

**Health Services  
Office of Medical Assistance Programs**



Marilee Teller, Interim Manager  
Health Financing Operations Section

**Number:** OMAP IM-05-184  
**Issue Date:** 11/15/05

**Authorized Signature**

**Topic:** Medical Benefits

**Subject:** Requests for plan enrollment/disenrollment

**Applies to (check all that apply):**

- |                                                        |                                                                                                                                               |
|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> All DHS employees             | <input type="checkbox"/> County Mental Health Directors                                                                                       |
| <input type="checkbox"/> Area Agencies on Aging        | <input type="checkbox"/> Health Services                                                                                                      |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities                                                                                 |
| <input type="checkbox"/> County DD Program Managers    | <input checked="" type="checkbox"/> Other (please specify): DHS staff and others identified on the SPD, CAF, OMHAS and OMAP transmittal lists |

**Message:**

When field staff need help from the Health-screen Maintenance Unit (HMU) with health plan enrollment or disenrollment, you may send requests to the OMAP-HMU group e-mail address ([omap.hmu@state.or.us](mailto:omap.hmu@state.or.us)). Please do not send requests to HMU team members' individual e-mail addresses. Using the group address will reduce delays caused by staff absences.

Thank you for your cooperation.

*If you have any questions about this information, contact:*

<b>Contact(s):</b>	Jean Rasmussen, HMU		
<b>Phone:</b>	503-945-6924	<b>Fax:</b>	503-947-5221
<b>E-mail:</b>	<a href="mailto:omap.hmu@state.or.us">omap.hmu@state.or.us</a>		