

Memorandum

To: MOTS Client Entry Users with Delete Functionality

From: MOTS Support

Date: April 9, 2015

Subject: Delete Episode Communication

AMH has added a new functionality to MOTS called Delete Episode. This function was added so facilities could delete incorrect data in MOTS. It is important to keep data as accurate as possible.

Delete Episode allows a facility with a data submission method of MOTS Client Entry to remove an episode that was entered in error by clicking the Delete Episode button. An episode will have an Admission Date and possibly a Client Treatment Status other than Active. This button is available and can be clicked on the Client Profile Detail, Behavioral Health Detail, and Addiction Detail pages. Only the current episode will be deleted and the previous episode will be seen on the Client Entry screen. All previous episodes will remain in MOTS. If the episode you are deleting is the only record for the client, you will be directed to use the Delete Client option.

If you have any questions, please email them to MOTS.Support@state.or.us