

**Braille Order Form<sup>1</sup>**  
**2017-18 Oregon Kindergarten Assessment**  
Administration window: August 8<sup>th</sup> – October 19<sup>th</sup>.

This order form will only be processed if it is submitted and signed by the District Test Coordinator.  
Return completed forms to [renee.ledoux@state.or.us](mailto:renee.ledoux@state.or.us) or fax to 503-378-5156 by **October 5, 2017**. (Once the Statewide Test Window is in progress, please allow 5 business days for processing)

**District Name:** \_\_\_\_\_ **Low-Incidence Regional Program<sup>2</sup>:** \_\_\_\_\_ **District ID:** \_\_\_\_\_

When completing the table below, you must include the School Name and School ID. The School ID can be found at <http://www.ode.state.or.us/instd/>.

School Name	School ID	Language (English, Spanish)	Braille Designation* (Uncontracted Braille, Contracted Braille)

\* Braille Designation: (Unless specified otherwise, all test material will be produced in Uncontracted Braille.)

District Test Coordinator: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
(Please print)

Email Address: \_\_\_\_\_

District Test Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<sup>1</sup> ODE will not be filling Large Print orders for 2017-18 as the Kindergarten Assessment Booklets are printed in 24 point font which exceeds the American Printing House for the Blind large print guidelines of 18 point font. If a student's needs require that the booklet be enlarged further, it can be done so at the local level following the guidance in the Oregon Accessibility Manual.

<sup>2</sup> Regions include: 1 – Eastern, 2 – Central, 3 – Southern, 4 – Cascade, 5 – Willamette, 6 – Columbia, 7 – Lane, 8 – Northwest