Top 10 ScreenWise Billing and Claim for Ancillary Providers

- **1).** ScreenWise covers only services related to Breast and Cervical Cancer screening and diagnostics. The list of all covered procedures and diagnosis codes are listed on the ScreenWise Website.
- **2).** All claims should be submitted to ScreenWise using the State of Oregon <u>secure e-mail</u> <u>portal</u>. Instructions for submitting claims are located on the <u>ScreenWise Website</u>.

ScreenWise also accepts claim via Fax to 971-673-0997 (not preferred) or regular mail to:

ScreenWise 800 NE Oregon St., Ste. 370 Portland, OR 97232

- **3).** Claims may be submitted using the Standard Health Insurance Claim forms (HICF), UB-04, or the In-house claim forms featured on the <u>ScreenWise Website</u>.
- **4).** ScreenWise pays all services at Medicaid Rates. Any remaining balance cannot be billed to the patient.
- **5).** All ScreenWise claims are processed and paid on a monthly basis. An Explanation of Benefits (EOB) is securely e-mailed to providers around the 16th day of each month. If you need to be added as a recipient to the EOB list for your agency, please contact ScreenWise at 971-673-0581.
- **6).** ScreenWise patients may not be billed for ScreenWise <u>covered services</u>. ScreenWise is the payor of last and only resort and cannot act as a secondary payor. Providers cannot bill patients for ScreenWise covered services or non-covered related services such as Supplies, Pharmacy, etc.
- **7).** If a ScreenWise patient receives a bill for a covered procedure, please follow instructions located on the ScreenWise Website here: <u>ScreenWise "Patient Billed" Procedure 03.2019</u>.
- **8).** Reasons for Denial of all claims are in the far righthand column of the EOB. If the Provider EOB states the reason for denial being Patient Not Enrolled in ScreenWise, the patient's Intake Packet was either not received or was denied. If this happens, please resubmit completed Intake Packet or contact ScreenWise to ensure the patient does not receive bills for their covered services.
- **9).** All ScreenWise claims should be submitted to ScreenWise within 120 days from the date of service.
- **10).** If you have any questions regarding ScreenWise claims, please contact Emily Havel, Claims Specialist at 971-673-1060 or Emily.Havel@dhsoha.state.or.us