**RADIATION ADVISORY COMMITTEE MEETING**

 **Minutes**

 **February 8, 2017**

**Call to Order – Public Session**

Donna Stevens, chair, called the Radiation Advisory Committee (RAC) into public session on February 8, 2017 at 10:05 a.m. in Conference Room 1E of the Portland State Office Building.

**Members Present Members Absent**

Stevens, Donna (Chair) Henrikson, Mandy (called in)

Bremner, DMD, Fred

Franco, Janet

Cyman, DVM, Juliana

Smith, Barbara

Reese, Steve, PhD

Young, Scott

**OHA Representatives**  **Guests**

Howe, David Kihs, Linda, ODAA

Lind, Lee Hess, Catherine, Legacy Health

High, ND, Jere

Villamar, Glenda

Riley, Nic

Wendt, Rick

Leon, Daryl

Haskins, Hilary

**Introduction of Members and Guests**Radiation Advisory Committee members, Radiation Protection Services (RPS) personnel and guests introduced themselves. Mandy Henrikson called in and introduced herself, expressing her regrets for not being able to attend in person.

**Approval of Minutes**

Minutes from the October 12, 2016 meeting were sent to the members for their review, prior to the meeting. Donna suggested some minor changes, which were included in the draft distributed today. After some discussion, the minutes were adopted with one additional clarification.

**Motion**

Dr. Fred Bremner moved and Barb Smith seconded the motion to approve the October 12, 2016 Radiation Advisory Committee minutes, after corrections. The motion passed unanimously.

**2016 RPS Annual Summary**

David introduced Lee Lind, who has taken over Connie Grater’s position as RPS Administrative Specialist.

Rick Wendt narrated a PowerPoint presentation that detailed RPS personnel development and training schedule.

David discussed the RPS budget and financial statements for the Fiscal Biennium July 1, 2015 through December 31, 2016. RPS Program Expenditures totaled $2.85 million, and revenues collected totaled $3.6 million.

Rick discussed the X-Ray program, and detailed RPS’s inspection schedule over the last fiscal biennium, and highlighted the top issues of non-compliance for the last calendar year. The most common citation was for “operators not properly trained.”

Rick presented reports on the Tanning and RML programs, detailing the inspection schedules and most common issues of non-compliance in each program over the last fiscal biennium. (For Tanning timer were not checked and emergency shut-off not tested annually. And for RML inventory/leak tests not completed).

Presentations also described all of the variances approved over the last year, and

RPS focus areas for 2017 will include:

* Work on adapting new fluoroscopy rules via RAC subcommittee recommendations.
* Developing new industrial rules
* Separating veterinary rules into their own dedicated division
* Cross training staff (X-ray, Tanning, RML)
* Enhancing our web page
* Creating public tanning education literature
* Developing a compliance incentive program for the tanning industry
* Initiating electronic field reporting (EFR)
* Exploring new revenue streams
* Preparing for a successful IMPEP audit.

**Proposed Rulemaking**

Rick mentioned Federal Rule Compatibility Revisions & Thyroid Collar Use in Dental Radiography

**Updates/Projects**

David talked about the recent discussion over Advanced Practice Registered Nurses (APRN) fluoroscopy guidelines. The issues is currently tabled, pending OBMI legal review.

David also talked about the expectations and preparations for the upcoming IMPEP audit.

**Electronic Products Discussion**

Over lunch, Rick presented a report on the recently approved DexCowin handheld dental X-ray device. RPS completed a safety assessment and tested the model prior to approving it as the second handheld dental device that can be used in Oregon.

**RML Licensing Discussion/Updates**

Rick talked about RPS radioactive waste disposal efforts, and plans to segregate, repackage and dispose of everything currently held at the Portland State Office Building. RPS plans to hopefully partner with Metro, to allow use of their hazardous waste processing facility. A target date for disposal is set for a weekend in late February.

**Adjournment**

The meeting adjourned at 1:49 pm

The next meeting for the Radiation Advisory Committee is scheduled for June 7, 2017.

Respectfully submitted,

Nic Riley