



Health Licensing Office
Board of Certified Advanced Estheticians



July 11, 2016
700 Summer Street NE, Suite 320
Salem, Oregon

MINUTES

MEMBERS PRESENT

Michelle Blackwell, chair
Mary Nielsen, vice-chair
Rebecca M. Covey
Gordon Trone
Jennifer Martin
Janet Paquette
Kristina Russ
Eric Packard

STAFF PRESENT

Sylvie Donaldson, Interim Director and Division Manager
Bob Bothwell, Regulatory Operations Manager
Samie Patnode, Policy Analyst
Sarah Kelber, Communications Coordinator
Cerynthia Murphy, Qualification Analyst
Sarah Bye, Licensing Qualification Specialist
Maria Gutierrez, board specialist

MEMBERS ABSENT

GUESTS PRESENT

Julie Simpson
Richard Wendt
Kym McKendry-Rose
Chelsea Wescott
Jessica Dutton

Call to Order

Sylvie Donaldson called the meeting of the Board of Certified Advanced Estheticians to order at 10:01 a.m. Roll was called.

Introductions:

Board members introduce themselves, and provide an overview of their professional backgrounds. Staff members introduced themselves for new board members.

Approval of Agenda

Janet Paquette made a motion with a second by Michelle Blackwell to approve the agenda. Motion passed unanimously.

Approval of chair and vice chair:

Board members discussed the role of chairperson and vice chairperson and asked for nominations for 2016.

MOTION:

Rebecca Covey made a motion with a second by Gordon Trone to elect Michelle Blackwell as chair person and Mary Nielsen as vice chairperson. Motion passed unanimously.

Executive Session

- The Board of Cosmetology entered executive session pursuant to ORS 192-660(2)(f) at 10:13 a.m. on July 11, 2016 for the purpose of considering information or records exempt from public inspection. Records to be considered related to legal advice.
- Executive session concluded and the board reconvened regular session at 11:44 p.m. It was noted that no decisions were made and no votes were made in executive session.

Communication Report:

Sarah Kelber, communications coordinator, reported on the following:

- Launch of the new web site, and the need for new pictures
- Updated on current social media page

Administrative Rules:

Samie Patnode, policy analyst, provides the board members with the following information:

- History of esthetics in Oregon
- Review of HB 2642
- Administrative rule process

An overview of the temporary rule by section is provided.

Clarification is provided concerning all practitioners who are practicing esthetics, or advanced esthetics must be working under a licensed facility, and whose responsibility it is to obtain the facility license.

Provisional Certification- Listed under 819-010-0020

Donaldson, explains, and provides clarification between a provisional certification, and a temporary license. It is explained that any individual can get the provisional certification, and temporary license without taking an examination.

OAR 819-005-000

(5) "Provisional certificate" means an authorization to perform advanced nonablative esthetics procedures as defined in ORS 676.630(1) under supervision for purpose related to education or training.

(6) “Temporary Certificate” means an authorization to practice advanced nonblative esthetics for a limited time.

Upon the office having an exam individuals will be able to apply for a permeant advance esthetician license.

Listed under 819-020-0070

Clarification is provided concerning who is required to have supervision.

Donaldson, explains that all individuals applying for a provisional certificate, or temporary license, are required to have some sort of supervision in order to qualify a certificate, or license.

Board members express concern with the language being used under OAR 819-020-0070 (1) (a) Stating “The supervisor must have no current or pending disciplinary action with a regulatory body.” Donaldson, explains the language, and purpose for the rule.

Listed under 819-040-0000

Donaldson, discusses, and provided clarification concerning the licensing fees. Fees listed as the following:

- Application for Provisional Certification \$100.
- Original Provisional Certification \$100
- Application for Temporary Certification \$100
- Original Temporary Certification \$100

OAR 819-040-000(3) An applicant applying for a temporary certification who previously held a provisional certification may be granted a \$100 certification fee discount through January 1, 2018. The certification fee discount is available to individuals who meet all application requirements for temporary advance esthetic certification under OAR 819-020-0040 and reside in Oregon. An application fee of \$100 for temporary certification must be paid in order to be granted the \$100 certification fee discount.

Examination

Board members discuss examinations, and all the different options. The office will look into the different options, and discuss at a later meeting date.

Approval of 2016 Meeting Dates

Board members considered proposed meeting dates for 2016 as follows:

July 25, 2016 at 10 a.m. (Teleconference Meeting)

Wednesday, September 7, 2016 at 10 a.m.

Wednesday, November 16, 2016 at 10 a.m.

MOTION:

Gordon Trone made a motion with a second by Janet Paquette to approve meeting dates for 2016. Motion passed unanimously.

Approval of Administrative Rule Schedule:

Mary Nielsen made a motion with a second by Michelle Blackwell to approve the administrative rule schedule. Motion passed unanimously.

Public/ Interest Parties Feedback

No public comment was received.

Other Board Business:

Board members would like the following topics discussed at the following board meeting scheduled for September 7, 2016.

- Discuss exam at next board meeting.
- Scope of practice discussion.

The meeting adjourned at approximately 1:40 p.m.

Minutes prepared by: Maria Gutierrez, board specialist