

**RADIATION ADVISORY COMMITTEE MEETING**  
**Minutes**  
**October 10, 2012**

Call to Order – Public Session

Paul Brown, PhD, chair, called the Radiation Advisory Committee (RAC) into public session on October 10, 2012, 10:01 a.m. in Conference Room 1E of the Portland State Office Building.

Members Present:

Barnett, D.M.D., Douglas  
Brown, PhD, Paul  
Chin, Peter-Jon  
Elting, Donald

Franco, Janet  
Gilbert, Theresa  
Reese, PhD, Steve  
Riggs, Edgar

State Members Present:

Carpenter, Todd  
Grater, Connie  
Hess, Catherine

Howe, David  
Wendt, Rick

Guests

Anderson, Beckie – Legacy Health Systems  
Braatz, Patrick – Oregon Board of Dentistry  
Bremner, Fred – Oregon Dental Association  
Conlow, Ed – Oregon Board of Medical Imaging  
Fletcher, Beryl – Oregon Dental Association  
Stevens, Donna – Kaiser Permanente

RPS Staffing/Budget

David Howe presented the current Radiation Protection Services (RPS) organizational chart with two vacant EHS 3 positions. He reported that RPS is currently working on the 2013-15 budget and cost allocation forecasts indicate the budget will not support additional personnel costs at this time. Thus, we are going to delay hiring those two EHS 3 positions until further notice.

In order to balance the budget, a fee increase for all three programs is being considered. A proposed fee structure presentation will be made to the committee at the next meeting.

### Approval of Minutes

Minutes from the June 13, 2012 meeting were sent to the members for their review.

### Motion

Steve Reese moved and Ed Riggs seconded the motion to approve the June 13, 2012 Radiation Advisory Committee minutes as written. The motion carried.

### Bylaw Updates

Committee members were notified that RAC bylaws are updated to change “Office of Environmental Public Health” to “Center for Health Protection”. Also, one reference to “board” is changed to “committee”.

## **UPDATES**

### RPS Staff Training/Drills

Rick Wendt updated the committee on training that RPS staff has participated in since the June 2012 RAC meeting.

### Fukushima Debris Update

Rick Wendt reported that we are still monitoring marine debris. During the summer months, DEQ were providing samples for us and bringing them to our lab. Since that time beach rangers have been pulling samples and a courier service has been delivering the samples to our office.

### Expansion of Civil Penalty Enforcement to Include RML and X-ray Programs

Rick Wendt reported that RPS is enacting civil penalty enforcement against tanning registrants for non-payment of registration fees and noncompliance to inspection citations. RPS is now researching expanding civil penalty enforcement to the RML and X-ray programs effective in March 2013. A draft informational bulletin was distributed to members for review (Attachment 1). This bulletin will be sent to all RML licensees and X-ray program registrants before the process begins.

### Subcommittee for CT Rules Update

Rick Wendt reported that the Subcommittee for CT Rules is starting by gathering information from health physicists, radiologists, imaging managers, CT technicians, etc. before meeting. He advised the RAC what types of personnel are involved in the subcommittee.

### Electronic Field Reporting

Rick Wendt updated the RAC on the Electronic Field Reporting project. The framework of the project is almost finalized, but there is work being done ensuring all of the Oregon Administrative Rules are correctly identified on the form.

### Electronic Payments

Rick Wendt reported that we are still in the process of working on the option of licensees and registrants making payments electronically.

### Electronic Licensing/Reciprocity

Todd Carpenter reviewed the current reciprocity process with the committee. With the electronic process, phase one of the process has been completed which allows a licensee to go to our website and log in. They then submit an electronic request to work in Oregon and that request is emailed to radioactive materials licensing personnel. That request is reviewed and, if approved, the approval is faxed to the licensee. Phase 2 of the project will have the “database review the request” and approve the request electronically.

### Equipment Updates

HSPR/ERT Equipment – Todd Carpenter reported that the Health Security Preparedness and Response Program (HSPR) program is a federally funded program in the Health Division. RPS was awarded carry over funds from that program to purchase equipment for RPS emergency response teams. Items purchased were a field shelter, a generator with field lights for night operations, an air calibrator for air flow sampling, and a communications system. A draft report of those expenditures was distributed (Attachment 2). Todd announced that we were recently notified that we have been awarded an additional \$72,000. That money is earmarked to update the computer system.

## **RULE REVISIONS/UPDATES Chapter 333**

Todd Carpenter presented the “Statement of Need and Fiscal Impact” that he had previously distributed to RAC members.

Todd Carpenter distributed a copy of the proposed rule revisions (Attachment 3) noting that these include new rules for electronic brachytherapy which there are three machines in Oregon. Todd noted that some of our rule revisions are based on being in compliance with the Nuclear Regulatory Commission’s requirements.

Todd presented the timeline that needs to be followed to have these rules effective January 2, 2013. A public hearing for this process is scheduled for December 20, 2012, 10:00 am.

### **UPDATES (Continued)**

#### Therapy Inspection Update

Catherine Hess reported that Oregon Administrative Rules are being proposed for electronic brachytherapy. She has distributed those proposed rules to the facilities that have those therapy machines for their review. She also noted that she is continuing scheduling inspections of facilities with linear accelerators machines in Oregon.

#### Oregon Board of Medical Imaging Agreement

Catherine Hess reported that RPS has an interagency agreement with Oregon Board of Medical Imaging (OBMI) to provide investigative services. Catherine attended an investigative course in September 2012 to prepare for this assignment.

### **HEALTH DIVISION UPDATE**

#### Center for Health Protection Update

David Howe reported that effective July 1, 2012, the Public Health Division has been restructured from “offices” to “centers”. The Office of Environmental Public Health (where RPS is) has been changed to “Center for Health Protection”. Also, two new sections have been moved to this center, the Oregon Medical Marijuana Program and Health Care Regulations and Quality Improvement.

David Howe distributed an announcement received from Dr. Mel Kohn, Public Health Division Director, on October 9, 2012 (Attachment 4). This announced the release of the Oregon State Health Profile and the Public Health Division’s Strategic Plan. He noted that both documents are available on the web.

#### Election of Officers

David Howe reviewed the RAC Bylaws with the members. One of the articles identifies the committee’s officers (chairperson and vice-chairperson) and their duties/responsibilities.

There was a proposal for Dr. Steve Reese to be selected as chairperson and Peter-

Jon Chin be selected as vice-chairperson.

Motion:

Dr. Paul Brown moved and Peter-Jon Chin seconded the motion to elect Dr. Steve Reese as the chairperson of the Radiation Advisory Committee. The motion passed unanimously.

Motion:

Dr. Paul Brown moved and Don Elting seconded the motion to elect Peter-Jon Chin as vice-chairperson of the Radiation Advisory Committee. The motion passed unanimously.

New Member Recruitment

David Howe announced that two members, Dr. Paul Brown and Dr. Doug Barnett, terms of committee service will expire on December 31, 2012. Thus, a slate of candidates needs to be submitted to Oregon Health Authority Director, Dr. Bruce Goldberg, for consideration of membership. Two people have expressed interest in being a member of the committee - Dr. Fred Bremner, a practicing dentist, and Rick Waldenburg, an owner of numerous tanning facilities in Oregon. David presented qualifications of both candidates.

Motion:

Dr. Steve Reese moved and Peter-Jon Chin seconded the motion to accept the two candidates presented as recommendations as new RAC members. The motion passed unanimously.

Adjournment

The meeting adjourned at 2:07 p.m.

The next meeting for the Radiation Advisory Committee is scheduled for Wednesday, February 13, 2013.

Respectfully submitted,

Connie J. Grater