



Division of Medical Assistance Programs

# Information Memorandum Transmittal

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DMAP Operations Section

**Number:** DMAP-IM-11-123

**Authorized Signature**

**Issue Date:** 12/13/2011

**Topic:** Medical Benefits

**Subject: Provider announcement:** How to apply for 2011 Medicaid electronic health record (EHR) incentives by Feb. 29, 2012

**Applies to:**

- All DHS employees
- Area Agencies on Aging
- Children, Adults and Families
- County DD Program Managers
- County Mental Health Directors
- Seniors and People with Disabilities
- Other (please specify): DHS and OHA staff and others identified on the SPD, CAF, AMH and DMAP transmittal lists

**Message:**

DMAP will post the following announcement on the OHP Provider Announcements page and distribute via eSubscribe to subscribers to [OHP Provider Announcements](#), [FQHC/RHC Provider Guidelines](#), [Medical-Surgical Provider Guidelines](#), and [AI/AN Provider Guidelines](#).

The announcement explains:

- What eligible health care professionals need to do in order to meet the deadline for applying for Medicaid EHR incentives for the 2011 calendar year, and
- How to sign up for January Webinars to learn more about how to apply for EHR incentives.

*If you have any questions about this information, contact:*

<b>Contact(s):</b>	Medicaid EHR Incentives Program
<b>E-mail:</b>	<a href="mailto:medicaid.ehrincentives@state.or.us">medicaid.ehrincentives@state.or.us</a>

# Clinics and health care centers

## Apply for 2011 Medicaid EHR incentives by Feb. 29, 2012

Right now, eligible health care providers in Oregon can apply for incentives to help implement and meaningfully use electronic health records in their clinics through the Medicaid EHR Incentives Program. Since the program started in late September, over \$5.5 million in federal incentive payments have been paid to Oregon Medicaid hospitals and eligible professionals.

Please note that it could take up to 4-6 weeks to become a “DMAP Enrolled Provider,” which allows access to the Provider Web Portal at <https://www.or-medicaid.gov>. Once you have activated your Provider Web Portal account, you will have access to the EHR Incentive application. Eligible professionals should submit enrollment requests to DMAP by Friday, Jan. 13 to meet this timeline.

### Steps to apply for eligible professionals - Start today

- Register with CMS using the federal EHR Incentive Program Registration and Attestation System at <https://ehrincentives.cms.gov/hitech/login.action>.
- Enroll with the Division of Medical Assistance Programs (DMAP) as a non-paid Oregon Medicaid provider using the DMAP 3108 form at <https://apps.state.or.us/Forms/Served/OE3108.pdf>. DMAP strongly encourages enrollment requests for any eligible professionals be submitted by Friday, Jan. 13.
- Once enrolled, you will receive a PIN letter for your new Provider Web Portal account at <https://www.or-medicaid.gov> using the PIN letter from DMAP. Set up your account as soon as possible.
- Collect data that shows you meet one of the following criteria for the 2010 calendar year:
  - Have a minimum 30% Medicaid patient volume (in any representative 90-day period);
  - Have a minimum 20% Medicaid patient volume (in any representative 90-day period), and be a pediatrician; or
  - Practice predominantly in an FQHC or RHC and have a minimum 30% patient volume attributable to needy individuals (in any 6-month period).
- Apply for Medicaid EHR Incentives using the “EHR Incentive” screen on the Provider Web Portal.

### Need help? Please attend one of our free Webinars

In January, DMAP and the EHR Incentive Program staff will host a series of free Webinars for various provider groups including Federally Qualified Health Centers, Rural Health Clinics, tribal health centers and a general Webinar for all eligible professionals.

Each Webinar is tailored to fit the needs of each practice setting and will have the information and resources to help practices apply for incentives. See the table at right for dates and times.

- At all sessions, participants will review the steps to gaining Provider Web Portal access and walk through how to calculate patient volume.
- To sign up, just click on the date you want to attend. You will then receive an e-mail confirming your registration with information you need to participate in the Webinar.

Save the date: January 2012 Webinars	
IHS/Tribal clinics	<a href="#">Thursday, Jan. 12</a> 1-2 p.m.
FQHCs	<a href="#">Tuesday, Jan. 17</a> 10-11 a.m.
RHCs	<a href="#">Wednesday, Jan. 18</a> 8-9 a.m.
General (all eligible professionals)	<a href="#">Thursday, Jan. 19</a> Noon-1 p.m.

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## Questions?

- **About Provider Web Portal access:** Contact DMAP Provider Services at [dmap.providerservices@state.or.us](mailto:dmap.providerservices@state.or.us) or call 1-800-336-6016, Monday through Thursday, 8:30 a.m. to 4:30 p.m. and Friday 10 a.m. to 4:30 p.m. (phone lines closed 11:25 a.m. to 12:30 p.m. daily).
- **About enrolling as an Oregon Medicaid provider:** Contact DMAP Provider Enrollment at [provider.enrollment@state.or.us](mailto:provider.enrollment@state.or.us) or call 1-800-422-5047.
- **About Oregon's Medicaid EHR Incentive Program:** Visit <http://medicaidehrincentives.oregon.gov>, e-mail [medicaid.ehrincentives@state.or.us](mailto:medicaid.ehrincentives@state.or.us) or call 503-945-5898 (Salem).
- **About certified EHR systems:** Contact Oregon's Health Information Technology Extension Center (O-HITEC) at [info@o-hitec.org](mailto:info@o-hitec.org) or call 503-943-2617 (Portland). Tribal clinics can contact the National Indian Health Board's Regional Extension Center at [www.nihb.org/rec/rec.php](http://www.nihb.org/rec/rec.php).

**Help us improve future announcements:**

[Click here](#) to answer six survey questions about this provider announcement.



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