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Thursday, June 29, 2023

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## A&A CHECKLIST

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## GENERAL ANNOUNCEMENTS

*This is the LAST issue of the A&A Update for the summer until August 3. We wish you the best on your summer break!*

### **2023-24 District Test Coordinator and Information Only Designation Contact Form REPEAT**

ODE requires that districts annually designate a District Test Coordinator (DTC) using the District Test Coordinator Designation Form. This form is used to maintain ODE's internal contact database and email listservs. (Please note that this form does not automatically grant access to the TIDE system.) The [2023-24 District Test Coordinator and Information Only Contact Form](#) has changed and can now be accessed through the link above or on the [ODE website](#) under the 'Forms' section. The DTC and Information Only Designation Form must be completed with attached [district superintendent signed version](#) of the form and submitted by **June 30, 2023** to [Crys Plattner](#).

## ACCOUNTABILITY & REPORTING

### **Class Roster Collection Closes June 30 REPEAT**

The Class Roster Collection is currently open, and will remain open through **Friday, June 30**. The purpose of the Class Roster Collection is to link teachers and students with instructional courses, and it is the source for the [Class Size Report](#). A web training was held on Thursday, April 27. A recording of this training, and other helpful Class Roster resources, have been posted on the [Class Roster Collections](#) page. For any additional questions, please contact the [Regional ESD Partners](#) or [Ryan Clark](#), Research Analyst, at 971-208-0471.

### **Ninth Grade On-Track Collection Closes July 7 REPEAT**

The Ninth Grade On-Track collection is currently open, and will remain open through **Friday, July 7, 2023**. A web training was held for the Ninth Grade On-Track Collection on Wednesday, April 26. A recording of the training, and other helpful resources can be found on the [Ninth Grade On-Track Collections](#) page. For any additional questions, please contact your [Regional ESD Partners](#) or [Ryan Clark](#), Research Analyst, at 971-208-0471.

## English Language Arts and Mathematics Partial

English Language Arts (ELA) and Mathematics partial test records (any test where the student completed at least one item, but never finished the test) will be available on **Friday, June 30** in the Assessment Record Updating Application (ARUA) and Accountability Warehouse Extract (AWE) application. If you do not have access to these applications, please contact your [district security administrator](#).

### Partials with no scores

- Test records where the student completed at least five computer-adaptive (CAT) items **OR** one performance task (PT) item, but **not both**, are valid tests with no scores and performance level 1 for the total test and all reported claims.

### Partials with scores

- Test records where the student completed at least five CAT items **AND** one PT item have scores and performance levels for the total test, and if all CAT items were answered, scores and performance levels for the reported claims.

Be sure to resolve errors in the ARUA before downloading or reviewing reports online so that the data is as accurate as possible. Please contact your [Regional ESD Partner](#) for more information or for assistance accessing these records.

## Class Roster Audits and Class Size Validation for 2022-23 open July 6, 2023

Class Roster audits open at **1 pm on July 6**. The [2022-23 Class Roster Audit Manual](#) is posted on the [Class Roster page](#) on the district website. The Class Size validation also opens after **1 pm on July 6**. The [2022-23 Class Size Technical Manual](#) is posted on the [Class Size validation page](#) on the district website and the [Class Size Report](#) page.

[Training](#) for both the audits and the validation will take place **July 6 at 2 p.m.** The training will be recorded. Please contact the [Regional ESD Partners](#) or [Robin Stalcup](#), Research Analyst, if you have questions.