



Division of Medical Assistance Programs

Information Memorandum Transmittal

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DMAP Operations Section

Number: DMAP-IM-11-049

Authorized Signature

Issue Date: 06/17/2011

Topic: Medical Benefits

Subject: Provider announcement - Change in June claim processing cutoff times

Applies to:

- All DHS employees
- Area Agencies on Aging
- Children, Adults and Families
- County DD Program Managers
- County Mental Health Directors
- Seniors and People with Disabilities
- Other (please specify): DHS and OHA staff and others identified on the SPD, CAF, AMH and DMAP transmittal lists

Message:

DMAP will post the following letter to the [OHP Provider Announcements](#) page and distribute to the OHP Provider Announcement eSubscribe list.

- The letter explains that claim processing cutoff times will be 3 p.m. Friday for the rest of June.
- The cutoff time has been moved ahead in order to start the financial cycle early to accommodate MMIS activities scheduled for the next two weekends.

If you have any questions about this information, contact:

Contact(s):	Richard Krummel, Business Support Unit Assistant Manager
E-mail:	richard.krummel@state.or.us

Non-pharmacy providers

Submit claims by noon Friday to ensure weekend claim processing

For the remainder of June, the cutoff for accepting claims into the weekly claims cycle will be 3 p.m. each Friday.

- The system must receive your claims by 3 p.m. each Friday in order to process them in that weekend's claim cycle.
- Claims received after 3 p.m. Friday will process the following weekend.
- To ensure timely processing of your claims, please submit them by noon Friday. (see box at right).

June claim processing cutoff dates

To make sure DMAP is able to process your claims by 3 p.m. Friday, please submit them no later than noon (12 p.m.) Friday.

- Claims received after 3 p.m. Friday, June 17 will process the weekend of June 24.
- Claims received after 3 p.m. Friday, June 24 will process the weekend of July 1.

Questions?

- **About this announcement or the Provider Web Portal:** Please call the Provider Services Unit at 1-800-336-6016, Monday through Thursday from 8:30 a.m. to 4:30 p.m. and 10 a.m. to 4:30 p.m. on Friday.

