



Health Licensing Office  
Behavior Analysis Regulatory Board



July 16, 2015  
700 Summer St. NE, Suite 320  
Salem, Oregon

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**MINUTES**

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**MEMBERS PRESENT**

Jenny Fischer, Chair  
Harmony Miller  
Wendy Machalicek  
Amy Donaldson (via teleconference)  
Michele Raddish (joined at 1:35 p.m.)  
Alice Austin

**STAFF PRESENT**

Holly Mercer, Director  
Sylvie Donaldson, Fiscal Services and Licensing Manager  
Anne Thompson, Policy Analyst  
Sarah Kelber, Communications Coordinator  
Maria Gutierrez, Board Specialist

**MEMBERS ABSENT**

Kurt Freeman, Vice Chair

**GUESTS PRESENT**

Maria Lynn Kessler

**Call to order**

Chair Jenny Fischer called the Behavior Analysis Regulatory Board to order at 1:33 p.m. on July 16, 2015. Roll was taken.

**Items for board action**

◆ **Approval of agenda**

Harmony Miller made a motion, with a second by Wendy Machalicek, to approve the agenda. The motion passed unanimously.

◆ **Approval of minutes**

Alice Austin made a motion, with a second by Wendy Machalicek, to approve the minutes for June 18, 2015. The motion passed unanimously.

Harmony Miller made a motion, with a second by Michele Raddish, to approve the minutes for April 16, 2015. The motion passed unanimously.

◆ **Applications**

The Health Licensing Office (HLO) received applications from:

- Amber Crane – Behavior Analysis Interventionist
- Amy Tondreau – Behavior Analysis Interventionist

- Brooke Vera – Behavior Analysis Interventionist

Michelle Raddish made a motion, with a second by Alice Austin, to approve the behavior analyst interventionist applications. Motion passed.

The Health Licensing Office (HLO) received applications from:

- Michael Carlip – Behavior Analyst
- Erin Clark – Behavior Analyst
- Lauren Gatten – Behavior Analyst
- Meghan Johns – Behavior Analyst
- Julia Linden – Behavior Analyst
- Gary Strange – Assistant Behavior Analyst

By consent agenda, Harmony Miller moved, with a second by Michele Raddish, to approve the behavior analyst applications. Motion passed.

### **Reports**

#### ◆ Director's report

Director Holly Mercer reported that Senate Bill 696 had been signed and that the rulemaking process was underway. Mercer explained that it will be done in two phases; the first will focus on the areas that need to be addressed prior to Nov. 1, 2015, and the second will be in the spring and will focus on grandfathering and other issues. Mercer indicated that the Senate confirmations for the new Board would be in mid-September and the governor's office needed interest forms from members wishing to continue to serve by early August.

Mercer gave the Board an overview of the Office's transition to the Public Health Division of the Oregon Health Authority and explained how the new electronic-minutes system would impact Board meetings beginning in the fall.

#### ◆ Policy

Mercer said that on June 26, 2015, the Office sent out interest forms to the stakeholder groups chosen by the Board to be at the table for the rules advisory committee (RAC) meeting slated for Aug. 4, 2015. The representatives were:

1. Oregon Association for Behavior Analysis (2 representatives who practice behavior analysis)
2. Autism Speaks (1)
3. Oregon Insurance Division (1)
4. Insurance plan representative (1)
5. Autism Society of Oregon (1)
6. Consumer/parent of someone who uses ABA services (2)
7. Public member (1)
8. Faculty member from a 4-year accredited university with a program on behavior analysis (1)
9. Behavior Analysis Regulatory Board member (1)

On July 8, 2015, another interest form was sent out to stakeholders, adding these two additional RAC

positions:

- Behavior Analysis Interventionist – (1)
- An individual who was actively practicing applied behavior analysis on Aug. 14, 2013. (1)

Not all the groups got representatives; several applicants had more than one group, such as being a parent and a provider. Mercer said that in addition to hearing from RAC participants, anyone is welcome to come to the meeting and offer feedback during the public comment period. Written public comment also will be accepted.

The Board discussed the candidates and asked questions about the process. The Board chose:

1. Oregon Association for Behavior Analysis (2 representatives who practice behavior analysis) – Melissa Gard and Amy Loukus
2. Autism Speaks (1) – Paul Terdal
3. Oregon Insurance Division (1) – Tashia Sample
4. Insurance plan representative (1)
5. Autism Society of Oregon (1) – Barbara Avila
6. Consumer/parent of someone who uses ABA services (2) Tobi Rates, Laurie Stuebing, Brenna Legaard
7. Public member (1) Kelsie Davis
8. Faculty member from a 4-year accredited university with a program on behavior analysis (1) – Maria Lynn Kessler
9. Behavior Analysis Regulatory Board member (1) – Jenny Fischer
10. Behavior Analysis Interventionist (1) – Emily Kearney
11. An individual who was actively practicing applied behavior analysis on Aug. 14, 2013. (1) – Richard Fulton

The lack of consumers and public members, and the desire to have that “voice” at the table spurred the Board to extend the application deadline for consumers to July 27.

#### **Public/interested parties’ feedback**

Maria Lynn Kessler said she was interested in seeing how the RAC conversation went and that she knew of a consumer who applied late for the RAC. Anne Thompson said that in light of the Board’s deadline extension, the applicant would be contacted.

#### **Other board business**

None.

The Board meeting was adjourned at 3:13 p.m.

Minutes prepared by Anne Thompson, Policy Analyst