SSP STAFF TRAINING PLAN

[PROJECT NAME]

Staff Responsible for Training:

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| **REQUIRED TRAINING FOR ALL STAFF** | | | | | |
| **Foundation Topics\*** | **Core Competency/ies** | **Course Title & Description** | **Staff Required to Participate**  *(e.g. all, outreach, peers, case managers, management, etc.)* | **Hours** | **Trainer** |
| New Hire Orientation |  |  |  |  |  |
| Standard Operating Procedures |  |  |  |  |  |
| Cultural Competence & Humility |  |  |  |  |  |
| Syringe Safety & Disposal |  |  |  |  |  |
| Response for Accidental Needlesticks |  |  |  |  |  |
| HIV & Viral Hepatitis Transmission & Prevention |  |  |  |  |  |
| Overdose Prevention |  |  |  |  |  |
| Overview of Stakeholder Concerns |  |  |  |  |  |
| Legal & Law Enforcement Climate |  |  |  |  |  |
| Outreach Strategies |  |  |  |  |  |
| Participant Intake |  |  |  |  |  |
| Referral to medical, substance abuse treatment, mental  health, other service agencies |  |  |  |  |  |
| Training Secondary Exchangers |  |  |  |  |  |
| **Advanced Topics\*** | **Core Competency/ies** | **Course Title & Description** | **Staff Required to Participate**  *(e.g. all, outreach, peers, case managers, management, etc.)* | **Hours** | **Trainer** |
| Polysubstance Use |  |  |  |  |  |
| Conflict Resolution & De-escalation |  |  |  |  |  |
| Specialized Interviewing & Counseling Techniques |  |  |  |  |  |
| Principles of Case Management |  |  |  |  |  |
| Abscess & Cellulitis Treatment & Prevention |  |  |  |  |  |
| HIV Care & Treatment |  |  |  |  |  |
| HCV Care & Treatment |  |  |  |  |  |
| Domestic Violence |  |  |  |  |  |
| Co-occurring mental health & Substance Use Disorders |  |  |  |  |  |

* Recommended “Foundation and Advanced Topics” Source: NASTAD & UCHAPS Syringe Services Program (SSP) Development and Implementation Guidelines for State and Local Health Departments