**Sample notification letter to parents from school or child care facility, version 1**

[Date]

Dear Parent:

Measles was diagnosed in a [NAME OF SCHOOL] student/staff. **Students who attended school from [DATES] may have been exposed to measles.**

**Please assess the risk of measles in your son or daughter using the following questions:**

1. IS YOUR CHILD IMMUNOCOMPROMISED? Examples of people who are immunocompromised include those who have had a bone marrow transplant or are receiving chemotherapy.
* If YES, **c**ontact [**your health provider or the local health department**] at [phone number] to so that it can be determined if your child is immune to measles. Additional information will be needed to assess your child’s risk.
* You may also want to contact your child’s physician to let him or her know about the measles exposure.

If you are unsure whether your child is immunocompromised, please contact your physician or [Local health jurisdiction] at [phone number].

1. Has your Child received 1 or 2 doses of MMR vaccine?
* If YES, your child is likely protected from getting measles
* If NO, your child could be at risk of developing measles and you should contact [Local health jurisdiction] at [phone number] for additional guidance.

Measles is very contagious and is spread through the air. Individuals who are not immune are at risk of getting disease and spreading it to their friends, family members and others in the community. The incubation period for measles can be up to 21 days after exposure. **Please watch your child for symptoms though [date].**

Measles usually begins with fever (as high as 105°F), cough, runny nose, and red eyes. These symptoms are followed by a rash that spreads from head to trunk to lower extremities. **If your child is experiencing these symptoms, keep your child at home and call [LHD] immediately at ([LHD contact]).** If your child requires medical attention please be sure to call the healthcare facility your child will be seen at before you arrive so that measures can be taken to prevent spread of measles.

Sincerely,

[Health Officer Name]

[County] Health Officer

Developed from California Department of Public Health