered Staging, Secure Assessment Reports, AWE **NEW**
JUNE 28	Last day to place 2017-18 Kindergarten Assessment test orders in OAKS Online TIDE **NEW**
JUNE 30 – JULY 2	OAKS Online Test Delivery System (including Practice Tests), TIDE, and Online Reporting System (ORS) offline for scheduled maintenance **NEW**
JULY 4	ODE is closed for the Independence Day holiday **NEW**
JULY 6 @ 2 PM	Webinar: Training for Class Size Validation 2016-17 **NEW**
JULY 6 - 14	Data Collection Audit Review Window for: Class Roster 2016-17 **NEW**

GENERAL ANNOUNCEMENTS

No articles this week

Test Administration
MARY ANDERSON – DIRECTOR OF ASSESSMENT

<u>Assessment Test Administration Webpage</u>

No articles this week

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No articles this week

■ EXTENDED ASSESSMENT

No articles this week

■ KINDERGARTEN ASSESSMENT

No articles this week

■ SMARTER BALANCED

No articles this week

■ SCIENCE AND SOCIAL SCIENCES

No articles this week

Accessibility Supports
BRAD LENHARDT – STUDENT SERVICES EDUCATION SPECIALIST

<u>Oregon Accessibility Manual</u>

No articles this week

Essential Skills
CRISTEN MCLEAN – ASSESSMENT POLICY ANALYST

<u>Essential Skills Homepage</u>

No articles this week

Student Centered Staging Open for Editing 2016-17 Test Records

Student Centered Staging is open for editing 2016-17 test records as of 9 AM on Tuesday, June 6. All 2016-17 subjects will close again at **5 PM on Friday, June 9** for preliminary Report Card processing over the weekend, and will re-open for editing by 9 AM on **Tuesday, June 13**.

Staging Components Completed:

- OAKS Extended Assessment records (English Language Arts, Mathematics, and Science) are available as of May 26. (OAKS Extended Assessment records submitted by April 27 for grade 12 students were available on May 12.) District Test Coordinators who wish to view or download records for students who took an Extended Assessment in 2016-17 may select the Test Type "Extended Assessments" when searching for records in Student Centered Staging, Accountability Warehouse Extract (AWE) or Secure Assessment Reports.

- Virtual records have been created that indicate non-participation of required English Language Arts, Mathematics, and Science assessments based on data submitted in the Third Period Cumulative ADM collection for enrollment on May 1, 2017. A virtual record is created for the student if there is not a valid test in the required content areas as described by the grade of enrollment in the ADM collection. **NOTE:** about 97% of the Smarter Balanced English Language Arts and 91% of Smarter Balanced Mathematics test records are currently loaded, so there are more virtual records at this time that will be deleted as we receive and process the remaining Smarter Balanced records.

- Accountability flags (such as RCSchlPartic, RCSchlPerf and ParticSchlInstID) have been filled on all records that were loaded by Friday, June 2 indicating which tests are used for accountability reporting. These fields are not available in the Student Centered Staging download file, but the full set of fields will be available through the AWE Student Extract or Bulk Download option. PLEASE NOTE that there is a one-day lag for changes to test records in Student Centered Staging (district edits or newly loaded records) to be available in the Warehouse applications (AWE and Secure Assessment Reports).

- Student group information such as race/ethnicity, special education, and other program flags have been filled on all records that were loaded by Friday, June 2 from Third Period Cumulative ADM for students enrolled on the first school day in May (except the Migrant Education Flag, which is filled from the OMSIS). For more information on How to Edit Demographic and Program Fields and the Student Centered Staging File Format, see documents on the Student Centered Staging Resources webpage.

- Virtual ELPA records have been created that indicate non-participation of the required ELPA21 test for English Learner (EL) students, based on data submitted in the Title III: English Learners collection as of June 2. A virtual ELPA record is created for the student if there is not a valid ELPA21 test for any student identified as eligible for EL services during the current school year. (The EL collection will be open for review until **June 19, 2017**.)

- **PLEASE NOTE:** First-year EL students with a virtual record will **NOT** be counted as a non-participant if the student has a valid ELPA21 test (indicated with data field LEPFg = 'B' on the test record).

Staging Components Not Yet Completed:

- OAKS Online tests partially completed (aka "Partials") in Science and Social Sciences (to be completed by **June 23, 2017**)

- Smarter Balanced English Language Arts and Mathematics tests taken mid-May through June 9 (to be completed by **June 30, 2017**)

- Smarter Balanced tests partially completed (aka "Partials") in English Language Arts and Mathematics (to be completed by **July 7**)

If you do not have access to Student Centered Staging, AWE, or Secure Assessment Reports 2.0 applications, please contact your district security administrator.

Be sure to resolve errors before downloading or reviewing records online so that the data is as accurate as possible. Please contact your Regional ESD Partner for more information or for assistance accessing assessment records.

Achievement Data Insight Validations Opening

The Not Chronically Absent and Student Enrollment validations open at 1 p.m. on **June 8**, and the Assessment validations (English Language Arts, Mathematics, and Science) will open on the afternoon of **June 15**. These validations will remain open through **August 18**. The validations are accessible through the Achievement Data Insight (ADI) application. Contact your district security administrator if you do not have access to the application, or if you do not see these validations once you access the application. Please review your data during this window. **No changes to the underlying data will be allowed after August 18.** For more information, see the training videos on the Video Training - 2016-2017 webpage.

Question & Answer
ANSWERS TO COMMON QUESTIONS FROM THE FIELD

Question: In Class Roster, I received an error stating that the Instructional Unit Identifier (ChkDigitInstrctUnitID) matches an Instructional Unit record but the demographics (DistInstID, SchlInstID, SchlSctnID, SchlCrsID, CrsCd, CrsBeginDtTxt) must also match. What do I do to fix this?

Answer: This error is stating that something in your Class Roster record does not match that same field in your IUID record in the IUID collection. So, you must first identify what doesn't match. Open up your error and look at what has been listed for these fields (DistInstID, SchlInstID, SchlSctnID, SchlCrsID, CrsCd, CrsBeginDtTxt). Then, go into your IUID collection and open up that IUID record. Compare these same fields for this IUID record with what you've submitted in Class Roster to find out which field or fields do not match.

Once you've identified your error, if the IUID record has the correct information, then simply change this information in your Class Roster error and click on save. This will resolve your error. However, if the IUID is incorrect, you will need to create a whole new IUID record with the correct information. Once you receive your new IUID number, go to your Class Roster error and change the IUID number to the new number that has been assigned. You will need to do this for every record using that old IUID number that was incorrect. For more information about this error or other errors in Class Roster, please contact your Regional ESD Partner or Beth Blumenstein at 503-947-5767.

WHO TO CONTACT AT ODE
http://www.oregon.gov/ode/about-us/Pages/ODE-Yellow-Pages.aspx

ASSESSMENT

♦ **Accessibility Supports & Extended Assessment:**

     Brad Lenhardt| ☎ 503-947-5755 | ✉ brad.lenhardt@state.or.us

♦ **English Language Proficiency Assessment for the 21st Century (ELPA21)** *(until position is filled)***:**

     Mary Anderson | ☎ 503-947-5721 | ✉ mary.anderson@state.or.us

♦ **English Language Arts** *(until position is filled)***:**

     Holly Dalton | ☎ 503-947-5927 | ✉ holly.dalton@state.or.us

♦ **Essential Skills:**

     Cristen McLean| ☎ 503-947-5842 | ✉ cristen.mclean@state.or.us

♦ **Kindergarten Assessment:**

     Administration & Policies/Procedures: Holly Dalton | ☎ 503-947-5927 | ✉ holly.dalton@state.or.us
     Data Collection & Validation: Jordan Heide | ☎ 503-947-5905 | ✉ jordan.heide@state.or.us

♦ **Logramos Assessment:**

     Kelly Slater| ☎ 503-947-5741 | ✉ kelly.slater@state.or.us

♦ **Mathematics:**

     Bryan Toller | ☎ 503-947-5832 | ✉ bryan.toller@state.or.us

♦ **National Assessment of Educational Progress (NAEP):**

     Beth LaDuca | ☎ 503-947-5836 | ✉ beth.laduca@state.or.us

♦ **Science & Social Sciences** *(until position is filled)***:**

     Bryan Toller | ☎ 503-947-5832 | ✉ bryan.toller@state.or.us

ACCOUNTABILITY

♦ **Class Roster & Staff Position:**

     Beth Blumenstein| ☎ 503-947-5767 | ✉ beth.blumenstein@state.or.us

♦ **Data Collections, Cohort Graduation, & NCES Dropout:**

     Isabella Jacoby| ☎ 503-947-5878 | ✉ isabella.jacoby@state.or.us

♦ **Reporting, Report Card, and Student Growth:**

     Kia Sorensen| ☎ 503-947-5632 | ✉ kia.sorensen@state.or.us

♦ **Accountability Warehouse Extract, Secure Assessment Reports, Student Centered Staging:**

     Cindy Barrick| ☎ 503-947-5822 | ✉ cindy.barrick@state.or.us

♦ **Institutions and Cumulative ADM:**

     Elyse Bean| ☎ 503-947-5831 | ✉ elyse.bean@state.or.us