



Oregon Health Licensing Agency
Board of Athletic Trainers



9 a.m., March 3, 2015
700 Summer St. NE, Suite 320
Salem, Oregon

MINUTES

MEMBERS PRESENT

Gregor (Greg) Hill, Vice Chair
Jeremy Ainsworth
Nelson Lomax

MEMBERS ABSENT:

Russ Cagle, Chair

STAFF PRESENT

Holly Mercer, Executive Director (joined at 9:39 a.m.)
Sylvie Donaldson, Fiscal Services and Licensing Manager
Joanna Tucker Davis, Assistant Attorney General, Oregon
Department of Justice
Bob Bothwell, Regulatory Operations Manager
Anne Thompson, Policy Analyst
Maria Gutierrez, Board Specialist
Sarah Kelber, Communications Coordinator

GUESTS PRESENT:

None

Call to order

Vice Chair Greg Hill called the meeting of the Board of Athletic Trainers to order at 9:06 a.m., on March 3, 2015, at the Health Licensing Office (HLO), in Salem. Roll was called.

Items for board action

◆ **Approval of agenda**

Jeremy Ainsworth made a motion, with a second by Nelson Lomax, to approve the agenda. Motion passed unanimously.

◆ **Approval of minutes**

Jeremy Ainsworth made a motion, with a second by Nelson Lomax, to approve the minutes for Sept. 29, 2014. Motion passed unanimously.

◆ **Application education review**

Fiscal Services and Licensing Manager Sylvie Donaldson told the board that applicant number 110636 was seeking a license and needed to have her education reviewed. She is Board of Certification (BOC) certified, and has been since 2001. Her 1998 bachelor's degree is in physical therapy. She qualified for BOC certification with an internship back then, but qualifications have changed and she wouldn't now. The Board's current rules require certain education or for an applicant's education to be approved by the

Board.

After some questions, Jeremy Ainsworth made a motion, with a second by Nelson Lomax, to approve the applicant's background and offer licensure. Motion passes unanimously.

Reports

◆ Director's report

Donaldson, speaking on behalf of Director Holly Mercer, updated the Board on the Health Licensing Office's (HLO) transition to the Oregon Health Authority, and introduced new staff members Maria Gutierrez, Board Specialist, and Sarah Kelber, Communications Coordinator.

Anne Thompson, Policy Analyst, told the Board about legislation that could affect some of HLO's boards and could create new boards and programs.

◆ Licensing and fiscal statistical reports

Donaldson told the Board that the BOC said they were planning on requiring those certified with the board to update their addresses. Addresses are from the original applications and the data can't be compared with HLO's licensees to see if certified Athletic Trainers in Oregon are getting licensed. Unfortunately, Donaldson said, the BOC is now only asking those who hold certification to update their information, not requiring them to do so. Thompson said she would call the BOC again to see if their data was more reliable and could be compared to HLO's information.

Donaldson updated the Board on licensing trends, pointing out that the licensing base is younger, has grown 56 percent in five years, and the majority of the license holders are female. She said the Board's fiscal picture is so good that renewal fees will be reduced from \$225 to \$125 starting on July 1, 2015.

◆ Policy report

Thompson showed the Board the prototype of the brochure.

◆ Regulatory report

Regulatory Operations Manager Bob Bothwell told the Board that in the current biennium, HLO received five complaints; three are open, two are closed.

Public/interested parties' feedback

None.

Executive session

Vice Chair Greg Hill called for the Board of Athletic Trainers to enter executive session pursuant to ORS 192.660(2)(f) at 9:30 a.m. on March 3, 2015, for the purpose of considering information or records exempt from public inspection. (Legal advice)

Hill concluded executive session and the board reconvened regular session at 11:03 a.m. It was noted that no final decisions were made and no votes were taken in executive session.

Other board business

None.

The meeting adjourned at 11:07 a.m.

Minutes prepared by: Anne Thompson, Policy Analyst