

MOTS Messenger

A newsletter for those using the Measures & Outcomes Tracking System
NOVEMBER 2014 Prepared by the MOTS Support Team, AMH Vol 21, No 11



Ideas?
Questions?
Suggestions?
Issues?

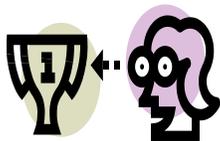


Send us an e-mail:

mots.support@state.or.us

WINNER!

There was a contest last month.



Contestants completed a survey on the MOTS Forum, and a randomly selected winner was chosen from all entries received by October 31st. Thank you to everyone who participated, and we would like to encourage you and your co-workers to use the Forum to stay informed and keep us informed of what is going on in your treatment world. Register for a free account at <http://mots.boards.net>



The winner is: **Tara Pineda** from Community Education Centers in Madras. Congratulations, Tara! Your prize is on its way.

UPDATE YOUR DATA!

In the CPMS era, we were all accustomed to creating admission information, sending it to AMH, and not sending the discharge information until the individual completed treatment or discontinued services.

MOTS is different!

When we present our trainings we like to stress to **keep your data current**. Recently we ran some reports evaluating the status of the data we receive. We found that we have over 100,000 clients in the system, which is good news. You are all doing a great job by entering the data and we are getting closer and closer to having all providers switched from CPMS to MOTS.

The bad news is that we found that some providers are not keeping their data current. We found over 30,000 records in our system for active clients that were not touched for 90 days or more. Does this mean nothing is changing for your client while they are in treatment? We truly hope, and are pretty convinced that this is not the case. Based on previous experiences we know that the clients' situations usually improve during treatment and **WE WANT TO KNOW!** Make sure that all the changes in the charts, all the notes made by everyone involved in treatment of your clients, are reflected in MOTS. We know this is a change and it will take time to get everyone adjusted to this new system, but it is very important. MOTS, used as intended, can be very, very helpful to all of us. That is why I like to repeat it one more time:



KEEP YOUR DATA CURRENT!

NEED THIS IN AN ALTERNATE FORMAT? PLEASE CALL 503-945-5763.

CANS! (*Child and Adolescent Needs and Strengths* childrens assessment tool)



It has come to the attention of the MOTS team that some agencies/facilities are now required to do CANS assessments for children. This article is to clarify how this should be reported in MOTS.

If the client receiving the CANS is not an 'Active' client and will not receive services from the Agency / Facility, submit a Client Profile Detail (CPD) with Client Treatment Status of 'Assessment Only.'

If the client is 'Active' and receiving services from the Agency/Facility currently, submit a non-Medicaid service for the assessment through MOTS or a Medicaid service for the assessment via your Medicaid data submission process.

If the client receiving the CANS assessment is a new client who will be receiving services from the Agency/ Facility, submit a CPD with a Client Treatment Status of 'Active', the Behavioral Health Detail information, and the Addiction Detail (if applicable). Also submit a non-Medicaid service for the assessment through MOTS or a Medicaid service for the assessment via your Medicaid data submission process.

Delete Client – EDI Only

The Delete Client functionality added to MOTS is now available to EDI submitters. Initially all deletes via EDI must be requested via email to mots.support@state.or.us. After the AMH System Administrator has trained and approved Delete Client role access for the Agency System Administrator, the Agency System Administrator will be given the ability to delete clients from their Agency and associated Facilities. Agency System Administrators will then have the option of training and assigning other Agency/Facility users the ability to delete clients.

An EDI Webinar is available on Wednesday, December 3rd. One topic in the Webinar will show Agency/Facility staff how to use the Delete Client functionality. Click [here](#) to register for the Webinar.

IMPORTANT NOTE: In order to delete a client, all of the associated non-Medicaid Services must be zeroed out (both Number of Units and Billed Charges).

After you have been trained and assigned the Delete Client role, you will use the following process.



EDI Delete Client Process:

- 1.Zero out all non-Medicaid Services associated with the client in your EHR system.
- 2.Send your adjustment record(s) in an EDI Non-Medicaid Service (NMS) File to MOTS through your normal SFTP submission process.
- 3.Verify the Results File that will be available the following day from your EDI NMS submission, that included the adjustment record(s), to be sure all transactions were successful. Should any of them result in unsuccessful transactions, you will need to correct the error(s) and resubmit the file with a new batch number and filename.

IMPORTANT! If you do not complete steps 1-3 before moving on to step 4, you will not be able to delete the client from MOTS.

- 4.Delete the client from your EHR.
- 5.Delete the client from MOTS.



TRAININGS and WEBINARS

The MOTS Team is offering more training opportunities. We have scheduled hands-on trainings in Portland and Salem through June 2015. Please be sure to check the Trainings section of the MOTS webpage at: <http://www.oregon.gov/oha/amh/mots/Pages/index.aspx>

You can also register for upcoming CE and EDI Webinars where we will keep you up to date about the latest MOTS developments, and we will make time for Q&A.

Thank you for reading this newsletter. If you have ideas or questions you want addressed in future newsletters, please let me know. – Piet Vermeer, Senior Systems Analyst, AMH, 503-945-5960, piet.j.vermeer@state.or.us