



Division of Medical Assistance Programs

Information Memorandum Transmittal

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DMAP Operations Section

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Authorized Signature

Issue Date: 10/25/2011

Topic: Medical Benefits

Subject: **Provider announcement:** Medicaid Electronic Health Records Incentive Program information for FQHCs, RHCs and tribal health centers

Applies to:

- All DHS employees
- Area Agencies on Aging
- Children, Adults and Families
- County DD Program Managers
- County Mental Health Directors
- Seniors and People with Disabilities
- Other (please specify): DHS and OHA staff and others identified on the SPD, CAF, AMH and DMAP transmittal lists

Message:

DMAP will post the following announcement on the OHP Provider Announcements page and distribute via eSubscribe to [OHP Provider Announcements](#), [FQHC/RHC Provider Guidelines](#), and [AI/AN Provider Guidelines](#) subscribers.

- It explains how these clinics' practitioners can enroll with DMAP in order to apply for Medicaid EHR incentive payments.
- DMAP has scheduled a [free Phone Forum](#) on Wed., Oct. 26 for providers to learn how to apply. Once completed, DMAP plans to make the training available for viewing on the OHP Training page at www.oregon.gov/OHA/healthplan/tools_prov/training.shtml.

If you have any questions about DMAP Provider Enrollment, contact:

Contact(s):	DMAP Provider Enrollment Unit
E-mail:	provider.enrollment@state.or.us

If you have any questions about the Medicaid EHR Incentive Program, contact:

Contact(s):	Medicaid EHR Incentive Program
E-mail:	medicaid.ehrincentives@state.or.us

FQHCs, RHCs and tribal health centers

Learn how your practitioners can apply for Medicaid EHR incentives

Your medical and dental practitioners can apply for federal Medicaid funds to help support the implementation and use of certified electronic health record (EHR) systems. To do this, your providers need to:

- Enroll with the Division of Medical Assistance Programs (DMAP) as a non-paid provider;
- Register their National Provider Identifier with DMAP;
- Set up a Provider Web Portal account at <https://www.or-medicaid.gov> to access the “EHR incentive” application screen; and
- Sign up for direct deposit so they can receive EHR incentive payments.

For a complete list of the steps needed to apply, go to the Medicaid EHR Incentive Program Web site at www.oregon.gov/OHA/mhit/apply.shtml.

How to enroll as a non-paid DMAP provider

Do the following for each practitioner who can apply for federal EHR incentive payments:

- Complete DMAP’s Non-Paid Provider Enrollment Form at <https://apps.state.or.us/Forms/Served/oe3108.pdf>.
- Fax the completed form to 503-378-3074 using the EDMS Coversheet at <https://apps.state.or.us/Forms/Served/DE3970.pdf>.

To ensure timely processing, do not submit multiple enrollment requests under the same EDMS Coversheet. Use one EDMS Coversheet for each enrollment request.

How to set up Provider Web Portal access

Providers receive a PIN letter within two weeks of enrolling as a DMAP provider. To activate Provider Web Portal accounts for your practitioners, you will need their Oregon Medicaid provider number and PIN.

PINs expire 90 days after the issue date. To request a new PIN, call DMAP Provider Services at 1-800-336-6016 or e-mail team-provideraccess@state.or.us.

For more information about how to setup Web portal accounts, go to the Provider Web Portal page at www.oregon.gov/OHA/healthplan/webportal.shtml.

Who is eligible?

First, your clinic must adopt, implement or upgrade to a certified EHR system.

Professionals eligible for Medicaid EHR Incentive Program payments include:

- Physician (doctor of medicine or doctor of osteopathy);
- Nurse practitioners, including nurse practitioner nurse-midwives;
- Dentist; or
- Physician assistant who:
 - Is the primary provider in a FQHC or RHC (*e.g.*, when there is a part-time physician and full-time PA, the PA is considered to be the primary provider);
 - Is a clinical or medical director at an FQHC or RHC; or
 - Is an owner of an RHC.

Eligible professionals must meet one of the following criteria:

- Have a minimum 30% Medicaid patient volume;
- Have a minimum 20% Medicaid patient volume, and be a pediatrician; or
- Practice predominantly in an FQHC or RHC and have a minimum 30% patient volume attributable to needy individuals.

Hospital-based professionals who perform 90% or more of their services in an inpatient hospital or emergency room setting **are not** eligible for this program.

Find out more at

<http://medicaidehrincentives.oregon.gov>.

How to sign up for direct deposit

Your practitioners also need to sign up for direct deposit to receive their incentive payments. To do this:

- Complete the DHS Direct Deposit Authorization Form at <https://apps.state.or.us/Forms/Served/de0189.doc>.
- Only include your individual (not clinic or group) provider number on the form.

Get help at DMAP's free Phone Forum

On Wednesday, Oct. 26, DMAP staff will hold a free Phone Forum from 9:30 to 10:30 a.m. to answer your questions about the steps providers need to take in order to be able to apply for federal Medicaid EHR incentives using the new "EHR Incentive" screen in the Provider Web Portal.

To sign up, [just click here](#). You will then receive an e-mail confirming your registration with information you need to participate in the Phone Forum.

Questions?

- **About Provider Web Portal access:** Contact DMAP Provider Services at dmap.providerservices@state.or.us or call 1-800-336-6016, Monday through Thursday, 8:30 a.m. to 4:30 p.m. and Friday 10 a.m. to 4:30 p.m. (phone lines closed 11:25 a.m. to 12:30 p.m. daily).
- **About enrolling as an Oregon Medicaid provider:** Contact DMAP Provider Enrollment at provider.enrollment@state.or.us or call 1-800-422-5047.
- **About Oregon's Medicaid EHR Incentive Program:** E-mail medicaid.ehrincentives@state.or.us or call 503-945-5898 (Salem).
- **About certified EHR systems:** Contact Oregon's Health Information Technology Extension Center (O-HITEC) at info@o-hitec.org or call 503-943-2617 (Portland). Tribal clinics can contact the National Indian Health Board's Regional Extension Center at www.nihb.org/rec/rec.php.

Help us improve future announcements:

[Click here](#) to answer six survey questions about this provider announcement.



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