



Oregon Health Licensing Agency
Board of Athletic Trainers



9 a.m., Sept. 29, 2015
700 Summer St. NE, Suite 320
Salem, Oregon

MINUTES

MEMBERS PRESENT

Russell (Russ) Cagle, Chair
Gregor (Greg) Hill, Vice Chair
Jeremy Ainsworth (via teleconference)
Nelson Lomax

STAFF PRESENT

Sylvie Donaldson, Interim Director and Fiscal Services and
Licensing Manager
Bob Bothwell, Regulatory Operations Manager
Anne Thompson, Policy Analyst
Maria Gutierrez, Board Specialist
Sarah Kelber, Communications Coordinator
Nathan Goldberg, Investigator/Inspector

GUESTS PRESENT:

None

Call to order

Chair Russ Cagle called the meeting of the Board of Athletic Trainers to order at 9:04 a.m., on Sept. 29, 2015, at the Health Licensing Office (HLO), in Salem. Roll was called.

Items for board action

◆ **Approval of agenda**

Vice Chair Greg Hill made a motion, with a second by Nelson Lomax, to approve the agenda. Motion passed unanimously.

◆ **Approval of minutes**

Greg Hill made a motion, with a second by Nelson Lomax, to approve the minutes for March 3, 2015. Motion passed unanimously.

◆ **Approval of 2016 meeting dates**

Jeremy Ainsworth made a motion, with a second by Nelson Lomax, to approve March 1 and Sept. 27 for 2016 meeting dates. Motion passed unanimously.

◆ **Approval of chair and vice chair for 2016**

Russ Cagle made a motion, with a second by Jeremy Ainsworth, to nominate Greg Hill for chair. Motion passed. Greg Hill made a motion, with a second by Russ Cagle, to nominate Jeremy Ainsworth for vice chair. Motion passed.

Cagle said that he would let his certification lapse at the end of the year, but would serve on the Board until replaced. Sylvie Donaldson, Interim Director and Fiscal Services and Licensing Manager, said that without authorization, Cagle may not be able to serve until replaced and that might be up to the governor's office. She explained how terms are filled in behind exiting members and how that overlaps with full terms.

Reports

◆ Director's report

Donaldson updated the Board on the Health Licensing Office's (HLO) move to the Oregon Health Authority and then the Division of Public Health. She said that the cost allocation from OHA and public health hasn't yet arrived.

She also said that HLO has changed its scope-of-practice procedure, and will no longer answer individual questions on a person's practice, as that constitutes legal advice, and is moving to an electronic minutes-keeping program called Granicus.

◆ Licensing and fiscal statistical reports

Donaldson showed the Board the new renewal form, which incorporates language on continuing education units and concussion training requested by Hill. She also updated the Board on licensing trends, pointing out that at the end of the last biennium, there were 109 new registrations issues and 46 percent of renewals were done online. The Board's authorizations tend to be younger, and there has been a 43 percent increase of registrants in five years. Donaldson also told the Board that the fiscal balances are high, and that was what spurred the registration fee reduction that went through this summer.

◆ Policy report

Policy Analyst Anne Thompson showed the Board a letter to principals and athletic directors that was sent in May. The letter explained that athletic trainers must be registered, explained how to check on an authorization, and included the administrative rules around the profession. Thompson also reviewed Senate Bill 521, which sought to align laws regarding student athletes, concussions, and return to play.

◆ Regulatory report

Regulatory Operations Manager Bob Bothwell said that in the last biennium, five cases were opened; of those, three remain and they would be discussed in executive session.

Public/interested parties' feedback

None.

Executive session

Chair Russ Cagle called the meeting of the Board of Athletic Trainers to enter executive session at 9:28 a.m., on Sept. 29, 2015.

Chair Russ Cagle called the meeting of the Board of Athletic Trainers to exit executive session at 10:24 a.m., on Sept. 29, 2015.

Items for board action II

In case 14-7597, it was proposed to impose a civil penalty of \$1,000 per offense; Greg Hill made a motion, with a second by Nelson Lomax. Motion passed unanimously.

In case 14-7628, it was proposed to impose a civil penalty of \$500; Greg Hill made a motion, with a second by Nelson Lomax. Motion passed unanimously.

In case 14-7683, it was proposed to impose a civil penalty of \$2,500; Nelson Lomax made a motion, with a second by Greg Hill. Motion passed unanimously.

Other board business

Cagle wanted to control the acronyms used by registrants. Donaldson said that she could ask the Oregon Department of Justice for their opinion, but that other boards have the title and acronym protected in the statutes and the athletic trainer statutes do not protect the acronym.

Cagle also said that athletic trainers are classified differently in federal legislation and wanted to know how they are classified in Oregon. He wondered why athletic trainers aren't considered healthcare professionals.

Donaldson said that it depended on how individual statutes define healthcare professionals in different situations. Hill agreed, saying that when it comes to concussions, who is defined as a healthcare professional varies with the statutes.

The meeting adjourned at 10:40 a.m.

Minutes prepared by: Anne Thompson, Policy Analyst