Orpheus County Feedback Meeting
Agenda & Notes

Date: September 13, 2018   **Time**: 1:30-3:00   **Place**: PSOB AOC, 4th floor (or room 710)

ALL ORPHEUS DATA FROM SCREEN SHOTS SHOWN IN THESE MINUTES ARE FAKE

Counties: Baker; Benton (); **Clackamas** (Liz); **Clatsop** (Robyn); Columbia (); **Coos** (Joyce); Crook (); **Curry** (Michelle); **Deschutes** (Jenny, Kari); **Douglas** (Laura); Grant (); Harney (); **Hood-River** (Martha); **Jackson** (Al, Andrea, Celeste, Patty); **Jefferson** (Joy); Josephine (); Klamath (); Lake; **Lane** (Alice, Carolina, Heather, Lisa, Michelle, Phebe, Sarah); **Lincoln** (Mollie, Nancy); **Linn** (Debby, Jamie); **Malheur** (Tana); **Marion** (Dana, Dawn, Melanie); **Morrow** (Shelly); **Multnomah** (Sara), **NCPHD** (Jeremy); **Polk** (Kirk, Martha); **Tillamook** (Christina); **Umatilla** (Megan); Union (); Wallowa; Warm Springs (); **Washington** (Gladys, Jennifer, Sunghye); Wheeler; Yamhill (Dominique, Kara)

State: Heather, Kiley, June, Lisa, Maureen, Melissa, Michelle, Missy, Nasreen, Renee, Rob, Stephen

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Item	Discussion/Decisions	Action items
N O T E S		
1	**RSA site update and Password policy – Stephen** - The RSA site has been updated. Please use https://rsa.dhsoha.oregon.gov. - New Password policy. It will be impossible to change your password if you don't adhere to the new password policy. *NEW PASSWORD POLICY* • **Your new password must be updated every 60 days (used to be 90) – you will be prompted to change it.**	**Orpheus Users to use the new RSA site:** **https://rsa.dhsoha.oregon.gov** **Orpheus Users to be careful to follow Oregon's new password policy.** **Best Practice: go to the 1click site to change your Citrix password; this removes the RSA fob from the process. https://1click.dhsoha.oregon.gov/vpn/index.html**

- **Your new permanent password must have at least <u>10 characters</u> (used to be 9 characters)**
- **Your new permanent password must include at <u>least 1 character from each of these 4 categories</u>**
  - <u>**An uppercase letter (A – Z)**</u>
  - <u>**A lowercase letter (a – z)**</u>
  - <u>**A number (0 – 9)**</u>
  - <u>**A special character (% @ # $! * ? / + > < [ ] { } \ -)**</u>

- **Passwords <u>CANNOT</u>:**

  - **Contain any spaces**
  - **Include the user's name, any proper names, or words found in the dictionary**
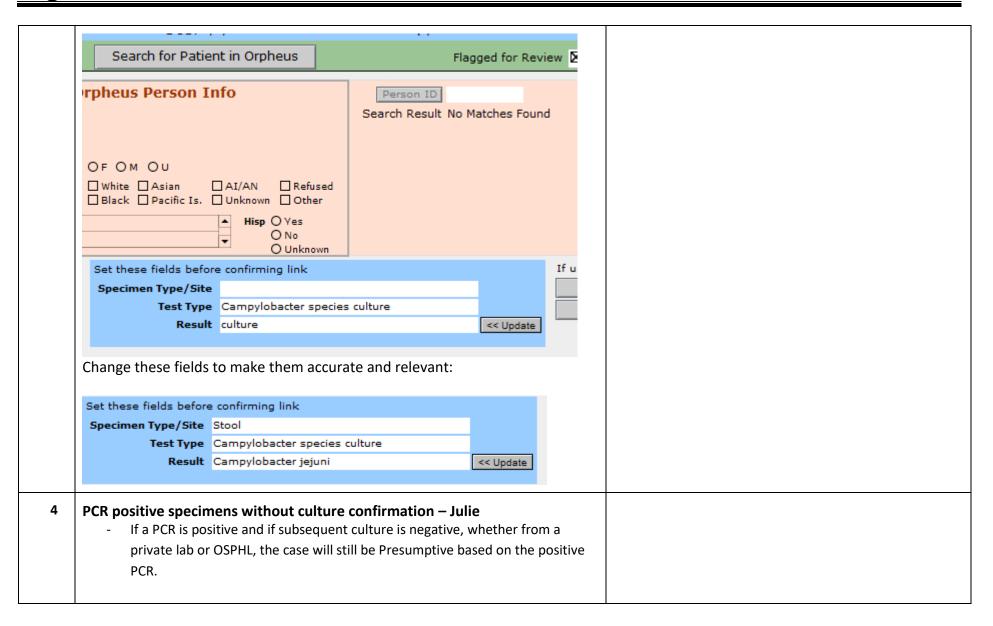 - <u>**Be too similar to the 24 previously-used passwords**</u> ☹

What this means to you:

  - **If you don't change your password every 60 days your Orpheus account will be deactivated.**
  - **You must follow the new requirements each time your Citrix password expires (which will be every 60 days) <u>OR</u> needs to be reset.**

Setting a calendar reminder might be one way to avoid forgetting this new timeframe for changing your password.
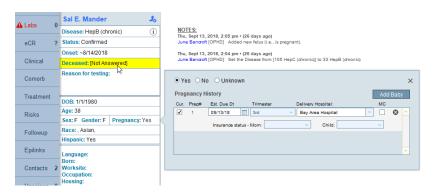
Of note, when you change your password in Citrix, you will not get an error message if your new password does not meet the requirements. If

	you have successfully met the requirements, when you log in to Citrix you will see all of your usual apps (e.g., DUDE, Orpheus, etc.). If you have not successfully met the requirements, you will not see any of your apps.	
2	**Electronic Laboratory Reporting updates/issues – Michelle** - Multnomah County Health Department Lab is in testing. We expect them to go live next week. We will be able to map their data even though they are using a slightly different standard.	
3	**Cleaning up ELR <u>BEFORE</u> processing for viewing in Orpheus Case Labs – June/Michelle** - The purpose of this process is to clean up the lab data to display after the importing or linking the lab.	**Orpheus Users to be sure to set the Specimen Type/Site, Test Type, and result fields, BEFORE confirming ELR link. This way the data displayed in the Orpheus case record will be easier to read, and will be what is printed on a case report form if there is a record request.** **This is especially important with multi plex PCR panels and multiple negative and positive results.**

Change these fields to make them accurate and relevant:

4	**PCR positive specimens without culture confirmation – Julie**	
	- If a PCR is positive and if subsequent culture is negative, whether from a private lab or OSPHL, the case will still be Presumptive based on the positive PCR.	

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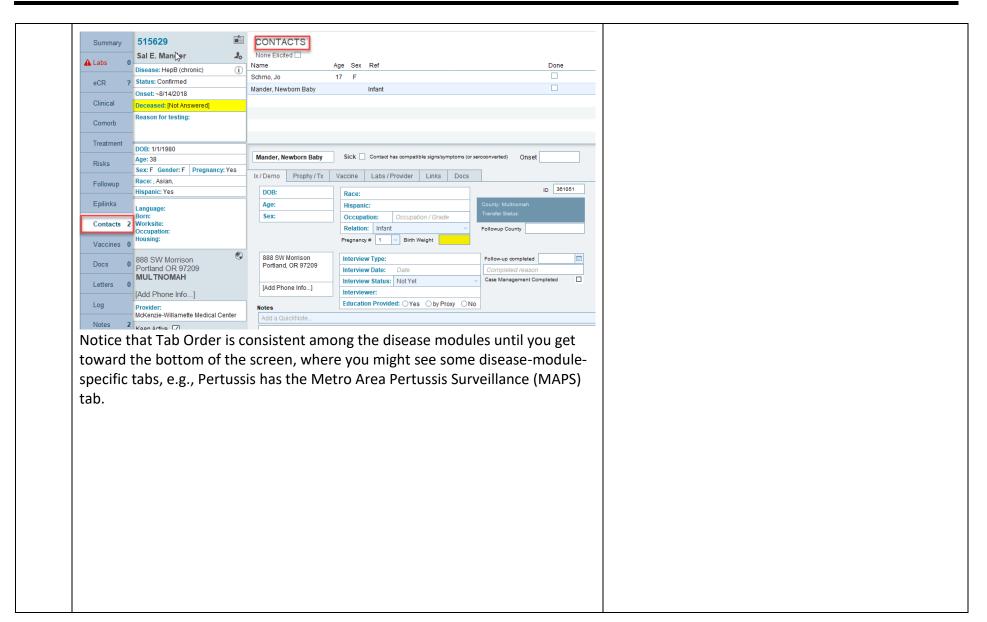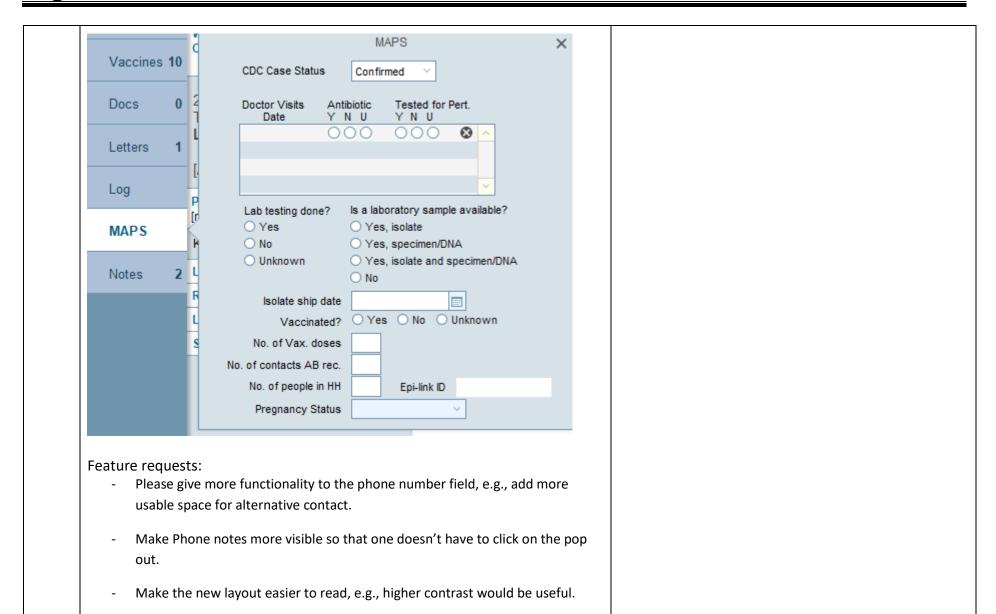## Agenda & Notes

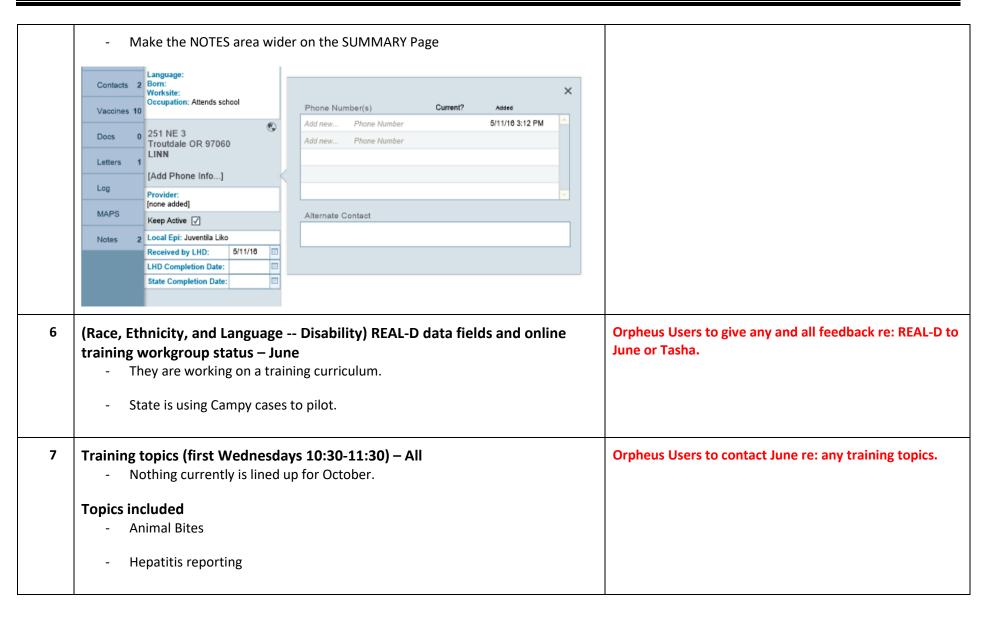| 5	**Changes/updates to Royal Orpheus layouts – Michelle and Users**

- Since our most recent interface replacement, Orpheus is now defaulting to the new layout scheme, which has a few bugs, mostly with regard to contacts, on the following layouts: Hepatitis, Vaccine Preventable.

- Pregnancy Status section has built out in new layout

Notice that Tab Order is consistent among the disease modules until you get toward the bottom of the screen, where you might see some disease-module-specific tabs, e.g., Pertussis has the Metro Area Pertussis Surveillance (MAPS) tab.

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Feature requests:
- Please give more functionality to the phone number field, e.g., add more usable space for alternative contact.

- Make Phone notes more visible so that one doesn't have to click on the pop out.

- Make the new layout easier to read, e.g., higher contrast would be useful.

	- Make the NOTES area wider on the SUMMARY Page	

6	**(Race, Ethnicity, and Language -- Disability) REAL-D data fields and online training workgroup status – June**
	    - They are working on a training curriculum.
	
	    - State is using Campy cases to pilot.
		Orpheus Users to give any and all feedback re: REAL-D to June or Tasha.

7	**Training topics (first Wednesdays 10:30-11:30) – All**
	    - Nothing currently is lined up for October.
	
	Topics included
	    - Animal Bites
	
	    - Hepatitis reporting
		Orpheus Users to contact June re: any training topics.

- New user training. - Co-morbidity analysis. -	

1st Wednesday Training Webinars (10:30 to 11:30):
- **September 5th – County Review Tool update**

- **Any new user training needs? Intermediate? Other topics**

Future Meetings: 2nd Thursdays @ 1:30 PM
October 11th, 2018
November 8th, 2018