# Appendix J: CTE Needs Assessment

All Perkins recipients—whether a direct recipient or a member of a consortium—must engage community partners in a comprehensive local needs assessment process which addresses the six required elements in the Perkins Law Sec 134(c)(2). There are two types of needs assessment guides available for Perkins recipients. These assessments can be used in isolation or supplemented and substituted using local assessments, as long as applicants assure they have addressed the required questions in their comprehensive local needs assessment process. All of these resources along with planning allocations and resources to complete the applications process are located on the [Perkins Implementation web page](https://www.oregon.gov/ode/learning-options/CTE/FedFund/Pages/Perkins-Implementation-2023-2025.aspx).

## Sec**ondary Recipients**

The community engagement and needs assessment process should be completed by January 2023.

* [Integrated Needs Assessment](https://www.oregon.gov/ode/StudentSuccess/Documents/IntegratedNeedsAssessment.pdf)
* [Crosswalk between Perkins Law and Integrated Needs Assessment](https://www.oregon.gov/ode/learning-options/CTE/FedFund/Documents/Crosswalk%20from%20Perkins%20Law%20to%20IG_%20%20Needs%20Assessment.docx)

## Postsecondary Recipients

The community engagement and needs assessment process should be completed by March 2023.

* [Postsecondary CTE CLNA Guide](https://www.oregon.gov/ode/learning-options/CTE/FedFund/Documents/Postsecondary%20CTE%20CLNA%20Guide.docx)

## Additional Resources

**Community Engagement Survey Guide and Item Bank**

The [Community Engagement Survey Guide](https://lnks.gd/l/eyJhbGciOiJIUzI1NiJ9.eyJidWxsZXRpbl9saW5rX2lkIjoxMDQsInVyaSI6ImJwMjpjbGljayIsImJ1bGxldGluX2lkIjoiMjAyMjA4MjMuNjI2NjgxNTEiLCJ1cmwiOiJodHRwczovL3d3dy5vcmVnb24uZ292L29kZS9TdHVkZW50U3VjY2Vzcy9Eb2N1bWVudHMvQ29tbXVuaXR5RW5nYWdlbWVudFN1cnZleVJlc291cmNlR3VpZGUucGRmP3V0bV9tZWRpdW09ZW1haWwmdXRtX3NvdXJjZT1nb3ZkZWxpdmVyeSJ9.FANn2dwMpg9JREYcpDx275T5Zg-sety_N-SnslZriSo/s/1434129489/br/142960299989-l) offers practical information on best practices for surveying community members. Within the guide, we offer information around the following:

* Outreach and rollout of surveys
* How to use the accompanying survey item bank
* Protecting and honoring confidentiality
* Analysis of responses

The [Survey Item Bank](https://lnks.gd/l/eyJhbGciOiJIUzI1NiJ9.eyJidWxsZXRpbl9saW5rX2lkIjoxMDUsInVyaSI6ImJwMjpjbGljayIsImJ1bGxldGluX2lkIjoiMjAyMjA4MjMuNjI2NjgxNTEiLCJ1cmwiOiJodHRwczovL3d3dy5vcmVnb24uZ292L29kZS9TdHVkZW50U3VjY2Vzcy9Eb2N1bWVudHMvQ29tbXVuaXR5RW5nYWdlbWVudFN1cnZleUl0ZW1CYW5rLnBkZj91dG1fbWVkaXVtPWVtYWlsJnV0bV9zb3VyY2U9Z292ZGVsaXZlcnkifQ.BLDlBwEjMfOFxrA6ujmzT-HfRRHsPSy378KGeNuQHy8/s/1434129489/br/142960299989-l) provides a comprehensive inventory of questions applicants could include in surveys for students, families, school staff, and community members that can be customizable to meet the needs of your particular community. Questions within the item bank cover multiple domains, including school culture and climate, student and staff relationships, school environment, and school-sponsored activities. The item bank also provides a set of questions to help get input on spending priorities.