

Common Credentialing Advisory Group

Meeting Summary

Monday, October 6, 2014

At Oregon Travel Experience Board, Salem

Committee Members in Attendance

Debra Bartel (By Phone)

Kevin Ewanchyna

Erick Doolen

Andre Fortin

William Donlon (By Phone)

Stephen Godowski (By Phone)

Jim Dorrigan (By Phone)

Rebecca Jensen

Nancy DeSouza

Joan Sonnenburg

Denal Everidge (By Phone)

Jean Steinberg

Committee Members Not in Attendance

Shannon Jones

Michelle Murray

Larlene Dunsmuir

Tooba Durrani

Kathleen Haley

Staff

Melissa Isavoran, OHA

Terry Bequette, IT Consultant, (By Phone)

Margie Fernando

Also in Attendance

Scott Gallant, Consultant, Gallant Policy Advisors

DeWayne Hatcher, Public Health

Erick Doolen welcomed everyone to the meeting.

RFP Update

Terry Bequette gave an update on the RFP process. There are new administrative guidelines on IT projects undertaken by the State of Oregon, implemented by the Department of Administrative Services (DAS). One of the requirements that we have to follow is to have a complete business case written up, which has been done for the Common Credentialing RFP.

Another requirement is to have a QA vendor throughout the life of the project, beginning with the review of the RFP, and a risk assessment. There is a pre-approved list of QA vendors that we can choose from and agencies are instructed to send a solicitation to the vendor at the top of that list. After several weeks of working with a vendor, the QA vendor at the top of the list removed themselves in order to be

a bidder on the credentialing solution, so OHA had to start again with a new vendor. This has pushed the release of the RFP further to late October. The next QA vendor has to go through the solicitation process and once procured, has to complete their assessment and review of the RFP before final DAS approval.

Following that review the Department of Justice will need to look over the RFP. With this additional step, the current estimated time for the RFP to go out is late November. Terry assured the Committee that the new QA vendor that they have now picked will be the QA vendor for all HIT projects in the state and this may help with more efficient future projects of the State.

ACPCI

Rebecca Jensen, as Chair of the Advisory Committee for Physician Credentialing (ACPCI), gave an overview of the work of the ACPCI and their role in the State. They have been in existence for 15 years. They review and recommend changes to the application form used for credentialing for the State of Oregon. At their most recent meeting, they reviewed the 2013 and 2014 recommendations, which is included in the meeting materials.

As we move towards a common credentialing solution, the ACPCI will bring their recommendations to this Committee to review. The new flowchart shows the changes for this group in terms of how ACPCI recommendations get approved.

The Group is asked to look over the current recommendations and give their feedback by October 17, 2014.

Delegation Agreements Impacts on Common Credentialing

Melissa took this topic to the OHA's technical Advisory Group as was suggested at the last CCAG meeting. The Group discussed the types of delegation agreements, their purpose, and the potential impact of each on the OCCP. They then determined the feasibility and necessity of such agreements post implementation of the OCCP and suggested possible solutions in light of the new statewide process. The technical group agreed that delegation agreements are in place for a reason (mainly efficiencies for both organizations and practitioners) and should continue. However, current delegation agreements could be altered with a simple workaround to have delegates leverage the information available through the OCCP. Materials for this meeting include the findings and suggestions from the technical group's discussion.

The question of tracking delegation agreements will need further research and discussion. This issue ties in with the fee structure because if the organizations delegate to another entity, they may be charged by that entity and also charged for using the Common Credentialing Solution. Or, only delegates will be charged and the sustainability of the OCCP will become an issue.

Melissa will also begin fee structure discussions; first with the OHA's technical advisory group and then with the CCAG.

Common Credentialing Strategic Communications Plan

Melissa referred the Group to the new website:
<http://www.oregon.gov/oha/OHPR/occp/Pages/index.aspx>

A FAQ page has been added among other pages for anyone looking for the latest information on the overview and progress of the OCCP.

The Group is asked to look over the page and let Melissa know of any changes they would like to see.

In addition to this web presence, Melissa will also reach out to all practitioners specifically. A communications plan on how and when to reach out to everyone will also be identified.

Membership Update

Melissa has received feedback from the Group about their terms of membership but she is also waiting to fill two more slots from recommendations received.

Public Comment

Sarah Wickenhagen, from the Oregon State Board of Nurses

She wanted to express her concern on behalf of over 5,000 nurses about the fee structure to ensure that the board is not responsible for charging the fee.

Next Steps and Adjournment

Next meeting scheduled for Friday November 7, 2014 in Portland.