

**DEPARTMENT OF HUMAN SERVICES, DEPARTMENTAL  
ADMINISTRATION AND MEDICAL ASSISTANCE PROGRAMS**

**DIVISION 136**

**MEDICAL TRANSPORTATION SERVICES**

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## **410-136-0020 Purpose**

In conjunction with the General Rules For Oregon Medical Assistance Programs, the rules incorporated in the Medical Transportation Services Provider Guide govern the provision and reimbursement of medically appropriate medical transportation services provided to persons who are eligible for Medical Assistance.

[Publications: The publication(s) referenced in this rule are available from the agency.]

Stat. Auth.: ORS 409

Stats. Implemented: ORS 409.010

Hist.: PWC 815, f. & ef. 10-1-76; AFS 54-1981, f. 8-19-81, ef. 10-1-81; AFS 64-1986, f. 9-8-86, & ef. 10-1-86; AFS 64-1986, f. 9-8-86, ef. 10-1-86; HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; Renumbered from 461-020-0000; HR 25-1995, f. 12-29-95, cert. ef. 1-1-96; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00

## **410-136-0030 Contracted Medical Transportation Services**

(1) Contracts may be implemented for the provision of medical transportation services in order to achieve one or more of the following purposes:

(a) To obtain services in a more cost effective manner, i.e., to reduce the cost of program administration and/or to obtain comparable services at a lesser cost to OMAP;

(b) To ensure access to necessary medical services in areas where transportation may not otherwise be available or existing transportation would be at a higher cost to OMAP;

(c) To more fully specify the scope, quantity and/or quality of the medical transportation services provided.

(2) Reimbursement for contracted medical transportation services will be made according to the terms defined in the contract language.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.085

Hist.: HR 28-1994, f. & cert. ef. 9-1-94

## **410-136-0040 Reimbursement**

(1) The following will be reimbursed according to Office of Medical Assistance Program (OMAP)'s approved rate or schedule of maximum allowances for:

(a) Ambulance, Air Ambulance, Stretcher Car, Wheelchair Car/Van:

(A) Base Rate;

(B) Mileage;

(C) Base Rate -- each additional client;

(D) Extra Attendant.

(b) Aid Call -- service or care is provided at the scene by the responding emergency ambulance provider and no transport of client was required;

(c) Taxi;

(d) Secured Transport;

(e) Fixed Route Bus Service.

(2) If county or city ordinance prohibits any provider from charging for services identified in the Medical Transportation Services Administrative Rules or if the provider does not charge the general public for such services, or if no transport, medical service or treatment was provided, OMAP cannot be billed.

(3) OMAP will make payment for medical transportation when those services have been authorized by either the client's local branch office or OMAP. OMAP may recoup such payments if, on subsequent review, it is found that the provider did not comply with OMAP Administrative Rules. Non-compliance includes, but is not limited to,

failure to adequately document the service and the need for the service.

(4) Reimbursement is based on the condition that the service to be provided at the point of origin and/or destination is a medical service covered under the Medical Assistance Programs regardless of the client's specific benefit package and that the service billed is adequately documented in the provider's records prior to billing.

(5) Reimbursement will be at the lesser of the amount charged the general public (public billing rate), the amount billed or OMAP's maximum allowed, less any amount paid or payable by another party.

(6) Reimbursement for transportation services covered by Medicare, will be based on the lesser of Medicare's allowed amount or OMAP's maximum allowed, less any amount paid or payable by another party.

(7) Reimbursement will only be made for the mode of transportation authorized by the local branch office or OMAP.

(8) Reimbursement will be made when a transport of the client has occurred or in the case of aid calls where service or care was provided at the scene by an ambulance provider and no transport of the client occurred.

(9) Reimbursement by OMAP is considered to be payment in full.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: AFS 1-1981, f. 1-7-81, ef. 2-1-81; AFS 54-1981, f. 8-19-81, ef. 10-1-81; AFS 5-1984, f. & ef. 2-3-84; AFS 64-1986, f. 9-8-86, ef. 10-1-86; HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; Renumbered from 461-020-0025 & 461-020-0026; HR 30-1993, f. & cert. ef. 10-1-93; HR 28-1994, f. & cert. ef. 9-1-94; HR 25-1995, f. 12-29-95, cert. ef. 1-1-96; HR 14-1996(Temp), f. & cert. ef. 7-1-96; HR 25-1996, f. 11-29-96, cert. ef. 12-1-96; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00; OMAP 55-2002, f. & cert. ef. 10-1-02

## **410-136-0045 Copayment for Standard Benefit Package**

A client receiving the Standard Benefit Package may be subject to copayments for Medical Transportation services. See General Rules, 410-120-1235 for additional information.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: OMAP 3-2003, f. 1-31-03, cert. ef. 2-1-03

## **410-136-0050 Out-of-State Transportation**

(1) Office of Medical Assistance Programs (OMAP) may authorize and make payment for out-of-state transportation when each of the following three conditions are met:

(a) The medical service to be obtained out-of-state is covered under the client's benefit package;

(b) the service is not available in-state;

(c) The service has been authorized in advance by the OMAP Out-of-State Coordinator.

(2) OMAP may also authorize out-of-state transportation when OMAP deems it to be cost-effective.

(3) The least expensive mode of transportation that meets the medical needs of the client will be authorized.

(4) Reimbursement will not be made for transportation out-of-state to obtain medical services that are not covered under the client's benefit package, even though the client may have Medicare or other insurance that covers the service being obtained.

(5) If the client is enrolled in a Prepaid Health Plan (PHP) and the Plan has authorized the service, OMAP may authorize and make payment for out-of-state transportation if the criteria set forth in subsections (1)(a) and (b) of this rule are met.

(6) If a Prepaid Health Plan arranges and authorizes services out-of-state and those services are available in-state, the PHP is responsible for all transportation, meals and lodging costs for the client and any required attendant (OAR 410-141-0420).

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: HR 25-1995, f. 12-29-95, cert. ef. 1-1-96; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00

## **410-136-0060 Taxi Services**

(1) Office of Medical Assistance Programs (OMAP) will make payment for taxi services, when those services have been authorized by the Branch.

(2) Reimbursement will be made for the most cost-effective route from point of origin to point of destination and billing is limited to the actual meter charge. OMAP definition of meter charge includes:

(a) A flag rate that does not exceed 110% of the usual and customary charges for the services within the area;

(b) Actual patient miles traveled at a rate that does not exceed 110% of the usual and customary charges for the services within the area;

(c) "In route" waiting time, e.g., red lights, railroad tracks, medical interval, etc.

(3) Charges for assistance or "waiting time" incurred prior to the time the client enters the taxi or assistance after the client exits the taxi are not reimbursable.

(4) Meter charges that include "waiting time" billed to OMAP for a medical interval must be clearly documented in the provider records. Medical interval is defined as any delay in a transport already in progress for events such as:

(a) Nausea, vomiting after dialysis or chemotherapy; or

(b) Pharmacy stop to obtain prescription; or

(c) Other medically appropriate episode.

(5) When client circumstance requires an escort or attendant or when a second client is transported from the same point of origin to the same destination, no additional charge beyond the meter charge is allowed. If more than one client is transported from a single pickup

point to different destinations, or from different pickup points to a single destination, only the meter charge incurred from the first pickup point to the final destination may be billed. No additional flag rate or duplicated miles traveled may be billed.

Stat. Auth.: ORS 409

Stats.Implemented: ORS 414.065

Hist.: HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; HR 30-1993, f. & cert. ef. 10-1-93; HR 25-1995, f. 12-29-95, cert. ef. 1-1-96; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00

## **410-136-0070 Wheelchair Car/Van Service**

(1) Office of Medical Assistance Programs (OMAP) will make payment for wheelchair car/van services, when those services have been authorized by the branch office.

(2) Payment for wheelchair services will not be made for transportation of ambulatory (capable of walking) clients.

(3) Wheelchair car/vans may also provide stretcher car services if allowed by local ordinance and when those services have been authorized by the local branch office.

(4) A stretcher car/van must be capable of loading a stretcher (gurney) into the vehicle.

(5) Reclining wheelchairs are not considered stretchers (gurneys) and must not be billed as stretcher car/van services.

(6) Payment for stretcher car/van services will not be made for transporting wheelchair clients.

Stat. Auth.: ORS 409

Stats.Implemented: ORS 414.065

Hist.: OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00

## **410-136-0080 Additional Client Transport**

Ambulance, Wheelchair Car/Van, Stretcher Car, Taxi, and Contract Services (Ambulatory). If two or more Medicaid clients are transported by the same mode (e.g. Wheelchair Van) at the same time, OMAP will reimburse at the full base rate for the first client and one-half the appropriate base rate for each additional client. If two or more Medicaid clients are transported by mixed mode (e.g. Wheelchair Van and Ambulatory) at the same time, OMAP will reimburse at the full base rate for the highest mode for the first client and one-half the base rate of the appropriate mode for each additional client.

NOTE: Reimbursement will not be made for duplicated miles traveled.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: AFS 54-1981, f. 8-19-81, ef. 10-1-81; AFS 5-1984, f. & ef. 2-3-84; AFS 30-1985, f. 5-30-85, ef. 7-1-85; AFS 64-1986, f. 9-8-86, ef. 10-1-86; HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; Renumbered from 461-020-0032; HR 30-1993, f. & cert. ef. 10-1-93; OMAP 55-2002, f. & cert. ef. 10-1-02

## **410-136-0100 Deceased Client**

Reimbursement will be determined as follows:

(1) When death of the client occurs before the arrival of the provider, no payment will be made by OMAP.

(2) When death of the client occurs after the transport has begun but before the destination is reached, payment is limited to the appropriate base rate and mileage.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: PWC 815, f. & ef. 10-1-76; AFS 54-1981, f. 8-19-81, ef. 10-1-81; AFS 64-1986, f. 9-8-86, ef. 10-1-86; HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; Renumbered from 461-020-0050; HR 14-1996(Temp), f. & cert. ef. 7-1-96; HR 25-1996, f. 11-29-96, cert. ef. 12-1-96

**410-136-0120 Transportation of Inpatient Client from Hospital to Other Hospital (or Facility) and Return**

OMAP will not reimburse for the transport or return of an inpatient client from the admitting hospital to another hospital (or facility) for diagnostic or other short-term services when the return of the patient occurs within the first 24-hour period. The transportation provider must bill the admitting hospital directly for these transports.

Stat. Auth.: ORS 409.010 & ORS 409.110

Stats. Implemented: ORS 414.065

Hist.: HR 12-1993, f. 4-30-93, cert. ef. 5-1-93

## **410-136-0140 Conditions for Payment**

(1) To qualify for reimbursement by Office of Medical Assistance Programs (OMAP), a provider of ambulance, air ambulance, wheelchair car, stretcher car, taxi, secured transport or other medical transportation services must meet the following conditions:

(a) Establish rates to be charged to the general public, customarily charge the general public at those rates and routinely pursue payment of unpaid charges with the intent of collection unless prohibited by federal rules and/or regulations from charging for services. Any volunteer, community resource or other transportation service that operates without charge or provides services without charge to the community will not be reimbursed by OMAP when those same services are provided to OMAP clients;

(b) If providing ground or air ambulance services, be in compliance with Oregon Revised Statutes 682.015 through 682.991 (and any rules and regulations pertinent thereto) and must be licensed by the Oregon Health Division of the Department of Human Services to operate as ground or air ambulance;

(c) An ambulance service provider located in a contiguous state which regularly provides transports for OMAP clients must be licensed by the Oregon Health Division of the Department of Human Services as well as by the state in which it is located;

(d) Be in compliance with all statutes, required certifications or regulations promulgated by any local or state government entity.

(2) In the absence of any local regulatory body, a provider must be enrolled with OMAP as a provider of the level of service provided. If providing wheelchair transports, a provider in an unregulated area must be enrolled as a wheelchair transport provider and bill OMAP using the specific codes defined in the Procedure Codes Section of the Medical Transportation Services Provider Guide.

[Publications: The publication(s) referenced in this rule are available from the agency.]

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: PWC 815, f. & ef. 10-1-76; AFS 1-1981, f. 1-7-81, ef. 2-1-81;  
AFS 54-1981, f. 8-19-81, ef. 10-1-81; AFS 5-1984, f. & ef. 2-3-84;  
AFS 64-1986, f. 9-8-86, ef. 10-1-86; HR 12-1993, f. 4-30-93, cert. ef.  
5-1-93; Renumbered from 461-020-0060; HR 30-1993, f. & cert. ef.  
10-1-93; HR 28-1994, f. & cert. ef. 9-1-94; OMAP 26-1998(Temp), f.  
8-14-98, cert. ef. 8-17-98 thru 1-1-99; OMAP 36-1998, f. & cert. ef.  
10-1-98; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00

## **410-136-0160 Non-Emergency Medical Transportation**

(1) Office of Medical Assistance Programs (OMAP) will make payment for prior authorized non-emergency medical transportation including client-reimbursed travel, that does not require the services of an Emergency Medical Technician when the client's branch office or OMAP has determined the transport is medically appropriate.

(2) OMAP will not make payment for transportation to a specific provider based solely on client preference or convenience. For purposes of authorizing non-emergency medical transportation, the medical service or practitioner must be within the local area. Local area is defined as "in or nearest" the client's city or town of residence. If the service to be obtained is not available locally, transportation may be authorized to a practitioner within the accepted community standard or the nearest location where the service can be obtained or to a location deemed by OMAP to be cost-effective.

(3) A Branch may not authorize and OMAP will not make payment for non-emergency medical transportation outside of a client's local area when the client has been non-compliant with treatment or has demonstrated other behaviors that result in a local provider or treatment facility refusing to provide further service or treatment to the client. In the event supporting documentation is submitted to OMAP that demonstrates inadequate or inappropriate services are being (or have been) provided by the local treatment facility or practitioner, transportation outside of the client's local area may be authorized on a case-by case basis.

(4) If a managed care client selects a Primary Care Physician (PCP) or Primary Care Case Manager (PCCM) outside of the client's local area when a PCP or PCCM is available in the client's local area, transportation to the PCP or PCCM is the client's responsibility and is not a covered service.

(5) The client will be required to utilize the least expensive mode of transportation that meets the medical needs and/or condition. Ride sharing by more than one client is considered to be cost effective and may be required unless written medical documentation in the branch

record indicates ride sharing is not appropriate for a particular client. When more than one Medical Assistance client ride shares to medical appointments, mileage reimbursement will be provided to only one client. The written documentation will be made available for review upon request by OMAP.

(6) Billings for non-emergency ambulance transports provided to clients enrolled in Fully Capitated Health Plans (FCHP) must be submitted to the FCHP. The Plan will review for medical appropriateness prior to payment. Depending on the individual FCHP, authorization in advance of service provision from the FCHP may or may not be required.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: PWC 815, f. & ef. 10-1-76; AFS 54-1981, f. 8-19-81, ef. 10-1-81; AFS 6-1982(Temp), f. 1-22-82, ef. 2-1-82; AFS 73-1982, f. & ef. 7-22-82; AFS 64-1986, f. 9-8-86, ef. 10-1-86; HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; Renumbered from 461-020-0020; HR 30-1993, f. & cert. ef. 10-1-93; HR 28-1994, f. & cert. ef. 9-1-94; HR 25-1995, f. 12-29-95, cert. ef. 1-1-96; OMAP 27-1998(Temp), f. & cert. ef. 8-26-98 thru 2-1-99; OMAP 37-1998, f. & cert. ef. 10-1-98; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00

## **410-136-0180 Base Rate**

(1) Ambulance -- All Inclusive. Office of Medical Assistance Programs (OMAP) reimbursement for ambulance base rate includes any procedures/services performed, all medications, non-reusable supplies and/or oxygen used, all direct or indirect costs including general operating costs, personnel costs, neonatal intensive care teams employed by the ambulance provider, use of reusable equipment, and any other miscellaneous medical items or special handling that may be required in the course of transport. Reimbursement of the first ten miles is included in the payment for the base rate.

(2) Wheelchair Car/Van -- Stretcher Car (including stretcher car services provided by an ambulance). OMAP reimbursement of the first ten miles of a transport is included in the payment for the base rate. A service from point of origin to point of destination (one-way) is considered a "transport."

Stat. Auth.: ORS 409.010

Stats. Implemented: ORS 414.065

Hist.: HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00

**410-136-0200 Emergency Medical Transportation (With Need for an Emergency Medical Technician)**

(1) A service will qualify for Office of Medical Assistance Programs (OMAP) Reimbursement as an emergency ambulance transport when at least one of the following conditions is met:

(a) The client's condition requires evaluation and transport for any of the following:

(A) Abdominal pain;

(B) Administration of drugs;

(C) Altered mental status;

(D) Amputation;

(E) Anaphylaxis;

(F) Bradycardia;

(G) Cardiac arrest;

(H) Cardiac dysrhythmia;

(I) Cardiac chest pain;

(J) Childbirth;

(K) Coma;

(L) Defibrillation;

(M) Emergency synchronized cardioversion;

(N) Endotracheal intubation;

- (O) External cardiac pacing;
- (P) Fractures and dislocations;
- (Q) Head trauma;
- (R) Hypertensive emergencies;
- (S) Hyperthermia - environmental heat injury;
- (T) Hypoglycemia;
- (U) Hypothermia;
- (V) Initiation of IV;
- (W) Loss of consciousness;
- (X) Near drowning;
- (Y) Needle chest decompression for tension Pneumothorax;
- (Z) Needle cricothyrotomy;
- (AA) Poisons and overdoses;
- (BB) Respiratory distress;
- (CC) Seizures;
- (DD) Shock;
- (EE) Spinal immobilization;
- (FF) Spine trauma;
- (GG) Suppression of ventricular ectopy;

(HH) Supraventricular tachycardia;

(II) Syncope;

(JJ) Tachydysrhythmias;

(KK) Treatment for burns;

(LL) Vaginal bleeding;

(MM) Ventricular tachycardia.

(b) The client or other person acting for the client, accessed the ambulance service by dialing 911 and declaring an emergency.

(2) In either of the above instances, where transport occurs, the client must be transported to the nearest appropriate facility able to meet the client's medical needs.

(3) Authorizations of, and billings for, emergency ambulance services provided to clients enrolled in Fully Capitated Health Plans (FCHPs) must be submitted to the FCHP. The FCHP will review for medical appropriateness prior to payment.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: AFS 54-1981, f. 8-19-81, ef. 10-1-81; AFS 5-1984, f. & ef. 2-3-84; AFS 30-1985, f. 5-30-85, ef. 7-1-85; AFS 64-1986, f. 9-8-86, ef. 10-1-86; HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; Renumbered from 461-020-0032; HR 25-1995, f. 12-29-95, cert. ef. 1-1-96; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00; OMAP 43-2001, f. 9-24-01, cert. ef. 10-1-01

## **410-136-0220 Air Ambulance Transport**

Office of Medical Assistance Programs (OMAP) will make payment for an air ambulance transport when at least one of the following conditions is met:

(1) The client's medical condition is such that the length of time required to transport, current road conditions, the instability of transport by ground conveyance, or the lack of appropriate level of ground conveyance would further jeopardize or compromise the client's medical condition; or

(2) The non-emergent service has been authorized by the client's branch office or OMAP, after a written recommendation has been obtained by the attending physician indicating medical appropriateness.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; HR 30-1993, f. & cert. ef. 10-1-93; OMAP 43-2001, f. 9-24-01, cert. ef. 10-1-01

## **410-136-0240 Secured Transports**

(1) Office of Medical Assistance Programs (OMAP) will make reimbursement for secured transports when the following conditions are met:

(a) The provider must be able to transport children and adults who are in crisis or at immediate risk of harming themselves or others due to mental or emotional problems or substance abuse;

(b) The provider must be recognized by OMAP as a provider of secured transports. This requires written advance notice to OMAP (prior to or at the time of enrollment) that the provider has met each of the following conditions:

(A) Conveyance vehicle. The vehicle must:

(i) Have a secured rear seat in an area separated from the driver;

(ii) Have a safety shield that prohibits physical contact with the driver;

(iii) Have plexiglass or secured window guards covering any windows in the secured area;

(iv) Be washable and non-breakable in the secured area;

(v) Be absent of inside locks or door handles in the secured area;

(vi) Have wrist and ankle restraints (preferably soft non-metal) for use when necessary to control violent or overt client behavior;

(vii) Be absent of any foreign item(s) or instrument(s) in the secured area that may be used by the client to inflict harm to self, attendant or person accompanying client;

(viii) Have an operating cellular phone or other communication device for use in transit;

(ix) Have adequate ventilation/heating appropriate to the season in the secured area.

(B) Attendants/escorts. The provider must provide personnel appropriate to the client i.e., male or female as well as:

(i) Any driver/attendant training should include basic first aid techniques, CPR certification, training in behavior management techniques and the ability to meet the individual clients toileting needs during transport;

(ii) When medically appropriate (to administer medications, etc. in-route) or in those cases where legal requirements must be satisfied (i.e., a parent, legal guardian or escort is required during transport) that person will be allowed to escort at no additional charge to OMAP. OMAP's reimbursement is considered to be payment in full for the transport.

(C) The provider must submit a copy of all rates charged to the general public to OMAP, Provider Enrollment, at the time of enrollment. Any changes to those rates must also be submitted to OMAP in writing within 30 days of the change. The notification must indicate the rate changes and effective date.

(c) If subsequent review by OMAP discloses that the written notice is not accurate, payments may be recouped.

(3) Reimbursement will be authorized on an individual client basis in keeping with OMAP's rules regarding level of transport needed, eligibility, cost effectiveness and medical appropriateness. In the event transport was provided on an emergent basis authorization will be made when appropriate after provision of service.

(4) Reimbursement will not be made by OMAP for any secured transport provided to a client in the custody of or under the legal jurisdiction of any law enforcement agency or institution. Reimbursement will not be made for any transport resulting from a court ordered placement, any transport to/from a court hearing, or to/from a commitment hearing.

(5) The client must be transported to a Title XIX eligible or enrolled facility recognized by OMAP as having the ability to treat the immediate medical, mental and/or emotional needs of a client in crisis.

(6) OMAP must assume that a client being returned to place of residence is no longer in crisis or at immediate risk of harming him/herself or others, and is, therefore, able to utilize nonsecured transport. In the event a secured transport is medically appropriate to return a client to place of residence, written documentation stating the circumstances and signed by the treating physician must be obtained by the branch and retained in the branch record (along with a copy of the order) for OMAP review.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: HR 28-1994, f. & cert. ef. 9-1-94; HR 25-1995, f. 12-29-95, cert. ef. 1-1-96; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00

## **410-136-0260 Neonatal Intensive Care Transport**

(1) Office of Medical Assistance Programs (OMAP) will make reimbursement for a neonatal intensive care transport when the conditions listed below are met and the transport has been prior authorized by the Department of Human Services branch/OMAP and meets all other eligibility requirements.

(2) The provider must be recognized by OMAP as a provider of neonatal intensive care transports. This requires advance written notice to OMAP that the provider has met each of the following conditions:

(a) The conveyance vehicle must:

(A) Have the ability to generate 110 volts for a minimum of two hours;

(B) Carry two size 80 (or equivalent) oxygen tanks;

(C) Have lock down for isolette;

(D) Have the ability to regulate oxygen tanks at 50 PSI;

(E) Have sufficient capacity to transport isolette and four team members;

(F) Have immobilized compressed air and oxygen.

(b) The transport destination point must be recognized by OMAP as a tertiary neonatal intensive care hospital unit.

(3) If subsequent review by OMAP discloses that the written notice is not accurate, payments may be recouped.

Stat. Auth.: ORS 409.010 & ORS 414

Stats. Implemented: ORS 414.065

Hist.: AFS 54-1981, f. 8-19-81, ef. 10-1-81; AFS 5-1984, f. & ef. 2-3-84; AFS 30-1985, f. 5-30-85, ef. 7-1-85; AFS 64-1986, f. 9-8-86, ef. 10-1-86; HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; Renumbered from 461-020-0032; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00; OMAP 43-2001, f. 9-24-01, cert. ef. 10-1-01

## **410-136-0280 Required Documentation**

(1) For all claims submitted to Office of Medical Assistance Programs (OMAP), the provider records must contain completed documentation (pertinent to the service provided) that include, but is not limited to:

(a) Client Name, ID Number and Date of Service;

(b) Emergency Technician Report. The report must indicate at least one or more of the conditions listed in OAR 410-136-0200;

(c) Medical appropriateness of air ambulance transport (as defined in OAR 410-136-0220);

(d) Point of origin, e.g., client address, Nursing Home name and address, location of accident, etc.;

(e) Destination point, e.g., hospital name, doctor name, address, etc.;

(f) Circumstances when billing includes charges for in-route waiting time for medical interval (as defined in OAR 410-136-0060) or unusual waiting time due to unforeseen traffic delay;

(g) Number of actual patient miles traveled;

(h) Justification for extra attendant beyond two (if ambulance or stretcher car) or beyond one (if wheelchair van);

(i) Provider copy of the OMAP 405T (or OMAP 406 or any equivalent) for all non emergency medical transportation;

(j) Second (or additional) destination point(s) address, etc.

(2) All required documentation must be retained in the provider files for the period of time specified in the general rules.

(3) A copy of the Medical Transportation Order must be attached to all billings submitted for secured transports.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; HR 30-1993, f. & cert. ef. 10-1-93; HR 25-1995, f. 12-29-95, cert. ef. 1-1-96; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00

## **410-136-0300 Authorization**

(1) For the purposes of the Administrative Rules governing provision of Medical Transportation Services, authorization is defined to be authorization in advance of the service being accessed or provided.

(2) Retroactive authorization for medical transportation will be made only under the following circumstances:

(a) "After hours" transports to obtain urgent medical care. Medical appropriateness will be determined by branch or Office of Medical Assistance Programs (OMAP) review;

(b) Secured transports provided to clients in crisis on weekends, holidays or after normal branch office hours. Medical appropriateness for secured transports will be determined by branch/OMAP review to ensure authorization is given and/or reimbursement made only for those transports that meet criteria set forth in 410-136-0240.

(3) Authorization of payment is required for the following:

(a) Non-emergency ambulance;

(b) Non-emergency air ambulance;

(c) Stretcher car (including stretcher car services provided by an ambulance);

(d) Wheelchair car/van;

(e) Taxi;

(f) Secured transport (including those arranged for and/or provided outside of normal branch office hours);

(g) Client reimbursed transportation (including medically appropriate meals, lodging, attendant);

(h) Fixed route public bus systems;

(i) All special/bid transports.

(4) Authorization will be made for the services identified above when:

(a) The transport is medically appropriate considering the medical condition of the client;

(b) The destination is to a medical service covered under the Medical Assistance program;

(c) The client medical transportation eligibility screening indicates the client has no resources or that no alternative resource is available to provide appropriate transportation without cost or at a lesser cost to OMAP;

(d) The transport is the least expensive medically appropriate mode of conveyance available considering the medical condition of the client.

(5) Authorization must be obtained in advance of service provision. Branch telephone numbers can be found in the OMAP General Rules. The client's branch office is printed on the Medical Care Identification. A provider authorized to provide transportation will receive a completed Medical Transportation Order (OMAP 405T or OMAP 406). All transportation orders, including any equivalent, must contain the following:

(a) Provider name or number;

(b) Client name and ID number;

(c) Pickup address;

(d) Destination name and address;

(e) Second (or more) destination name and address;

(f) Appointment date and time;

(g) Trip information, e.g., special client requirements;

(h) Mode of transportation, e.g., taxi;

(i) 1 way, round trip, 3 way;

(j) Current date;

(k) Branch number;

(l) Worker/clerk ID;

(m) Dollar amount authorized (if special/secured transport).

(6) If the Medical Transportation Order indicates 'on-going' transports have been authorized, the following information is also required:

(a) Begin and end dates;

(b) Appointment time(s);

(c) Days of week.

(7) Additional information identifying any special needs of the individual client should also be indicated on the order in the "Comments" section. If the order is for a secured transport the name and telephone number of the medical professional requesting the transport, as well as information regarding the nature of the crisis is required.

(8) Authorization for non-emergency services after service provided:

(a) Occasionally a client may contact the provider directly "after hours" (i.e., when the branch office is closed) and order an urgent care medical transport. Only in this case, is it appropriate for the provider to initiate the Medical Transportation Order. All required

information (except the branch number, worker/clerk ID and dollars authorized) must be completed by the provider before submitting the order to the branch for authorization. The provider must also indicate on the order the time and day of week the client called. The partially completed authorization order must be received at the appropriate branch office within 30 calendar days following provision of the service;

(b) After branch review (and if approved) the branch will complete the branch number, dollars authorized (if special or secured transport) worker/clerk ID and current date, and return the order to the provider within 30 calendar days. The provider may not bill OMAP until the final approved order is received;

(c) A provider requesting branch authorization for “after hours” rides may be at risk of non-payment if the branch determines the ride was not for the purpose of obtaining urgent medical services covered under the Medical Assistance Programs.

(9) For client reimbursed transportation and fixed route public bus systems, the client must contact the branch office in advance of the travel. Once the transportation has been authorized, money for bus tickets/passes or the actual bus tickets/passes will be disbursed at the branch level. If a client is requesting mileage reimbursement, the branch is to provide assistance using the current guidelines and methodologies as indicated in the DHS Worker Guide.

(10) Authorization will not be made nor reimbursement provided:

(a) To return a client from any foreign country to any location within the United States even though the medical care needed by the client is not available in the foreign country;

(b) To return a client to Oregon from another state or provide mileage, meals or lodging to the client, unless the client was in the other state for the purpose of obtaining services or treatment approved by OMAP or approved by the client's Prepaid Health Plan with subsequent OMAP approval for the travel;

(c) To or from court ordered services.

(11) Authorization does not guarantee reimbursement:

(a) Check eligibility on the date of service by calling Automated Information System (AIS) or requesting a copy of the client's Medical Care Identification;

(b) Ensure the service to be provided is currently a medical service covered under the Medical Assistance program;

(c) Ensure the claim is for the actual services and/or number of services provided.

(d) Per OAR 410-136-0280, for all claims submitted to OMAP, the provider record must contain completed documentation pertinent to the service provided.

(12) OMAP may not be billed for services and/or dollars in excess of the number of services and/or dollars authorized.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: AFS 7-1982, f. 1-22-82, ef. 2-1-82; AFS 21-1982(Temp), f. & ef. 3-23-82; AFS 92-1982, f. & ef. 10-8-82; AFS 64-1986, f. 9-8-86, ef. 10-1-86; HR 012-1993, f. 4-30-93, cert. ef. 5-1-93; Renumbered from 461-020-0021; HR 30-1993, f. & cert. ef. 10-1-93; HR 28-1994, f. & cert. ef. 9-1-94; HR 9-1995, f. 3-31-95, cert. ef. 4-1-95; HR 25-1995, f. 12-29-95, cert. ef. 1-1-96; HR 10-1997, f. 3-28-97, cert. ef. 4-1-97; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00; OMAP 43-2001, f. 9-24-01, cert. ef. 10-1-01; OMAP 55-2002, f. & cert. ef. 10-1-02; OMAP 22-2003, f. 3-26-03, cert. ef. 4-1-03

**410-136-0320 HCFA-1500**

(1) Medical transportation services must be billed on the HCFA-1500 using the billing instructions and procedure codes found in the Medical Transportation Services Provider Guide.

(2) Completed HCFA-1500s should be mailed to the Office of Medical Assistance Programs.

[Publications: Publications referenced are available from the agency.]

Stat. Auth.: ORS 409.010 & ORS 409.110

Stats. Implemented: ORS 414.065

Hist.: HR 12-1993, f. 4-30-93, cert. ef. 5-1-93

## **410-136-0340 Billing for Clients Who Have Both Medicare and Medicaid Coverage**

(1) For services provided to clients with both Medicare and Medical Assistance Program coverage, bill Medicare first, except when using Office of Medical Assistance Program (OMAP) unique codes or if the items are not covered by Medicare.

(2) OMAP unique codes or services not covered by Medicare should be billed directly to OMAP on either the OMAP-505 or the HCFA-1500 with the appropriate two-digit Third Party Recovery (TPR) code from the Medical Transportation Services provider guide.

(3) OMAP may be billed directly (on an OMAP-505) for Aid Call.

(4) OMAP may be billed directly (on a HCFA-1500) for the following medical transportation services:

(a) Taxi;

(b) Secured Transport;

(c) Wheelchair Car/Van;

(d) Stretcher Car (including stretcher car services provided by an ambulance).

(5) Except for Aid Call, all services listed above require authorization by the appropriate Department of Human Services office.

[Publications: Publications referenced are available from the agency.]

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; HR 30-1993, f. & cert. ef. 10-1-93; HR 28-1994, f. & cert. ef. 9-1-94; HR 25-1995, f. 12-29-95, cert. ef. 1-1-96; HR 14-1996(Temp), f. & cert. ef. 7-1-96; HR 25-1996, f. 11-29-96, cert. ef. 12-1-96; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00; OMAP 43-2001, f. 9-24-01, cert. ef. 10-1-01

### **410-136-0350 Billing for Base Rate -- Each Additional Client**

- (1) Billings must be submitted to OMAP on a separate HCFA-1500.
- (2) Bill using the appropriate procedure code found in the Procedure Code Section of the Medical Transportation Services Provider Guide.
- (3) All required billing information must be included on the claim for the additional client.
- (4) Ensure a completed Transportation Order for the additional client has been forwarded by the branch for retention in the Provider Record

[Publications: Publications referenced are available from the agency.]

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: HR 30-1993, f. & cert. ef. 10-1-93

## **410-136-0360 Instructions for Completing the Health Insurance Claim Form (HCFA-1500)**

(1) The HCFA-1500 is a required billing form. Each HCFA-1500 is a complete billing document. If there is not enough space on the HCFA-1500 to bill all procedures provided, complete a new billing form for the rest of the procedures. Do not "carry over" totals from one HCFA-1500 to another.

(2) The following fields are always required:

(a) Insured's I.D. Number: The eight-digit number found on the OMAP Medical Care Identification;

(b) Patient's Name: The name as it appears on the OMAP Medical Care Identification;

(c) Date of Service: Must be numeric. If "From–To" dates are used, a service must have been provided on each consecutive day but not more than once per day;

(d) Place of Service: Enter one of the following Destination Codes:

(A) E = Home to Medical Practitioner;

(B) F = Home to Hospital;

(C) G = Home to Nursing Facility;

(D) H = Home to Other (specify);

(E) J = Nursing Facility to Medical Practitioner;

(F) K = Nursing Facility to Hospital;

(G) L = Nursing Facility to Home;

(H) M = Nursing Facility to Other (specify);

- (I) N = Hospital to Home;
- (J) P = Hospital to Nursing Facility;
- (K) Q = Hospital to Other Hospital;
- (L) R = Hospital to Other (specify);
- (M) S = Medical Practitioner to Hospital;
- (N) T = Medical Practitioner to Nursing Facility;
- (O) U = Medical Practitioner to Home;
- (P) V = Medical Practitioner to Other (specify);
- (Q) W = Other (document in client record) to Hospital;
- (R) X = Other (document in client record) to Other (document in client record).

(e) Type of Service Codes (TOS): Enter one of the following:

(A) D = Non-Emergency Transportation;

(B) E = Emergency Transportation.

(f) Procedures, Services or Supplies: Use only the HCPCS or OMAP Unique Codes listed in the Medical Transportation Services Provider Guide;

(g) Charges: Enter a charge for each line item;

(h) Days or Units: Enter the number of services, units or miles billed. If billing for a partial mile, round up to the next mile;

(i) Total Charge: Enter the total amount for all charges listed on this HCFA-1500;

(j) Balance Due: Enter the balance due;

(k) Provider Number: Enter the OMAP billing or provider number here.

NOTE: Only one number may be entered in this field.

(3) The following fields are required when applicable:

(a) Other Insured's Name (TPR Information): This information is listed on the Medical Care Identification. When appropriate, use the TPR codes found in the Appendices Section of the Medical Transportation Services Provider Guide to indicate why payment was not made by other resources;

(b) Is Patient's Condition Related To: Complete as appropriate when an injury is involved;

(c) Reserved for Local Use (Emergency Services): Enter a "Y" in this field if the service was an emergency;

(d) Performing Provider: Enter your OMAP performing provider number here unless it is used in the provider number field;

(e) Amount Paid: Enter the total amount paid from other resources.

[ED NOTE: The publications referenced to in this rule is available from the agency.]

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; HR 30-1993, f. & cert. ef. 10-1-93

## **410-136-0380 Instructions on How to Complete the OMAP 505**

(1) The following fields are always required:

(a) Patient's Name: The name as it appears on the Medical Care Identification;

(b) Insured's Medicaid No.: The eight digit number from the Medical Care Identification;

(c) Insured's Group No.: The Medicare number as it appears on the client's Medicare Card;

(d) Date of Service: Must be numeric. If a "From - Through" date range is entered, a service must have been provided on each consecutive day but not more than once per day;

(e) Place of Service: Enter one of the following Destination Codes:

(A) E -- Home to Medical Practitioner;

(B) F -- Home to Hospital;

(C) G -- Home to Nursing Facility;

(D) H -- Home to Other (Specify);

(E) J -- Nursing Facility to Medical Practitioner;

(F) K -- Nursing Facility to Hospital;

(G) L -- Nursing Facility to Home;

(H) M -- Nursing Facility to Other (Specify);

(I) N -- Hospital to Home;

(J) P -- Hospital to Nursing Facility;

(K) Q -- Hospital to Other Hospital;

(L) R -- Hospital to Other (Specify);

(M) S -- Medical Practitioner to Hospital;

(N) T -- Medical Practitioner to Nursing Facility;

(O) U -- Medical Practitioner to Home;

(P) V -- Medical Practitioner to Other (Specify);

(Q) W -- Other (Document in Client Record) to Hospital;

(R) X -- Other (Document in Client Record) to Other (Document in Client Record).

(f) Procedure Code: Use only the HCPCS or OMAP unique codes identified in the Medical Transportation provider guide;

(g) Days or Units: Enter the number of services, units or miles billed. If billing for a partial mile, round up to the next mile;

(h) Type of Service Code (TOS): Enter one of the following:

(A) D = Non-emergency transportation;

(B) E = Emergency transportation.

(i) Charges Billed Medicare: Enter the total dollar amount billed to Medicare for each service;

(j) Medicare's Allowed Charges: Enter the dollar amount allowed by Medicare for each service;

(k) Provider Number: Enter the OMAP performing provider number here unless it is used in Field 34;

(l) Total Charge: Add the charges in Field 24G and enter the total dollar amount billed to Medicare;

(m) Medicare Total Payment: Enter the total dollar amount paid by Medicare;

(n) Balance Due: Subtract the amounts in Field 28 and 30 from Field 27 and enter the balance in this field. An amount must be entered in this field;

(o) Physician's or Supplier's Name, Address, Zip Code & Phone No.: Only the OMAP provider number is required.

(2) The following fields are required when applicable:

(a) Other Health Insurance Coverage: If no payment was received from Medicare, this space must be used to explain why no payment was made. Select a 2 digit "reason" code from the Third Party Resource (TPR) codes that are found in the billing section of the provider guide. Be sure that this "reason" code is the first entry in Field 9, followed by the name of the TPR (Medicare). Example: Medicare paid nothing ("reason" code NC, Not Covered). Enter: NC -- Medicare. Do not mail the Medicare EOB in with your claim;

(b) Was Condition Related to: Complete if service is related to an injury/accident;

(c) If an Emergency Check Here: If the service was performed as an emergency;

(d) Insurance Other than Medicaid/Medicare: Enter any amount paid by resource other than Medicare, such as other health insurance, or "Spend-Down" (client responsibility). If the amount is zero, enter a "0".

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; HR 25-1995, f. 12-29-95, cert. ef. 1-1-96; OMAP 43-2001, f. 9-24-01, cert. ef. 10-1-01

## **410-136-0420 Emergency Medical Transportation Procedure Codes**

(1) Ambulance Service -- Bill the following codes using Type of Service "E":

(a) Basic Life Support (BLS) -- Bill using the following procedure codes:

(A) A0429 -- Ambulance service, BLS, emergency transport (BLS-emergency);

(B) A0425 -- Ground mileage, per statute mile;

(C) A0424 -- Extra ambulance attendant, ALS or BLS (requires medical review).

(b) Advanced Life Support (ALS) -- Bill using the following procedure codes:

(A) A0427 -- Ambulance service, ALS, emergency transport, level 1 (ALS1-emergency);

(B) A0433 -- Ambulance service, ALS, emergency transport, level 2 (ALS2-emergency);

(C) A0425 -- Ground mileage, per statute mile;

(D) A0424 -- Extra ambulance attendant, ALS or BLS (requires medical review).

(c) Neonatal Intensive Care -- Bill using the following procedure codes:

(A) A0225 -- Ambulance service, neonatal transport, base rate, emergency transport, one-way;

(B) A0425 -- Ground mileage, per statute mile.

(d) Air Ambulance -- Bill using the following procedure codes:

(A) A0430 -- Ambulance service, conventional air services, transport, one-way (fixed wing);

(B) A0431 -- Ambulance service, conventional air services, transport, one-way (rotary wing).

(e) Aid Call -- Bill procedure code T2006 for aid call.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; HR 30-1993, f. & cert. ef. 10-1-93; HR 9-1995, f. 3-31-95, cert. ef. 4-1-95; HR 14-1996(Temp), f. & cert. ef. 7-1-96; HR 25-1996, f. 11-29-96, cert. ef. 12-1-96; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00; OMAP 14-2001, f. 3-30-01, cert. ef. 4-1-01; OMAP 55-2002, f. & cert. ef. 10-1-02

## **410-136-0440 Non-Emergency Medical Transportation Procedure Codes**

(1) Ambulance Service -- Bill the following codes using Type of Service "D".

(a) Basic Life Support (BLS) -- Bill using the following procedure codes:

(A) A0428 -- Ambulance service, BLS, non-emergency transport (BLS);

(B) A0425 -- Ground mileage, per statute mile;

(C) A0424 -- Extra ambulance attendant, ALS or BLS (requires medical review).

(b) Advanced Life Support (ALS) -- Bill using the following procedure codes:

(A) A0426 -- Ambulance Service, ALS, non-emergency transport, level 1 (ALS1);

(B) A0433 -- Ambulance Service, ALS, non-emergency transport, level 2 (ALS2);

(C) A0425 -- Ground mileage; per statute mile;

(D) A0424 -- Extra ambulance attendant, ALS or BLS (requires medical review).

(c) Air Ambulance -- Bill using the following procedure codes:

(A) A0430 -- Ambulance service, conventional air services, transport, one-way (fixed wing);

(B) A0431 -- Ambulance service, conventional air services, transport, one-way (rotary wing).

(d) Wheelchair Car/Van -- Bill using the following procedure codes:

(A) A0130 -- Non-emergency transportation, wheelchair car/van base rate;

(B) T2002 -- Ground mileage, per statute mile, wheelchair car/van;

(C) T2001 -- Extra Attendant (each).

(e) Stretcher Car/Van -- Bill using the following procedure codes:

(A) T2005 -- Non-emergency transportation, stretcher car/van base rate;

(B) T2002 -- Ground mileage, per statute mile, stretcher car/van;

(C) T2001 -- Extra Attendant (each);

(D) T2003 -- Non-emergency transportation, stretcher car service provided by ambulance base rate;

(E) A0425 -- Ground mileage, per statute mile, stretcher car/van by ambulance.

(f) Taxi -- Bill using A0100 (all inclusive).

(g) Secured Transport (all inclusive) -- Bill using T2003. A copy of the Medical Transportation Order must be attached to all billings submitted for secured transports.

(2) All non-emergency Medical Transportation requires authorization in advance of service provision.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: HR 12-1993, f. 4-30-93, cert. ef. 5-1-93; HR 30-1993, f. & cert. ef. 10-1-93; HR 28-1994, f. & cert. ef. 9-1-94; HR 9-1995, f. 3-31-95, cert. ef. 4-1-95; HR 25-1995, f. 12-29-95, cert. ef. 1-1-96; OMAP 33-2000, f. 9-29-00, cert. ef. 10-1-00; OMAP 14-2001, f. 3-30-01, cert. ef. 4-1-01; OMAP 55-2002, f. & cert. ef. 10-1-02

## **410-136-0800 Prior Authorization of Client Reimbursed Mileage, Meals and Lodging**

(1) All reimbursement for client mileage, meals and lodging must be authorized by the client's local branch office in advance of the client's travel in order to qualify for reimbursement. A client may request reimbursement up to 30 days after their medical appointment(s) provided the expenditure was authorized in advance of the travel and provided that the requested amount is \$10 or greater.

Reimbursement under the amount of \$10 shall be accumulated until the minimum of \$10 is reached.

(2) Medical necessity must be demonstrated before any client reimbursed mileage, meals and/or lodging can be authorized. Reimbursement will only be provided to access medical services covered under the Oregon Health Plan.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: OMAP 9-1998, f. & cert. ef. 4-1-98

## **410-136-0820 Qualifying Criteria for Meals/Lodging/Attendant**

(1) Payment for meals may be made when a client (with or without attendant) is required to travel a minimum of four hours out of their geographic area, but only if the course of travel spans the recognized "normal meal time". The following criteria will be used:

(a) Breakfast allowance -- travel must begin before 6 am;

(b) Lunch allowance -- travel must span the entire period from 11:30 am through 1:30 pm;

(c) Dinner allowance -- travel must end after 6:30 pm.

(2) Payment for lodging for the night previous to a next-day appointment may be made when a client would otherwise be required to begin travel prior to 5 am in order to reach a scheduled appointment, or when travel from a scheduled appointment would end after 9 pm. If lodging is available below OMAP's current allowable rate, payment will be made for only the actual cost of the lodging.

(3) When medically necessary, payment for meals and/or lodging may be made for one attendant to accompany the client. At least one of the following conditions/circumstances must be met:

(a) The client is a minor child and, therefore, unable to travel without an attendant; or

(b) The client's attending physician has forwarded to the client's branch office a signed statement indicating the reason an attendant must travel with the client; or

(c) The client is mentally/physically unable to reach his/her medical appointment without assistance; or

(d) The client is or would be unable to return home without assistance after the treatment or service.

(4) No reimbursement will be made for the attendant's time or services.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: OMAP 9-1998, f. & cert. ef. 4-1-98

## **410-136-0840 Common Carrier Transportation**

When deemed cost effective and providing the client can safely travel by common carrier transportation, (e.g., inter/intracity bus, train, commercial airline) reimbursement can be made either directly to the client for purchase of fare or the branch may purchase the fare directly and disburse the ticket (and other appropriate documents) directly to the client.

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: OMAP 9-1998, f. & cert. ef. 4-1-98

## **410-136-0860 Overpayments -- Client Mileage/Per Diem**

(1) The following situations are considered to be overpayments:

(a) Client mileage and/or per diem monies were paid to the client directly for the purpose of traveling to medical appointments and reimbursement for the same travel was provided by another resource;

(b) Monies paid directly to the client for the purpose of traveling to medical appointments and the monies were subsequently not used by the client for the intended purpose;

(c) Monies were paid directly to the client for the purpose of traveling to medical appointments but the client ride-shared with another client who had also received mileage reimbursement;

(d) Monies were paid directly to the client for the purpose of traveling to medical appointments but the client subsequently failed to keep the appointment;

(e) Bus tickets/passes were provided to the client for the purpose of traveling to medical appointments but were sold or otherwise transferred to another person for use.

(2) All overpayments for client reimbursed travel relating to medical appointments will be recovered from the client by the Adult and Family Services Division's Overpayment Recovery Unit (ORU).

Stat. Auth.: ORS 409

Stats. Implemented: ORS 414.065

Hist.: OMAP 9-1998, f. & cert. ef. 4-1-98