

NARRO Licensing Survey Tool

Oregon Administrative Rules (OARs) effective July 1, 2014

Organization Name:			Survey Date:	Surveyor:
Met	Not Met	N/A	Rule Number/Language	Notes
			Records OAR 333-081-0070(1)(a-d)	Tag 0100
			<p>(1) A NARRO must keep and maintain a legible, reproducible record of each donor from whom it obtains anatomical material. This record must include at least the following:</p> <p>(a) Documentation showing that the donor donated the anatomical material for the purpose of research or education. However, if the decision to donate is made after the donor's death, documentation that the donation was made by a person authorized to make an anatomical gift under the process set out in ORS 97.965 and that this person donated the anatomical material for the purpose of research or education is required;</p> <p>(b) The name, address and phone number of each person that had possession of the donor's anatomical material before the organization took possession of the anatomical material;</p> <p>(c) Documentation of the disposition of the donor's anatomical material by the NARRO, including the name, address and phone number of each person to whom it provides anatomical material from the donor; and</p> <p>(d) A copy of the disclosure given to a relative or personal representative of the donor if any anatomical material is returned to them as required by OAR 333-081-0075(2).</p>	
			Record Offer of Donation OAR 333-081-0070(2)	Tag 0101
			<p>(2) The NARRO must keep and maintain a legible, reproducible record of the notice required by Oregon Laws 2013, chapter 356, section 3(4) and OAR 333-081-0075 and provided to each individual from whom the NARRO agrees to accept an offer of the donation of anatomical material. If an offer of anatomical material is not subsequently rescinded or rejected, this record must be included in the donor record for each individual.</p>	
			Record Retention OAR 333-081-0070(3)(a-e)	Tag 0102
			<p>(3) The records required by sections (1) and (2) of this rule must be kept and maintained by the NARRO for a minimum of 10 years from the date that the NARRO takes possession of the donor's anatomical material and shall be kept and maintained in the following manner:</p> <p>(a) It must be kept in a manner that renders it easily and completely retrievable;</p> <p>(b) Reasonable precautions must be taken to protect the record from unauthorized access and from destruction including, but not limited to, fire, water, and theft;</p> <p>(c) Authorized employees of the Division must be permitted to review the records upon request;</p> <p>(d) If a NARRO changes ownership, all records must remain with the successor NARRO and it shall be the responsibility of the new owner to protect and maintain these records; and</p> <p>(e) Before a NARRO terminates its business, it must notify the Division where the records will</p>	

NARRO Licensing Survey Tool

Oregon Administrative Rules (OARs) effective July 1, 2014

Organization Name:			Survey Date:	Surveyor:
Met	Not Met	N/A	Rule Number/Language	Notes
			be stored and, if the location changes, those responsible must notify the Division of each successive location.	
			Individual Notice OAR 333-081-0075(1)(a-c)	Tag 0110
			(1) As required by Oregon Laws 2013, chapter 356, section 3(4), when a NARRO accepts an offer from an individual to donate anatomical material it must provide that individual notice that clearly explains: (a) How the NARRO intends to dispose of the anatomical material if donated, and whether and how any anatomical material may be returned; (b) Whether or not the NARRO guarantees the coverage of costs related to transporting and disposing of the anatomical material and, if all costs will not be covered, what costs will be the responsibility of the individual making the donation; and (c) What costs will be covered by the NARRO and what costs will be the responsibility of the individual making the donation if the individual or relative or personal representative subsequently rescinds, or the NARRO later rejects, the offer of anatomical material.	
			Return of Anatomical Material Notice OAR 333-081-0075(2)	Tag 0111
			(2) If a NARRO returns any anatomical material to a relative or personal representative of a donor, the NARRO must provide that person with a notice that discloses whether all or part of the donor's body is being returned.	
			Notice Requirements OAR 333-081-0075(3)	Tag 0112
			The notice required by sections (1) and (2) of this rule must be in writing and be printed in at least 14-point type.	
			NARRO Duties OAR 333-081-0080	Tag 0120
			In addition to the requirements set out in these rules, a NARRO shall dispose of any anatomical material not returned to a relative or personal representative of the donor in accordance with all laws pertaining to the disposition of human remains. This requirement does not apply to anatomical material that the NARRO has recovered or distributed for research or educational purposes.	

Provided by Oregon Health Care Regulation and Quality Improvement (Version date – January 1, 2014) www.healthoregon.org/hcrqi