



WHO: Health Licensing Office
Board of Athletic Trainers

WHEN: 9 a.m. March 3, 2015

WHERE: Health Licensing Office
Rhoades Conference Room
700 Summer St. NE, Suite 320
Salem, Oregon

What is the purpose of the meeting?

The purpose of the meeting is to conduct board business. Please use appropriate language, manners and protocols when conducting board business. A working lunch may be served for board members and designated staff in attendance. A copy of the agenda is printed with this notice. Please visit

<http://www.oregon.gov/OHLA/AT/Pages/meetings.aspx> for current meeting information.

May the public attend the meeting?

Yes. Members of the public are invited and encouraged to be in attendance at all board/council meetings. All public audience members are asked to sign-in on the attendance roster prior to the meeting. Comments may be heard under public comment at the end of the meeting. Please wait to be recognized by the Chairperson prior to commenting.

May the public attend a teleconference meeting?

Yes. Members of the public and licensees may attend a teleconference board meeting at the Health Licensing Office located at 700 Summer St NE, Suite 320, Salem, OR.

What if the board/council enters into executive session?

Prior to entering into executive session the board/council chairperson will announce the nature of and the authority for holding executive session, at which time all audience members are asked to leave the room with the exception of news media and designated staff. Executive session would be held according to ORS 192.660.

No final actions or final decisions will be made in executive session. The board/council will return to open session before taking any final action or making any final decisions.

Who do I contact if I have questions or need special accommodations?

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting. For questions or requests contact a board specialist at (503) 373-2049.

All board members are asked to please give at least 24-hour notice if they are unable to attend the meeting so arrangements may be made.

Items for Board Action

Approval of Agenda



Health Licensing Office
Board of Athletic Trainers



9 a.m. March 3, 2015
700 Summer St. NE, Suite 320
Salem, Oregon

1. Call to Order

2. Items for Board Action

- ◆ Approval of agenda
- ◆ Approval of minutes from Sept. 29, 2014
- ◆ Application education review

Working Lunch

3. Reports

- ◆ Director's report
- ◆ Licensing and fiscal statistical reports
BOC asking licensees to update their information with the state (BOC newsletter)
- ◆ Policy report
Final mockup of brochure
- ◆ Regulatory report

4. Public/interested parties' feedback

5. Executive session-Pursuant to ORS 192.660(2)(f) for the purpose of considering information or records exempt from public inspection. (Legal advice)

6. Other board business

Agenda is subject to change.
For the most up to date information visit www.oregon.gov/OHLA

Approval of Minutes



Oregon Health Licensing Agency
Board of Athletic Trainers



9 a.m., Monday, Sept. 29, 2014
700 Summer St. NE, Suite 320
Salem, Oregon

MINUTES

MEMBERS PRESENT

Russ Cagle, chair
Gregor (Greg) Hill, vice chair
Jeremy Ainsworth
Nelson Lomax

STAFF PRESENT

Sylvie Donaldson, fiscal services and licensing manager
Bob Bothwell, regulatory operations manager
Anne Thompson, policy analyst
Debby Daniels, qualification specialist
Nathan Goldberg, investigator

MEMBERS ABSENT:

None

GUESTS PRESENT:

None

Call to order

Russ Cagle, chair, called the meeting of the Board of Athletic Trainers to order at 9:02 a.m., on Sept. 29, 2014, at the Health Licensing Office (HLO), in Salem. Roll was called.

1. Items for board Action

Approval of agenda

MOTION:

Greg Hill made a motion, with a second by Jeremy Ainsworth, to approve the agenda. Motion passed unanimously.

Approval of minutes

MOTION:

Greg Hill made a motion, with a second by Jeremy Ainsworth, to approve the minutes for May 12, 2014. Motion passed unanimously.

Approval of 2015 meeting dates

MOTION:

Jeremy Ainsworth made a motion, with a second by Greg Hill, to approve the proposed 2015 meeting dates: March 3, May 12 and Sept. 29. Motion passed unanimously.

Approval of 2015 chair and vice chair

Russ Cagle and Greg Hill agreed to again serve as chair and vice chair, respectively, in 2015.

MOTION:

Greg Hill nominated Russ Cagle as chair and himself as vice chair, with a second by Nelson Lomax. Motion passed unanimously.

2. Reports

◆ **Director's report**

Sylvie Donaldson, fiscal services and licensing manager, presented the director's report for Holly Mercer. She showed the Board the Office's continuing education FAQ that is available online to help applicants who have questions and gave an update on the transition to the Oregon Health Authority.

◆ **Licensing and fiscal statistical reports**

Donaldson reviewed statistics related to the Board's licensees, including volume, age ranges and gender. The Board has seen an increase in licensees in recent years.

Donaldson reported that an analysis found that the Board can lower its licensing fees from \$225 to \$125. This reduction was one of the Board's stated priorities, and Donaldson said that the reduction is sustainable. The next step is to ratify the new fee and send it to the legislature. It will require a meeting with the Oregon Health Authority to find out how to put the reduction in place now that the Health Licensing Office (HLO) is under their umbrella. Depending on the process that is used, the reduction will go into effect Jan. 1, 2015, or July 1, 2015.

◆ **Policy report**

Anne Thompson, policy analyst, reviewed the administrative rules that just became permanent regarding substantially equivalent military training for applicants and expedited licensure for military spouses and domestic partners. The new processes allow military members to use training or experience to count towards licensure and military spouses or domestic partners to move to the head of the licensing line.

Thompson then opened discussion on the three draft brochures that had been provided to board members in addition to being in the meeting materials.

Hill wanted an emphasis on the rehabilitation of athletes added to the text.

Board members liked the cover of one brochure and the inside layout of another trifold offering. The photos chosen were the subject of a lot of discussion. The football player on one brochure had his mouthpiece out, which Cagle said took that photo out of contention, and another photo of a football player showed the child playing without a helmet. This also was unacceptable to the Board.

The Board also wanted an emphasis on team sports in the photos, saying there were too many that illustrated "general fitness" and was too close to personal trainer work. They wanted to see baseball, softball, basketball and soccer represented.

Cagle and Ainsworth wanted a photo of Athletic Trainers tending to an injured athlete on the field; other board members liked that idea as well.

Generally, the Board liked the main headline and text. They wanted the word "trainer" added next to "personal trainer" as there is some confusion about the difference between those two and an Athletic Trainer. They also wanted the rehabilitation of injuries to be added to existing text and a new section

added about how Athletic Trainers coordinate with other healthcare professionals.

Donaldson and Thompson agreed to incorporate the suggested changes and email board members a new draft and look into printing and pricing options for the Board.

The Board thought 5,000 would be a good printing amount to start with and suggested that the audience would be secondary schools, Pop Warner football and universities both public and private.

◆ **Regulatory report**

Bob Bothwell, regulatory operations manager, reported on enforcement activity, saying that there was one open investigation in the current biennium, and it would go before the Board at this meeting.

3. Public comment

No public comment was received.

4. Executive sessions

Cagle called for the Board of Athletic Trainers to enter executive session pursuant to ORS 192.660(2)(f) at 10:30 a.m. on Sept. 29, 2014, for the purpose of considering information or records exempt from public inspection. (Legal advice)

Cagle concluded executive session and the board reconvened regular session at 10:55 a.m. It was noted that no decisions were made and no votes were made in executive session.

Cagle called for the Board of Athletic Trainers to enter executive session pursuant to ORS 192.660(2)(f) at 10:56 a.m. on Sept. 29, 2014, for the purpose of considering information or records exempt from public inspection. (Investigation case)

Cagle concluded executive session and the board reconvened regular session at 11:09 a.m. It was noted that no decisions were made and no votes were made in executive session.

In regards to investigation file number 14-7410

Greg Hill made a motion, with a second by Nelson Lomax, to issue a Notice of Revocation. Motion passed unanimously.

Jeremy Ainsworth made a motion, with a second by Greg Hill, to include a \$2,500 civil penalty to the revocation of the license. Motion passed unanimously.

5. Other board business

With both of the Board's priorities in the final stages, the Board discussed possibilities for new priorities. Some of them included:

- Clarity in the use of prescription medications.
- Jenna's Law and Max's Law – the lack of oversight of these pieces of legislation and what that means for Athletic Trainers.
- Educating the public by becoming more proactive with club organizations.
- Clarifying who has to be licensed as an AT if they teach athletic training in an academic setting.
- A mission statement.

The Board agreed to do more thinking about priorities and to bring ideas to the next meeting.

The meeting adjourned at 11:47 a.m.

Minutes prepared by: Anne Thompson, policy analyst

[Note: An audio recording is available by public records request. Please contact the agency for additional information.]

DRAFT

Education Review



ISSUE STATEMENT

HEALTH LICENSING OFFICE

Athletic Trainers Registration Board

ISSUE:

Athletic training education program completion required for registration as an Athletic Trainer.

BACKGROUND AND DISCUSSION:

Oregon Administrative Rule 331-130-0001 requires an applicant submit official transcripts demonstrating completion of an athletic training education program accredited by the commission, or obtains approval from the board.

Applicant #110636 obtained a BS in Physical Therapy in 1988, and obtained certification from Board of Certification for Athletic Trainers (BOC) in 2001 with a qualifying BS and completion of an approved internship program. Applicant #110636 has maintained certification with BOC.

In 2004 BOC certification requirements changed requiring completion of an athletic training education program accredited by the Commission on Accreditation of Athletic Training Education (commission).

Verification was obtained by the commission that a physical therapy degree does not meet the clinical education requirements of an athletic training program or allow mastery in the educational competencies for athletic trainers, thus the applicant would not currently qualify to obtain BOC certification.

BOARD ACTION:

Determine if the education and training obtained by applicant #110636 is eligible for registration as an Athletic Trainer.

Director's report

Licensing and Fiscal Statistical Reports

Health Licensing Office Board of Athletic Trainers

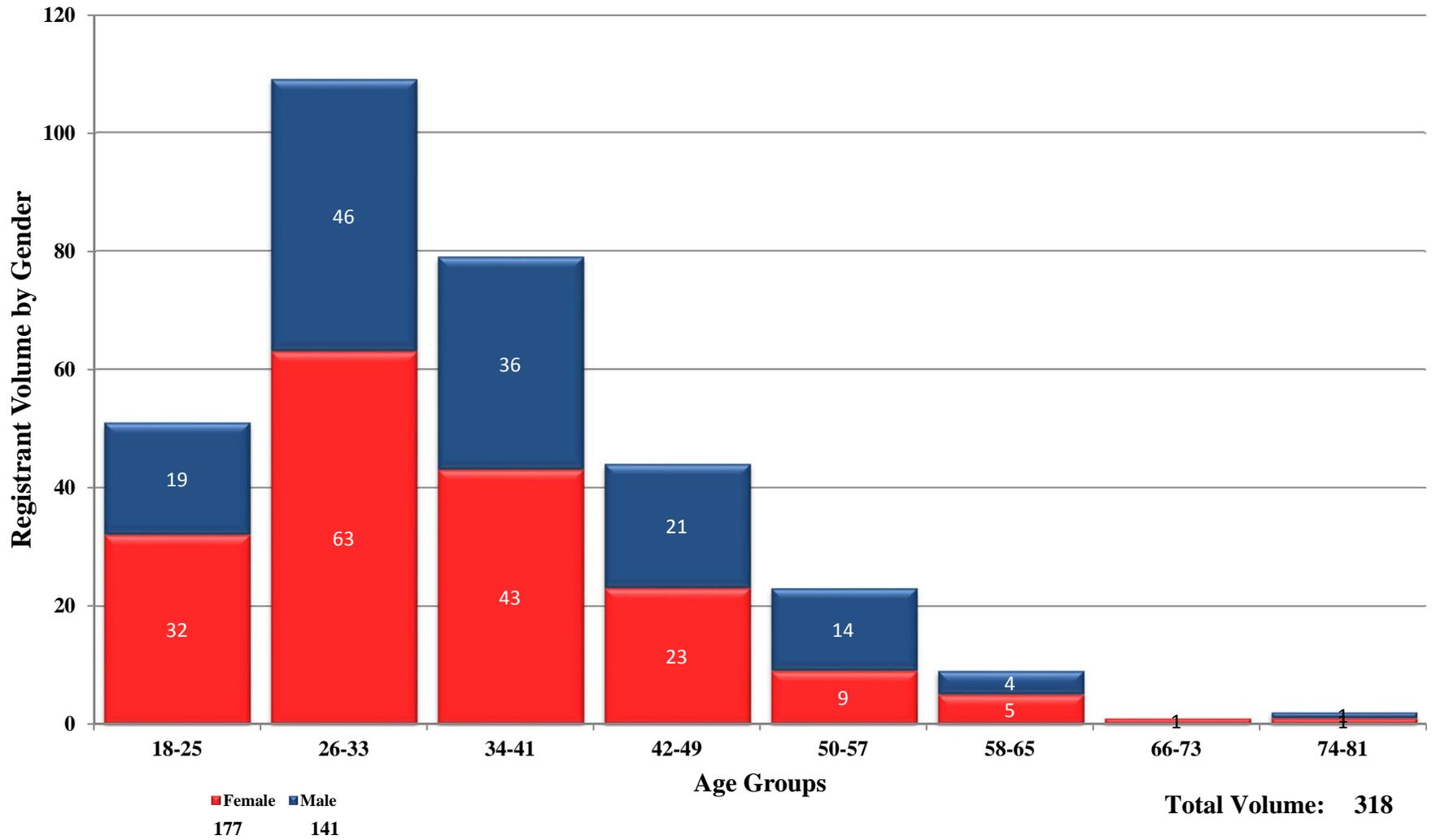
*Licensing Division Statistics as of February 17, 2016
2013 - 2015 Biennium*

Quarter	Registrations Issued	Renewals Processed	% of Renewals Processed Online
1st	19	80	68.8%
2nd	8	55	54.5%
3rd	6	36	66.7%
4th	7	74	56.8%
5th	30	101	67.3%
6th	9	49	67.3%
7th	4	15	66.7%
8th			
Total:	83	410	64.0%

Board of Athletic Trainers

Active Athletic Trainer Registrants

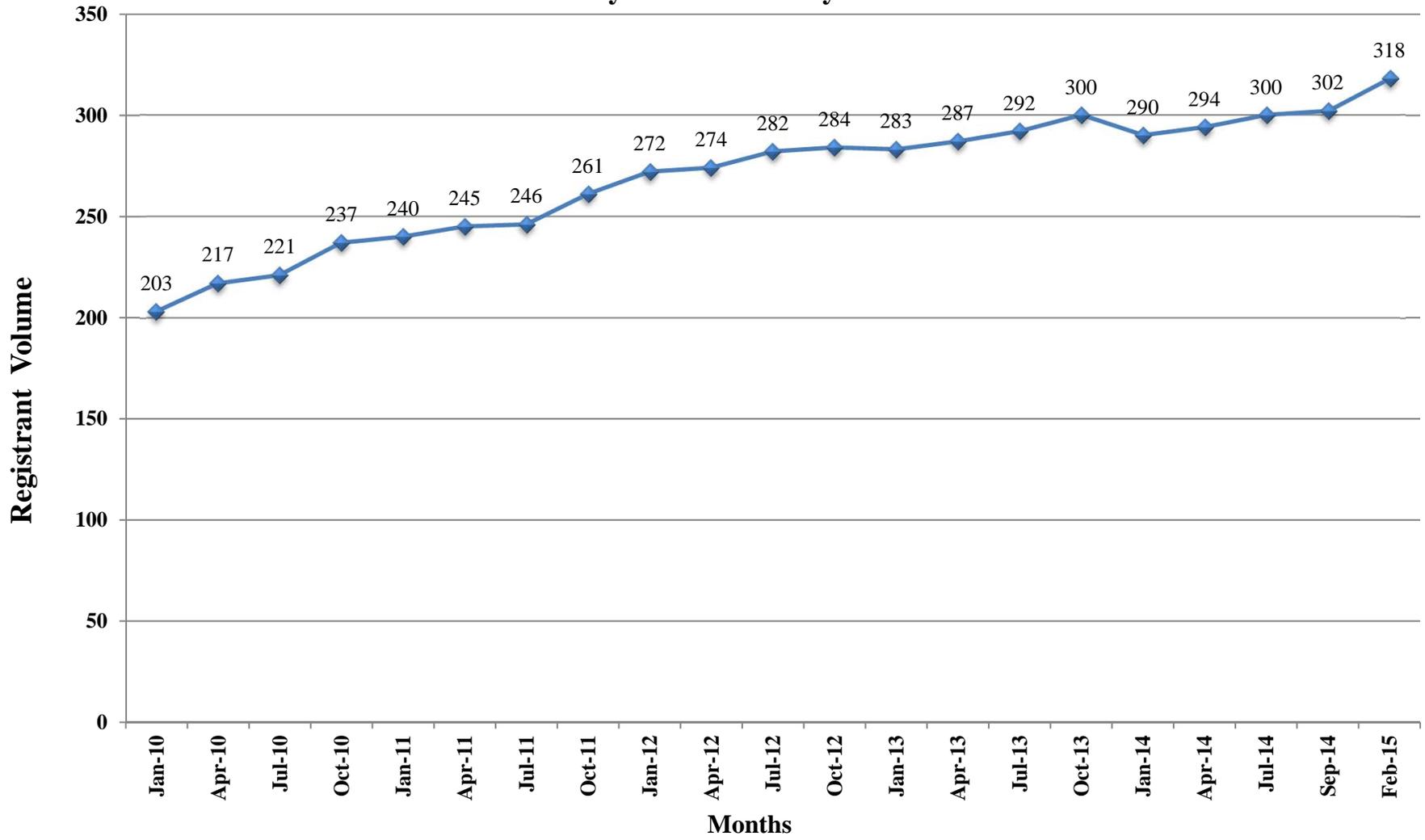
Statistics grouped by Gender and Age Group as of February 17, 2015
2013 - 2015 Biennium



Board of Athletic Trainers

Active Athletic Trainer Registrants
Active Registration Trend
January 2010 - February 2015

+9.7% change in growth over 1 year
+56.7% change in growth over 5 years



**HEALTH LICENSING OFFICE
Fund 7510 - ATHLETIC TRAINERS
STATEMENT OF CASH FLOW
FOR THE PERIOD 07/01/13 - 02/17/15**

CURRENT

13-15' Beginning Cash Balance	\$ 140,592.74
Revenues	\$ 129,554.61
Expenditures	\$ 38,240.40
Less: Accrued Expenditures	\$ -
Less: Total Expenditures	<u>\$ (38,240.40)</u>
Subtotal: Resources Available	\$ 231,906.95
Change in (Current Assets)/Liabilities	<u>\$ -</u>
Ending Cash Balance (Actual)	\$ 231,906.95

Indirect Charges are calculated using the following rates:

*Based on Licensee Volume as of May 20, 2013

Shared Assessment %	0.40%
Examination %	0.00%
Small Board Qualification %	4.73%
Inspection %	0.00%

**HEALTH LICENSING OFFICE
Fund 7510 - ATHLETIC TRAINERS
STATEMENT OF CASH FLOW
FOR THE PERIOD 07/01/13- 06/30/15**

PROJECTED

13-15' Beginning Cash Balance	\$ 140,592.74
Revenues	\$ 158,701.00
Expenditures	\$ 51,479.28
Less: Accrued Expenditures	\$ -
Less: Total Expenditures	<u>\$ (51,479.28)</u>
Subtotal: Resources Available	\$ 247,814.46
Change in (Current Assets)/Liabilities	<u>\$ -</u>
Ending Cash Balance (Projection)	\$ 247,814.46

Indirect Charges are calculated using the following rates:

*Based on Licensee Volume as of May 20, 2013

Shared Assessment %	0.40%
Examination %	0.00%
Small Board Qualification %	4.73%
Inspection %	0.00%

Policy Report

Brochure

Regulatory Report

Health Licensing Office



700 Summer St. NE, Suite 320
Salem, OR 97301-1287
Phone: (503) 378-8667
Fax: (503) 370-9004
Web: www.oregon.gov/oha/hlo
E-mail: hlo.info@state.or.us

Board of Athletic Trainers

March 3, 2015

2013 – 2015 Biennium

Between July 1, 2013 and January 31, 2015, 5 complaints were received by the Office. Total open 3. Total closed 2.

ANONYMOUS	CLIENTS	OTHER
1	0	4

Other: Licensees
General Public
Internal

Health Licensing Office



700 Summer St. NE, Suite 320
Salem, OR 97301-1287
Phone: (503) 378-8667
Fax: (503) 370-9004
Web: www.oregon.gov/oha/hlo
E-mail: hlo.info@state.or.us

Board of Athletic Trainers

March 3, 2015

2013 – 2015 Biennium

Between July 1, 2013 and January 31, 2015, 5 complaints were received by the Office. Total open 3. Total closed 2.

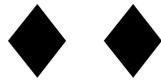
Case #	Received	Assigned	Complaint Allegations
14-7597	08/01/14	08/01/14	Unlicensed Athletic Trainer purporting as an Athletic Trainer on website
14-7628	08/28/14	08/28/14	Licensee marked on application no previous disciplinary action, however on 12/30/2005 she had a settlement agreement against License AT-AT-1007301
14-7683	11/14/14	11/14/14	Working as an Athletic Trainer with an expired license

Below is a summary of the 2 closed complaints categorized by investigation result

Investigation Result	Count	Determination
Surrendered	1	Complainant voluntarily surrendered license
Refer Other Complaint	1	See Case 14-7597

Public/Interested Parties' Feedback

Executive Session



ORS 192.660(2)(f) for the purpose of considering
information or records exempt from public inspection.

Other Board Business