

STATE OF OREGON



COVER PAGE

Oregon Military Department Office of Emergency Management

THERMOPLASTIC TSUNAMI WAYFINDING SIGNAGE AND/ OR DRILL SUPPORT

Request for Applications (RFA)

OMD-1689-17

Date of Issue: June 6, 2017

Closing Date: July 25, 2017

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1. INTRODUCTION AND OVERVIEW

In cooperation with Oregon Department of Geology and Mineral Industries (DOGAMI), funded by National Oceanic and Atmospheric Administrations (NOAA) National Tsunami Hazard Mitigation Program, the State of Oregon, acting by and through the Oregon Military Department Office of Emergency Management (OEM) is offering coastal communities the opportunity to install thermoplastic tsunami wayfinding signage and/ or to receive financial support for holding a community-wide tsunami evacuation drill (the “Project”).

In order to get out of the tsunami inundation zone quickly, it is imperative that Oregon prepares its population to react quickly in the event of a Cascadia Subduction Zone earthquake and tsunami.

The purpose of this Project will be to assist coastal communities to plan and implement tsunami evacuation route wayfinding and public outreach.

OEM anticipates awarding Intergovernmental Agreement(s) (“IGA”), authorized by ORS 190.110, for the following:

- **Opportunity 1: Thermoplastic Tsunami Wayfinding Signage**
-Up to 3 awards depending on availability of supplies.
- **Opportunity 2: Tsunami Evacuation Drill Support**
-Up to 2 awards for reimbursable expenses not to exceed \$5,000 per award.

Coastal Communities may apply for one or both opportunities with the understanding that all deliverables and requirements of the IGA must be completed by June 15, 2018. Additional details are included in Section 2, Project Details and the Sample IGA (Attachment A).

2. PROJECT DETAILS

Opportunity 1 Thermoplastic Tsunami Wayfinding Signage:

- OEM has available approximately 81 thermoplastic signs, a diagram of the signage is provided in Attachment B.
- OEM will award multiple communities signage based on availability.
- As part of the Agreement, selected coastal community(s) will be required to install the signs at the line demarking the “Local Tsunami Evacuation Line” as defined by DOGAMI evacuation maps.
- Community will be required to use manufacturers recommended installation methods.
- Selected community will be required to install signage as part of their established tsunami evacuation routes and show how the community will conduct a public

outreach and education campaign to introduce the public to the new signage.

- When possible, selected community shall encourage public figures and residents to practice their tsunami evacuation as part of this project to allow for photo ops.

Opportunity 2 Tsunami Evacuation Drill Support:

- Selected community will be required to hold a community-wide tsunami evacuation drill that engages community members, and businesses, especially the hospitality industry;
- Reimbursable expenses will be limited to non-personnel expenses only such as: drill signage, drill marketing materials, and general outreach material. Excluded from material supplies are items considered as “swag” such as t-shirts and other commemorative items. No personnel expenses will be reimbursed.

3. ELIGIBILITY

Oregon tribes, and incorporated cities and counties with an identified tsunami hazard are eligible to respond to this RFA and receive an IGA. Coastal communities may partner with each other and other communities, however, the lead proposer (the entity with whom an IGA will be executed) must be one of the aforementioned entities.

4. APPLICATION REQUIREMENTS

Communities shall indicate which opportunity(s) community is applying for. The Application should address the following:

- Describe how the community will conduct a public outreach and education campaign to introduce the public to the new signage and/ or drill opportunity;
- Estimate the number of residents and visitors served by receiving the opportunity(s);
- If community intends to partner with another local entity, Application shall include the proposed roles and responsibilities of each.
- A representative authorized to bind the community shall sign the Application.

5. SELECTION CRITERIA

Applications will be evaluated on the basis of:

- The number of residents and visitors served by the designated evacuation route and/ or drill support;
- Public outreach and tsunami evacuation drills planned to emphasize the preparedness message;
- Feasibility of the project to be completed within timeframe and within budget.

OEM reserves the right to determine, at its sole discretion, which project(s) best meet the objectives and goals for each opportunity.

6. TIMELINE

The table below represents a tentative schedule of events. All times are listed in Pacific Time. All dates listed are subject to change.

Event	Date	Time
Final Questions / Requests for Clarification Due	July 12, 2017	3:00 PM
Closing (Applications Due)	July 25, 2017	3:00 PM
Issuance of Notice of Award (approx.)	August 11, 2017	

7. HOW TO SUBMIT AN APPLICATION

Applications shall be submitted through email to the SPC by the Closing date and time listed on page 1. Application submission shall include the following:

- RFA name and number in the subject line.
- Application and all other submittal requirements must be an attachment to the email in one of the following formats: Adobe Acrobat (pdf), Microsoft Word (docx or doc), or Microsoft Excel (xlsx). The total combined file size of all documents should be compressed so it does not exceed 20 megabytes.

8. PUBLIC NOTICE/ SPECIAL INSTRUCTIONS

The RFA, including all Addenda, Questions/ Requests for Clarification, and attachments, will be published in the Oregon Procurement Information Network (ORPIN) at <http://orpin.oregon.gov>.

All Questions/ Requests for Clarification must be sent to the SPC listed on the cover page and are due by 3:00 PM PST on July 12, 2017.

Communities must have an ORPIN supplier registration and express an interest in the RFA. This will allow you to receive email notices for any Addenda and will be where OEM publishes all answers to Questions/ Requests for Clarification.

To obtain an ORPIN supplier registration please contact Kelly Stevens-Malnar via email at: Info.ORCPP@oregon.gov. Kelly may also be reached at 503-378-3976. Please include the following in the subject line of your email to ensure proper handling/delivery: *RFA OMD-1689-17 Tsunami Wayfinding-Drill Support.*

We hope that your community will be able to take advantage of this opportunity to improve public safety in creative ways!



RFA# OMD-1689-17
TSUNAMI WAYFINDING SIGNAGE AND DRILL SUPPORT
ADDENDUM NO. 1

This Addendum modifies the RFA document only to the extent indicated herein. All areas not changed or otherwise modified by this Addendum remain in full force and effect. This Addendum is hereby made an integral part of the RFA document. Communities applying for this opportunity must be responsive to any requirements of this Addendum as if the requirements were set forth in the RFA.

The purpose of this Addendum is to modify Sections 4 & 5.

The RFA is hereby modified as follows (changes are indicated in **bold and underline** and deleted language is ~~stricken~~):

4. APPLICATION REQUIREMENTS

Communities shall indicate which opportunity(s) community is applying for. The Application should address the following:

- Describe how the community will conduct a public outreach and education campaign to introduce the public to the new signage and/ or drill opportunity;
- Estimate the number of residents and visitors served by receiving the opportunity(s);
- If community intends to partner with another local entity, Application shall include the proposed roles and responsibilities of each.
- A representative authorized to bind the community shall sign the Application.

5. SELECTION CRITERIA

Applications will be evaluated on the basis of:

- The-number of residents and visitors served by the designated evacuation route and/ or drill support, **as well as community vulnerability based on United States Geological Service (USGS) data. Discrete population numbers will not be a standalone determination;**
- Public outreach and tsunami evacuation drills planned to emphasize the preparedness message;
- Feasibility of the project to be completed within timeframe and within budget.

OEM reserves the right to determine, at its sole discretion, which project(s) best meet the objectives and goals for each opportunity.

OREGON MILITARY DEPARTMENT
RFA #OMD-1689-17
QUESTIONS AND ANSWERS

1. Is there a formal application to be completed?

Answer: There is not a formal application to fill out. Simply follow the directions in Section 4 (Application Requirements).

2. Should I register my department specifically or can I use anyone the county has applied for generally?

Answer: Please contact Kelly Stevens-Malnar with the Department of Administrative Services by email at info.orcpp@oregon.gov or by phone at 503-378-3976 for registration questions and assistance with logging in.

3. Does the opportunity require any matching funds?

Answer: No, matching funds are not required.

To further clarify, communities provide a soft match, examples include sign installation, marketing to introduce the public to the new signage/ drill opportunity, or personnel time to plan and run the drill. Please see RFA for additional information, community soft match could be for certain activities that are not eligible for reimbursement.

4. We just completed a full scale tsunami evacuation drill last year. How does that effect our application?

Answer: It does not affect the current application

5. The selection criteria includes the number of residents and visitors served by the designated evacuation route and/ or drill support. Does this put smaller communities at a disadvantage in applying for this opportunity when competing against more populous communities?

Answer: No, this was not the intent of the RFA. Modification is being issued through Addendum 1.

6. Are the thermoplastic tsunami wayfinding signs a uniform or single size? If so, what might that be? Some of our evacuation streets are not of standard width.

Answer: Yes, the "Leaving Tsunami Zone" signs are a uniform size (6' x 3'). The blue lines come in 3' x 1' sections, and can be installed to fit the available space. A variance to the size and shape of the signs will not be offered through this opportunity.

Example signage images may be viewed at the following link: <http://kcpy.com/news/local/coos-bay-implements-blue-line-project-tsunami-warning-signs>

ATTACHMENT A
INTERGOVERNMENTAL AGREEMENT FOR
[NAME OF PROJECT]

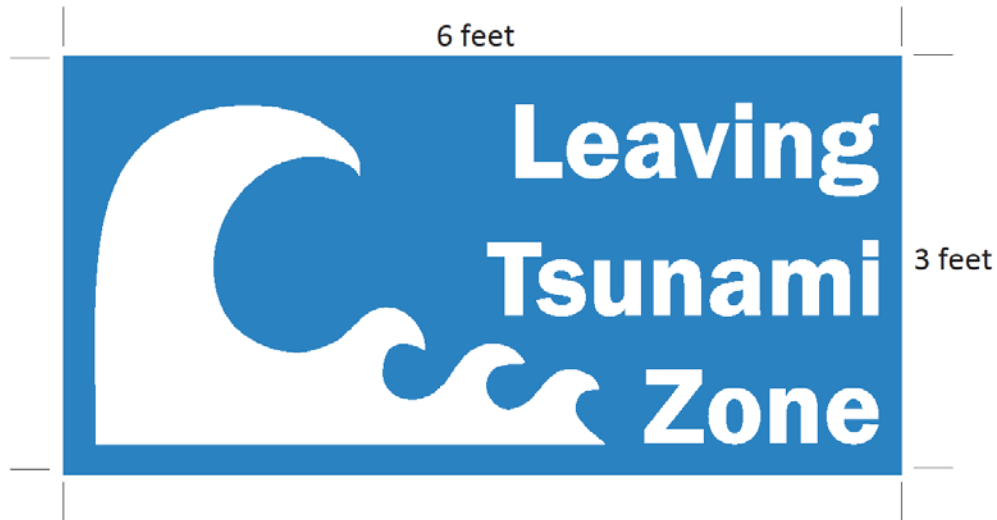
Agreement No. 17-006X

*To view this document please follow the instructions in the RFA under
Section 8 Public Notice/ Special Instructions.*

*(Due to size limitations we have left the rest of this document blank
intentionally.)*

ATTACHMENT B
THERMOPLASTIC TSUNAMI WAYFINDING SIGANGE TEMPLATE
[for opportunity 1]

Preformed Thermoplastic mat (3'x 6' - 90 mil)



Preformed Thermoplastic - Blue Line QTY 10 3 foot sections (total 12" x 30' - 90mil)

