21st Century Community Learning Centers
Reporting Requirements for Funded Grants

1. All programs are required to submit written reports and associated data that supports progress towards stated objectives. The progress reports must use data gathered by the assessments proposed in the Evaluation Plan. If progress is not being made on an objective, the report must provide an explanation and detailed plan for making progress in future years of 21st CCLC operation. These reports and associated data, regardless of whether it is for summer or regular school year components, must be provided by September 21, 2014. The progress report will NOT include summer of 2014 operation. ODE will combine the information contained in this written report with state and federal data to create a stand-alone document of progress for ODE to report to the U.S. Department of Education.

2. All programs must submit online data to the PPICS, as required by the U.S. Department of Education for analysis by Learning Points Associates/American Institutes for Research (AIR). This data is used by the U. S. Department of Education in planning, creating, and evaluating after-school programs. Data is submitted to the PPICS using a secured website, and a username/password will be provided to all new grantees after funding is finalized. Data will be collected about general program information during the first year of the grant (e.g., site names, contact information, objectives, etc), with actual outcome data submitted in the second year of funding.

Data collected by the PPICS system includes the following:
1. Detailed information on program operation (e.g., hours, daily attendance, days of operation)
2. Student enrollment and attendance
3. Percent of students improving in standard measures of academic performance
4. A list of all feeder schools attended by students enrolled in the program, as well as percentages of all students from each feeder school
5. Tabulated results of teacher surveys provided to regular-day teachers of EVERY student.
6. Detailed information on EACH activity provided at EACH site
7. Information on staffing levels and types used by the program in serving students
8. Information on EACH partner and subcontractor involved with the grant.

Data Reporting Timeline

NOTE: Additional Reporting Timeline events may be developed during the course of this grant award cycle, as required by the federal funding sources or needed for ODE reporting requirements. In the event that additional reporting requirements are added to this short list, ODE will make every attempt to facilitate adequate time and training for local education agencies to comply with requirements.

September annually
Summer Statewide Data Reports

On-going Fiscal Year 2013-2014
PPICS, as required by the U.S. Department of Education

Failure to comply with reporting requirements may result in discontinuation of funding.