

**Mutual Agreement**

The Mutual Agreement template reflects the core elements of the SRCH Community-Clinical linkages and outlines expectations from self-management providers, CCOs, and local public health.

The Expectations section of the tables provide flexibility to choose what services can be provided depending on your role and working arrangement with Self-Management Providers, CCOs, local public health and others.

The Additional Agreements section provides an area to add, delete or modify expectations.

Upon signing this agreement, each entity should agree to an open dialogue to discuss and correct real or perceived breaches of this agreement, as well as, the format and venue of this discussion.

Ideally, this agreement should be reviewed every two years.

**Instructions**

1. Capture your overall mutual agreement associated with the process area. This is the overarching statement that captures what the consortium is agreeing to achieve related to the specific process area
2. Each consortium members lists their expectations for each area and adds any other (as needed)
3. Capture any additional agreements that require clarification for the process
4. Sign and date the agreement
5. Complete a mutual agreement for each area:
   1. Closed Loop Referrals
   2. Data Sharing
   3. Payments and Reimbursements

**Closed-Loop Referral**

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| Mutual Agreement | |
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| Expectations - in this section include expectations that address responsibilities for making referrals, receiving referrals, following up with referred individuals, etc. and each partners role in making sure closed loop referral outcomes are met | |
| Self-Management Providers |  |
| CCOs |  |
| Local Public Health |  |
| Other |  |

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| Additional Agreements |
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Self-Management Provider Organization Date

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CCO Organization Date

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Local Public Health Organization Date

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Name Title

**Data -Sharing**

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| Mutual Agreement | |
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| Expectations - in this section include expectations that address responsibilities for collecting and sharing data, intended use of data, data security, etc. and each partners role in making sure data sharing outcomes are met | |
| Self-Management Providers |  |
| CCOs |  |
| Local Public Health |  |
| Other |  |

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| Additional Agreements |
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Self-Management Provider Organization Date

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CCO Organization Date

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Local Public Health Organization Date

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Name Title

**Payment / Reimbursement**

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| Mutual Agreement | |
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| Expectations – in this section include expectations that address responsibilities regarding billings and payments and each partners role in making sure payment and reimbursement outcomes are met | |
| Self-Management Providers |  |
| CCOs |  |
| Local Public Health |  |
| Other |  |

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| Additional Agreements |
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