Module 7: ELPA Facilitation Guide

This optional facilitation guide was designed to assist test coordinators in providing the required ELPA training module to test administrators and provide an opportunity to orient users to supplemental resources.

Required Module Topics	Supplemental Resource Suggestions
Training Overview • Topics • Purpose & Use	
Scheduling • Schedule & Scoring • Components • Before Testing	• Statewide Test Schedule • TCs may supplement with local policies/protocols for scheduling school-level test windows
Administration • Administration	• Test Administration Page (OAM and TAM)
Key Elements • Important Dates • Administration Points	• EL Program Guide • TCs may supplement with local policies/protocols for orienting students to key elements of the online assessment
Best Practices • Reminders	
Optional Question & Answer	This is an optional point in the required training to pause and discuss the questions provided or locally developed set of relevant questions.
Resources	• Sample Tests • ELPA Page • Test Administration Resources • Assessment Training Materials Page