



**WHO:** Health Licensing Office  
Board of Certified Advanced Estheticians

**WHEN:** September 7, 2016 at 10 a.m.

**WHERE:** Health Licensing Office  
Rhoades Conference Room  
700 Summer St. NE, Suite 320  
Salem, Oregon 97301

**What is the purpose of the meeting?**

The purpose of the meeting is to conduct board business. A working lunch may be served for board members and designated staff in attendance. A copy of the agenda is printed with this notice. Please visit <http://www.oregon.gov/oha/hlo/Pages/Board-Certified-Advanced-Estheticians-Meetings.aspx> for current meeting information.

**May the public attend the meeting?**

Members of the public and interested parties are invited to attend all board/council meetings. All audience members are asked to sign in on the attendance roster before the meeting. Public and interested parties' feedback will be heard during that part of the meeting.

**May the public attend a teleconference meeting?**

Members of the public and interested parties may attend a teleconference board meeting **in person** at the Health Licensing Office at 700 Summer St. NE, Suite 320, Salem, OR. All audience members are asked to sign in on the attendance roster before the meeting. Public and interested parties' feedback will be heard during that part of the meeting.

**What if the board/council enters into executive session?**

Prior to entering into executive session the board/council chairperson will announce the nature of and the authority for holding executive session, at which time all audience members are asked to leave the room with the exception of news media and designated staff. Executive session would be held according to ORS 192.660.

No final actions or final decisions will be made in executive session. The board/council will return to open session before taking any final action or making any final decisions.

**Who do I contact if I have questions or need special accommodations?**

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting. For questions or requests contact a board specialist at (503) 373-2049.

# **Approval of Agenda**



Health Licensing Office  
Board of Certified Advanced Estheticians



September 7, 2016 at 10 a.m.  
700 Summer St. NE, Suite 320  
Salem, Oregon

1. **Call to Order**
  
2. **Items for Board Action**
  - ◆ Approval of Agenda
  - ◆ Approval of Minutes – July 11, 2016
  - ◆ Vote on the term limits, and duties for the Chairperson
  
3. **Reports**
  - ◆ Director Report
  - ◆ Licensing and Fiscal Statistical Report
  - ◆ Regulator Report
  
4. **Executive Session** – Pursuant to ORS 192.660(2)(f) for the purpose of considering information or Records exempt from public inspection. (Legal advice)
  
- Working Lunch
  
5. **Reports continued**
  - ◆ Communication Report
  - ◆ Policy Report
    - Scope of practice
    - Examinations
  
6. **Items for Board Action**
  - ◆ Approval of Proposed Rules
  
7. **Executive Session** – Pursuant to ORS 192.660(2)(f) for the purpose of considering information or Records exempt from public inspection. Complaint number 16-8235
  
8. **Item for Board Action – Complaint number 16-8235**
  
9. **Public/Interest Parties Feedback**
  
10. **Other Board Business**

# **Approval of Minutes**

**July 11, 2016**



Health Licensing Office  
Board of Certified Advanced Estheticians



July 11, 2016  
700 Summer Street NE, Suite 320  
Salem, Oregon

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**MINUTES**

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**MEMBERS PRESENT**

Michelle Blackwell, chair  
Mary Nielsen, vice-chair  
Rebecca M. Covey  
Gordon Trone  
Jennifer Martin  
Janet Paquette  
Kristina Russ  
Eric Packard

**STAFF PRESENT**

Sylvie Donaldson, Interim Director and Division Manager  
Bob Bothwell, Regulatory Operations Manager  
Samie Patnode, Policy Analyst  
Sarah Kelber, Communications Coordinator  
Cerynthia Murphy, Qualification Analyst  
Sarah Bye, Licensing Qualification Specialist  
Maria Gutierrez, board specialist

**MEMBERS ABSENT**

**GUESTS PRESENT**

Julie Simpson  
Richard Wendt  
Kym McKendry-Rose  
Chelsea Wescott  
Jessica Dutton

**Call to Order**

Sylvie Donaldson called the meeting of the Board of Certified Advanced Estheticians to order at 10:01 a.m. Roll was called.

**Introductions:**

Board members introduce themselves, and provide an overview of their professional backgrounds. Staff members introduced themselves for new board members.

**Approval of Agenda**

Janet Paquette made a motion with a second by Michelle Blackwell to approve the agenda. Motion passed unanimously.

**Approval of chair and vice chair:**

Board members discussed the role of chairperson and vice chairperson and asked for nominations for 2016.

**MOTION:**

Rebecca Covey made a motion with a second by Gordon Trone to elect Michelle Blackwell as chair person and Mary Nielsen as vice chairperson. Motion passed unanimously.

**Executive Session**

- The Board of Cosmetology entered executive session pursuant to ORS 192-660(2)(f) at 10:13 a.m. on July 11, 2016 for the purpose of considering information or records exempt from public inspection. Records to be considered related to legal advice.
- Executive session concluded and the board reconvened regular session at 11:44 p.m. It was noted that no decisions were made and no votes were made in executive session.

**Communication Report:**

Sarah Kelber, communications coordinator, reported on the following:

- Launch of the new web site, and the need for new pictures
- Updated on current social media page

**Administrative Rules:**

Samie Patnode, policy analyst, provides the board members with the following information:

- History of esthetics in Oregon
- Review of HB 2642
- Administrative rule process

An overview of the temporary rule by section is provided.

Clarification is provided concerning all practitioners who are practicing esthetics, or advanced esthetics must be working under a licensed facility, and whose responsibility it is to obtain the facility license.

**Provisional Certification- Listed under 819-010-0020**

Donaldson, explains, and provides clarification between a provisional certification, and a temporary license. It is explained that any individual can get the provisional certification, and temporary license without taking an examination.

**OAR 819-005-000**

(5) "Provisional certificate" means an authorization to perform advanced nonablative esthetics procedures as defined in ORS 676.630(1) under supervision for purpose related to education or training.

(6) “Temporary Certificate” means an authorization to practice advanced nonblative esthetics for a limited time.

Upon the office having an exam individuals will be able to apply for a permeant advance esthetician license.

Listed under 819-020-0070

Clarification is provided concerning who is required to have supervision.

Donaldson, explains that all individuals applying for a provisional certificate, or temporary license, are required to have some sort of supervision in order to qualify a certificate, or license.

Board members express concern with the language being used under OAR 819-020-0070 (1) (a) Stating “The supervisor must have no current or pending disciplinary action with a regulatory body.” Donaldson, explains the language, and purpose for the rule.

Listed under 819-040-0000

Donaldson, discusses, and provided clarification concerning the licensing fees. Fees listed as the following:

- Application for Provisional Certification \$100.
- Original Provisional Certification \$100
- Application for Temporary Certification \$100
- Original Temporary Certification \$100

OAR 819-040-000(3) An applicant applying for a temporary certification who previously held a provisional certification may be granted a \$100 certification fee discount through January 1, 2018. The certification fee discount is available to individuals who meet all application requirements for temporary advance esthetic certification under OAR 819-020-0040 and reside in Oregon. An application fee of \$100 for temporary certification must be paid in order to be granted the \$100 certification fee discount.

Examination

Board members discuss examinations, and all the different options. The office will look into the different options, and discuss at a later meeting date.

**Approval of 2016 Meeting Dates**

Board members considered proposed meeting dates for 2016 as follows:

July 25, 2016 at 10 a.m. (Teleconference Meeting)

Wednesday, September 7, 2016 at 10 a.m.

Wednesday, November 16, 2016 at 10 a.m.

**MOTION:**

Gordon Trone made a motion with a second by Janet Paquette to approve meeting dates for 2016. Motion passed unanimously.

**Approval of Administrative Rule Schedule:**

Mary Nielsen made a motion with a second by Michelle Blackwell to approve the administrative rule schedule. Motion passed unanimously.

**Public/ Interest Parties Feedback**

No public comment was received.

**Other Board Business:**

Board members would like the following topics discussed at the following board meeting scheduled for September 7, 2016.

- Discuss exam at next board meeting.
- Scope of practice discussion.

The meeting adjourned at approximately 1:40 p.m.

Minutes prepared by: Maria Gutierrez, board specialist

**Vote on Term Limits  
and Duties for Chair**

**BACKGROUND AND DISCUSSION:**

It is necessary for the Board for Certified Advanced Esthetician to vote on the term limits and duties for the Chairperson pursuant to ORS 676.650.

**RECOMMENDATION:**

The term limits for chairperson are generally approved on an annual basis and voted on at the last meeting of the year.

Role of the Chairperson in Meeting

- Officially call the meeting to order
- Keep order and impose any reasonable restrictions necessary for the efficient and orderly conduct of the meeting.
- Direct the "flow" of the meeting and to ensure the meeting is conducted in a professional manner. Some key points regarding meeting protocol include:
  - Board members wishing to speak need to wait to be addressed by the Chair
  - Once addressed by the Chair, the board member must state his or her last name prior to speaking for the record
  - The Chair guides members through the process of making motion. If public comment is being accepted by the board, audience members must wait to be addressed by the chair and state their full name and affiliation to the board.
  - Officially enter/ exit Executive Session
  - Officially adjourn the meeting

Role of the Chairperson Outside of the Meeting

- Collaborate with the Director regarding the board budget- On occasion, the Director may contact the Chair to discuss the board budget regarding current and future revenues and expenditures and possible fee increases or decreases.
- Assist in generating meeting agendas- On occasion, the board specialist or analyst may contact the Chair to discuss the agenda for an upcoming meeting. The Chair may be asked to comment on topics to be discussed and the format or order in which the topics should be presented at the meeting.

**BOARD ACTION:**

Approve term limits from September 7, 2016 to December 31, 2017 and duties of the Chairperson.

# **Director Report**

# **Regulatory Report**

# Health Licensing Office



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Salem, OR 97301-1287  
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E-mail: [hlo.info@state.or.us](mailto:hlo.info@state.or.us)

## ***Board of Certified Advanced Estheticians***

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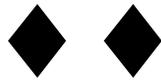
*September 7, 2016*

### ***2015 – 2017 Biennium***

Between July 1, 2015 and August 31, 2016, 1 complaint was received by the Office. Total open 1. Total closed 0.

<b>ANONYMOUS</b>	<b>CLIENTS</b>	<b>OTHER</b>
0	0	1

# Executive Session



ORS 192.660(2)(f) for the purpose of considering  
information or records exempt from public inspection.

# **Communication Report**

## Frequently asked questions for the Board of Certified Advanced Estheticians practitioners and applicants

### **I have my certification in advanced esthetics; where can I work?**

You can work in a salon or a doctor's office or a spa, but wherever you work, it must be in a licensed cosmetology facility, even if it is a doctor's office. Anyone can hold the facility license: the owner of the business, the administrator of the business or even the advanced esthetics certificate holder. Whoever holds the cosmetology facility license will be responsible for making sure the space where advanced esthetics procedures take place is following all the safety and sanitation rules and regulations solely regarding cosmetology facilities. (In a doctor's office setting, this should not be a burden as the safety and sanitation regulations for health-care facilities are more stringent than Board of Cosmetology's for facilities.)

### **Who qualifies as a supervisor?**

Pursuant to OAR 819-020-0070, to be approved as a supervisor of a provisional certificate holder, an individual must:

- Be licensed as a physician under ORS chapter 677, a nurse practitioner under ORS 678.375-678.390, a dentist under ORS 679 or a naturopathic physician under ORS 685, and his or her scope of practice must include advanced nonablative esthetic procedures; and
- Have no current or pending disciplinary action with a regulatory body; and
- Attest to practicing advanced nonablative esthetics in the modality in which they will be supervising the provisional certificate holder for at least three years prior to the date of application.

**OR**

- Hold an active esthetics certificate through the Oregon Board of Cosmetology and be in good standing with no current or pending disciplinary action; and
- Hold an active permanent or temporary advanced esthetics certification under ORS 676.630-676.660 through the Board of Certified Advanced Estheticians with no current or pending disciplinary action; and
- Attest to practicing advanced nonablative esthetics in the modality in which they will be supervising the provisional certificate holder for at least three years prior to the date of application.

**Forms:**

- [Advanced Esthetics Supervisor Attestation \(to be filled out by supervisor\[s\] and returned with provisional application\)](#)

## **With what health-care professionals can I make my collaborative agreement?**

All certificate holders in advanced esthetics are required to enter into a collaborative agreement with a health-care professional. The purpose of the agreement, per ORS 676.655(3), is to provide a certified advanced esthetician with a licensed health-care professional to whom he or she may refer a client. This information is provided to the Health Licensing Office on the advanced esthetics application forms. We do not require a copy of the agreement itself.

The agreement must be with a physician licensed under ORS chapter 677 or a nurse practitioner under ORS 678.375-678.390, or a licensed health care professional who works at the same location as the certified advanced esthetician and who has the authority to prescribe drugs listed in Schedule III, IV or V.

## **Do I need an advanced esthetics certification to continue waxing or other hair removal techniques?**

The scope of practice for certified advanced estheticians includes advanced nonablative esthetics, made up of these seven modalities: skin rejuvenation, body contouring, dyschromia reduction, cellulite reduction, hair removal or reduction, and nonablative tattoo removal.

The “hair removal or reduction” in advanced esthetics uses nonablative techniques involving lasers and other light-based instruments. Board of Cosmetology estheticians performing wax-based hair removal are not performing advanced esthetics and do not have to get their advanced certification. Waxing remains in the scope of practice of regular estheticians.

If you are not doing these seven modalities in your esthetics practice, you do not need the advanced certification.

## **How do I get permanent certification?**

Currently, temporary and provisional certifications are the only ones available. Permanent certification requires an exam, and the Board of Certified Advanced Estheticians has not yet chosen an exam.

## **What certification do I apply for?**

Because there are so many pathways to licensure, you will likely need to consult with a Health Licensing Office qualifications specialist to be sure (call 503-378-8667 or email [hlo.info@state.or.us](mailto:hlo.info@state.or.us)), but here are some general guidelines:

- If you worked in a medical facility as a laser operator for at least 500 hours under a qualifying health-care professional's employ, see pathway one under temporary licensure.

- If you completed an advanced esthetics training program that provided at least 168 hours of experience (24 in EACH modality) and 40 hours of education in laser theory, see pathway two, option one, under temporary licensure.
- If you have at least 168 hours of experience (at least 24 in EACH modality) and 40 hours of education in laser theory, see pathway two, option two, under temporary licensure.
- If you are enrolling as a student in an advanced esthetics training program, see provisional certification.
- If you are continuing as a student in an advanced esthetics training program, see provisional certification.
- If you have at least 24 hours of experience in a single modality or some of the modalities, but not all seven, you will have to apply for a provisional certification and get training in the other modalities.

Note: The pathways are outlined in more detail on the Certification Information page at <http://www.oregon.gov/oha/hlo/Pages/Board-Certified-Advanced-Estheticians-License.aspx>.

### **How do I go from provisional to temporary?**

Once training has been completed, the provisional certificate holder must apply for and attain temporary certification before continuing to practice. Along with the application, the applicant will turn in the completed certificate of training form and tracking forms showing education.

- [Temporary Advanced Esthetics Application Form](#)
- [208-Hour Certificate of Training Form](#)
- [Education and Practical Experience History Verification for Temporary Certification](#)

### **I have been practicing one or more advanced esthetics modalities for years, but not all seven. What do I do?**

If you have at least 24 hours of experience in a single modality or some of the modalities, but not all seven, you will have to apply for a provisional certification and get training in the other modalities before being able to obtain your temporary (or eventually, permanent).

### **I took training hours in advanced esthetics modalities after July 1 but before I obtained my provisional certification. Can I count these hours on my training history on my application?**

No. Certification went into effect as of July 1, 2016. Any training hours taken from that point forward must be obtained while you hold a provisional certification.

# **Policy Report**

# **Scope of Practice**

## **Level of Esthetic Scope of Practice** **Basic or Advanced**

### **Basic Esthetics**

ORS 690.005(5) “Esthetics” means any of the following skin care or facial care practices performed on the human body or face for the purpose of keeping the skin of the human body or face healthy and attractive and not for medical diagnosis or treatment of disease or physical or mental ailments:

- (a) The use of the hands or mechanical or electric apparatuses or appliances for cleansing, stimulating, manipulating, exfoliating or applying lotions or creams.
- (b) Temporary removal of hair.
- (c) Makeup artistry.
- (d) Eyelash services.
- (e) Facial and body wrapping.
- (f) Facial and body waxing.

### **Advanced Esthetics**

ORS 676.630 “Advanced nonablative esthetics procedure” means a procedure that uses a laser or other device registered with the United States Food and Drug Administration for nonablative procedures performed on the skin or hair, but not limited to, procedures performed in conjunction with one of the following:

- Skin rejuvenation;
- Photo rejuvenation;
- Body contouring;
- Dyschromia reduction;
- Cellulite reduction;
- Hair removal or reduction; and
- Nonablative tattoo removal.

ORS 676.30 “Nonablative” means involving an action performed on the skin or hair of a person that does not result in the wounding of skin or underlying tissue.

Modality	Laser/Device/Tool /Instrument/ Chemical	Action	Basic	Advanced Nonablative	Medical
<b>Skin rejuvenation</b>	Light emitting diodes	Uses light & has low risk – bio chemical changes			
	Intense pulse light – various watts	Stimulates collagen & reduces pigmentation			
	Light heat energy	Uses light and recycles the heat back into the skin			
	Mid Infrared laser	Stimulates collagen			
	Factional laser	Uses columns of light energy to heat the skin			
	Pixel laser	Pixels or mall areas of light energy			
	Microdermabrasion	Minimally abrasive instrument to gently sand your skin - non light			
	Laser (cool touch, titan)	Uses light to heat			
	Fractionated co2 light				
	Plasma	Uses a plasma gas to rejuvenate			
	Rezenerate	Silicone chip with points – non light			
	Skin needling	Needle stimulates keratinocytes to release growth factors and promote epidermal growth factors (various depths <sup>1</sup> ) – non light			

<sup>1</sup> Needling/ - 0.2-0.3 mm and less depth of needle stimulates keratinocytes to release growth factors and promote epidermal growth factors / product penetration and can be done by users at home or in salon spa.

0.5 to 3.0 triggers wound healing response to stimulate and rejuvenate skin. Much greater care and education is needed as to products and post care needed. Reference-(concise guide to dermal needling)

	Chemical peels	Three levels superficial, medium and deep – non light			
	Oxygen infusion/pressurized oxygen	Check to see if non light			
	Radio frequency	Check to see if non light			
	Micro-current				
	Dermal plaining				
<b>Photo rejuvenation</b>	Light emitting diodes (LED)	Uses light & has low risk – bio chemical changes			
	Intense pulse light – various watts (IPL)	Stimulates collagen & reduces pigmentation			
	Light heat energy (LHE)	Uses light and recycles the heat back into the skin			
	Mid Infrared laser	Stimulates collagen			
	Factional laser	Uses columns of light energy to heat the skin			
	Pixel laser	Pixels or mall areas of light energy			
	Microdermabrasion	Minimally abrasive instrument to gently sand your skin - non light			
	Laser (cool touch, titan)	Uses light to heat			
	Fractionated co2 light				
	Plasma	Uses a plasma gas to rejuvenate			
	Rezenerate	Silicone chip with points – non light			

	Skin needling	Needle stimulates keratinocytes to release growth factors and promote epidermal growth factors (various depths <sup>2</sup> ) – non light			
	Chemical peels	Three levels superficial, medium and deep – non light			
	Oxygen infusion/pressurized oxygen	Is this light based or non light			
	Radio frequency	Is this light based or non light			
	Micro-current	Is this light based or non light			
	Dermal plaining	Is this light based or non light			
<b>Dyschromia Reduction</b>	Lasers – various wavelengths				
	Lamprobe/radio frequency energy				
	Termos lo-radio frequency				
	Skin lightening peels and products				
	Cryopen/cryogen				

<sup>2</sup> Needling/ - 0.2-0.3 mm and less depth of needle stimulates keratinocytes to release growth factors and promote epidermal growth factors / product penetration and can be done by users at home or in salon spa.

0.5 to 3.0 triggers wound healing response to stimulate and rejuvenate skin. Much greater care and education is needed as to products and post care needed. Reference-(concise guide to dermal needling)

	Intense pulse light				
	Skin needling	Needle stimulates keratinocytes to release growth factors and promote epidermal growth factors (various depths <sup>3</sup> ) – non light			
	Fractional laser				
	Pixel laser				
	Micro erbium	Microns of removal comparable to several microdermabrasion			
	Facial skin device	Light heat energy flash lamp technology, low energy and output			
<b>Tattoo Removal</b>	Laser – pico/nano technology				
	Elimink	Product that is put into tattoo area by needling or tattoo device			
	Needling	Trans epidermal pigment release-just needling over tattoo			
	Chemical peels	Peels with skin lightening ingredients			
<b>Cellulite Reduction</b>	Radio frequency – non invasive				
	Ultrasound – non invasive				

<sup>3</sup> Needling/ - 0.2-0.3 mm and less depth of needle stimulates keratinocytes to release growth factors and promote epidermal growth factors / product penetration and can be done by users at home or in salon spa.

0.5 to 3.0 triggers wound healing response to stimulate and rejuvenate skin. Much greater care and education is needed as to products and post care needed. Reference-(concise guide to dermal needling)

	Sound waves – non invasive				
	Endermology – non invasive				
	Vacuum – non invasive				
	Laser	Stimulates collagen and improves the look of skin			
	Cryotherapy	Cool freezing apoptosis			
	Body wraps				
	Brushing				
	Light emitting diodes				
	Cellulaze laser – minimal invasive				
	Cellfina laser – minimal invasive				
<b>Body Contouring</b>	Ultrasound				
	Radio frequency				
	Sound waves				
	Micro current				
	Cold laser				
	Laser				
	Light emitting diodes				

<b>Hair Removal</b>	Laser			
	Intense pulse light			
	Light heat energy			
	Radio frequency			
	Sugaring			
	Smoke therapy/Ayurveda			
	Dermal plaining			
	Tweezers manual or mechanical			
	Wax			
	Threading			



# Issue Response

OREGON HEALTH LICENSING AGENCY

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## Cosmetology - Esthetics

**April 12, 2012**

The Oregon Health Licensing Agency (Agency) has received several inquire regarding skin or micro needling and whether or not it is within the scope of practice for esthetics.

Upon consideration and request by the Board of Cosmetology, the Agency consulted with its General Counsel at the Department of Justice and responded to the following questions:

**Issue #1:** Is skin or micro needling the practice of esthetics?

**Short Answer#1:** Likely yes.

**Descriptive Answer #1:** Under the law, it appears that skin or micro needling is within the scope of practice for esthetics. The skin roller is a mechanical appliance used to stimulate and manipulate the skin. There is little risk of damage to the skin using this method. However, estheticians must have obtained appropriate training in the safe and effective use of skin rollers.

**Issue #2:** If skin or micro needling are within the scope of practice for esthetics is it the practice of esthetics regardless of the method used, i.e. skin roller, sewing roller or tattoo gun?

**Short Answer#1:** Likely not.

**Descriptive Answer #2:** Under the law, it appears that although skin rollers appear to be devices that fall within the practice of esthetics, sewing needles appear to present a high risk of permanent damage to the skin when used for skin needling, thereby violating OAR 817-015-0050(2), and tattoo guns are designed for tattoo artistry, not for skin care, so their use by estheticians appears to be a violation of OAR 817-015-0050(1)."

**Issue #3:** Is there an appropriate method available for sterilization of skin rollers?

**Answer #3:** Yes, there appear to be a variety of lawful methods available for sterilization of skin rollers including the following:

### **OAR 817-010-0068 Disinfecting Non-Electrical Tools and Implements**

All tools and implements used within a field of practice shall be disinfected before use on each client. The method for disinfecting non-electrical tools and implements will be as outlined below.

(1) To disinfect all non-electrical tools and implements first:

(a) Remove all hair and/or foreign material;

(b) Clean thoroughly with soap or detergent and water;

(c) Rinse thoroughly with clear, clean water; and

(d) Complete process as outlined in section (2) or (3) of this rule; or

(e) Sterilize, using one of the approved methods listed in OAR 817-010-0065(5)(b) or (c).

(2) For all tools and implements without sharp edges or points, including but not limited to combs, brushes, rollers, rods, etc., totally immerse according to manufacturer's instructions in a solution containing 1,000 parts per million (ppm) of a commercial quaternary ammonium compound or other low-level disinfectant used according to the manufacturer's instructions.

(3) For all tools and implements with sharp edges or points totally, immerse in a high-level disinfectant used according to the manufacturer's instructions.

### **817-010-0065(5) Requirements and Standards**

(5) When used according to the manufacturer's instructions, each of the following is an approved method of disinfecting tools and implements:

(a) Complete immersion in the disinfecting solution of the object(s) or portion(s) thereof to be disinfected;

(b) Steam sterilizer, registered and listed with the U.S. Food and Drug Administration; or

(c) Dry heat sterilizer or autoclave, registered and listed with the U.S. Food and Drug Administration.

**Important Note:** The Agency does not provide personal legal advice to licensees or members of the public. The responses listed here are specific to only those questions asked. Even slight changes in the scope or content of the question may change the applicability of these responses in a different situation. Please consult your own attorney for legal advice regarding Oregon laws and administrative rules.

# **Examinations**

**ISSUE:**

The Board of Certified Advanced Esthetician’s qualifying examination for temporary certificate holders to obtain permanent licensure through December 31, 2017.

**BACKGROUND AND DISCUSSION:**

The Health Licensing Office (HLO) shall issue a certificate to practice advanced nonablative esthetics procedures to an applicant who passes an examination adopted by the Board of Certified Advanced Estheticians.

As of July 1, 2016, the HLO began issuing temporary certificates to qualified individuals to practice advanced nonablative esthetics while waiting to pass the board–approved qualifying examination required under ORS 676.670. Temporary certification is valid through December 31, 2017 or until a permanent certificate is obtained.

The HLO reviewed several laser certification examinations developed for aesthetic laser operators. Even though there are several examinations available through the National Council on Laser Certification and the Laser Training Institute, The following is the only examination specific to skin and hair, which is *immediately* available to objectively measure essential knowledge, skills and abilities required of entry level laser operators in esthetic type medical practices or aesthetic /cosmetic business.

**The National Council on Laser Certification**

- **Certified Laser Operator / Aesthetic (CLO/A) (Includes laser hair removal)**
  - Fundamentals of optics and lasers
  - Laser hazards to eye & skin
  - Laser tissue interactions (specific to skin and dermatological laser use)
  - Laser non-beam hazards
  - Class of laser hazard and controlled areas
  - Regulations and standards
  - Administrative controls
  - Procedural controls

The CLO/A is a 100 multiple choice written examination and requires 70% to pass. The fees to take the examination include the \$185 examination fee and a \$50 application fee.

Other examination offered, which were either not immediately available or were not specific to skin and hair, include:

### **The National Council on Laser Certification**

- Certified Laser Hair Removal Specialist – this examination only covers laser safety and laser and IPL hair removal.

### **The Laser Training Institute**

- Aesthetic Laser & Light Based Procedures (includes hair removal) – this examination is not immediately available without taking the online course which costs \$695.
- Laser & Light Based hair Removal - this examination only covers laser safety and laser and IPL hair removal.

### **BOARD ACTION:**

Adopt the Certified Laser Operator / Aesthetics Examination offered through the National Council on Laser Certification as the qualifying examination for temporary certificate holders to obtain permanent certification through December 31, 2017.

# **Items for Board Action**

# **Approval of Proposed Rules**

# Oregon Health Authority

## ISSUE STATEMENT

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### HEALTH LICENSING OFFICE BOARD OF CERTIFIED ADVANCED ESTHETICIANS D

#### **Background:**

During the 2015 Legislative Session HB 2642 was enacted adding the Board of Certified Advanced Estheticians (Board) under the Health Licensing Office (Office) in order to regulate advanced nonablative esthetics. On July 1, 2016 the Office filed temporary administrative rules to begin issuing provisional and temporary certifications for advanced esthetic. Temporary rules were developed by a Rules Advisory Committee (RAC) since the Board was not in place until July 1, 2016. The temporary rule will expire on December 27, 2016.

The Board reviewed draft administrative rules on July 11 and July 25, 2016 and made various changes to align with statutes and qualifications for certification. On August 15, 2016 the RAC met and reviewed the changes made by the Board and provided input on the fiscal impact to consumers, state and local government and small business.

#### **Issue:**

##### ***Proposed administrative rules***

Review draft administrative rules for filing with the Secretary of State's Office for publication in the October 2016 Oregon Bulletin. Comments will be taken from October 1, 2016 to October 28, 2016 with a public rule hearing on October 12, 2016. Permanent rules are expected to become permanent on July 1, 2016.

##### ***Fiscal Impact Considerations***

According to provisions listed in ORS 183 a fiscal impact statement must be developed and submitted with proposed administrative rules. The following questions must be answered prior to submitting required documentation to the Secretary of State:

- 1) Are any state agencies likely to be economically affected by the rule change? If yes, which ones?
- 2) Are any units of local government likely to be economically affected by this rule change? If yes, which ones?
- 3) Are any members of the public likely to be economically affected by the rule change? If yes, which ones?

- 4) Can you provide an estimate of the economic impact on state agencies, units of local government and members of the public? If yes, what is the estimate for each? ***An estimate does not have to be an exact number but does need to let economically affected persons know that they may be impacted.***
- 5) Have you included a cost of compliance on small businesses<sup>1</sup> affected, including:
- An estimate of the number of small businesses subject to the proposed rule.
  - An identification of the types of businesses and industries subject to the rule.
  - A description of expected reporting, recordkeeping, and administrative activities required to comply with the rule.
  - An estimate of the cost of professional services required to comply with the rule.
  - An identification of the equipment, supplies, and labor and increased administration required to comply with the rule.
  - A description of how small businesses were involved in developing the rule. This will be the advisory committee. If you consult with any other promoters, etc., be sure to mention that.
  - If you cannot provide an estimate of the economic impact on state agencies, units of local government or members of the public, does the statement of fiscal impact, explain why an estimate is not possible. ***A bare “we don’t know” is not sufficient, there must also be a description of why an estimate is not possible.***
  - Is the fiscal impact statement sufficient to notify those who might be economically affected to evaluate their position? ***Err on the side of assuming an economic impact if there is any doubt.***
  - Are there ways to reduce the economic impact on small businesses?
    - Consolidating compliance and reporting requirements?
    - Objective criteria for standards?
    - Exempting small business from parts of the rule?
    - Other less intrusive or less costly alternatives?

**Recommendation:**

Approve proposed administrative rules for filing with Secretary of State.

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## DIVISION 5

### BOARD OF CERTIFIED ADVANCED ESTHETICIANS

#### GENERAL ADMINISTRATION

#### 819-005-0000

##### Definitions

As used in OAR 819-005-0000 to 819-040-0000:

(1) "Applicant" means a natural person applying to be certified as a "certified advanced esthetician" as that term is defined in ORS 676.630(2).

(2) "Board" means the Board of Certified Advanced Estheticians.

(3) "Modality" means

(a) Skin rejuvenation;

(b) Photo rejuvenation;

(c) Body contouring;

(d) Dyschromia reduction;

(e) Cellulite reduction;

(f) Hair removal or reduction; and

(g) Nonablative tattoo removal.

**(4) "Nonablative" as defined under ORS 676.630 means involving an action performed on the skin or hair of a person that does not result in the wounding of skin or underlying tissue.**

~~(4)~~ **(5)** "Office" means Health Licensing Office.

~~(5)~~ **(6)** "Provisional certificate" means an authorization to perform advanced nonablative esthetics procedures as defined in ORS 676.630(1) under supervision for purposes related to education or training.

~~(6)~~ **(7)** "Temporary certificate" means an authorization to practice advanced nonablative esthetics for a limited time.

Stat. Auth.: ORS 676.586, 676.615, 6786.630, 676.655, 2015 OL Ch. 722  
Stats. Implemented: ORS 676.586, 6786.630, 676.655, 2015 OL Ch. 722  
Hist.: BCAE 1-2016(Temp), f. & cert. ef. 7-1-16 thru 12-27-16

## DIVISION 20

### BOARD OF CERTIFIED ADVANCED ESTHETICIANS APPLICATION REQUIREMENTS FOR CERTIFICATION

**819-030-0015**

#### **Advanced Esthetician Permanent Certification through Grandfathering**

- (1) A permanent certification authorizes the holder to practice advanced nonablative esthetics.**
- (2) A permanent certification is valid for one year and becomes inactive on the last day of the month one year from the issuance or renewal.**

**819-030-0030**

#### **Application Requirements for Permanent Certification through Grandfathering**

**An applicant for a permanent certificate through grandfathering requirements pursuant to Oregon Law 2015, Chapter 722, Section 8 must:**

- (1) Comply with the requirements of OAR chapter 331 division 30;**
- (2) Submit a completed application form prescribed by the Office, containing the information listed in OAR 331-030-0000, and payment of all required fees;**
- (3) Be at least 18 years of age. Applicant must provide to Office official documentation confirming date of birth, such as a copy of the applicant's birth certificate, driver's license, or passport;**
- (4) Hold an active esthetic certificate through the Oregon Board of Cosmetology pursuant to ORS 690.046-690.047 and be in good standing with no current or pending disciplinary action;**
- (5) Provide name, license number and address of the Oregon Board of Cosmetology facility listed under ORS 690.005 where advanced nonablative esthetics procedures are performed by the applicant, pursuant to ORS 676.655(2)(a);**
- (6) Attest to maintaining client disclosure forms that include, at minimum, disclosure of the existence of professional liability insurance, pursuant to ORS 676.655(2)(b)**
- (7) Submit information identifying the individual with whom the applicant has entered into a collaborative agreement pursuant to ORS 676.655(2)(c). The**

**collaborative agreement must be with one of the following health care professional who holds an active license in good standing with no current or pending disciplinary action:**

**(a) Physician licensed under ORS chapter 677;**

**(b) Nurse practitioner licensed under ORS 678.375 to 678.390;**

**(c) Dentist licensed under ORS 679 who works at the same location as the certified advanced esthetician and who has the authority to prescribe drugs listed in Schedule III, IV or V; OR**

**(d) Naturopathic physician licensed under ORS 685 who works at the same location as the certified advanced esthetician and who has the authority to prescribe drugs listed in Schedule III, IV or V.**

**(8) Submit documentation of qualification for certification through one of the following pathways:**

**(a) Pathway One: 500 Supervised Hours of Experience – An applicant under pathway one must:**

**(A) Submit documentation to the Office showing proof of employment for at least 500 hours as a laser operator under the supervision of one of the following licensed health care professionals whose scope of practice includes the practice of advanced nonablative esthetics procedures and whose license is in good standing with no current or pending disciplinary action with the health care professional's respective regulatory body:**

**(i) A physician licensed under ORS chapter 677;**

**(ii) A nurse practitioner licensed under ORS 678.375 to 678.390;**

**(iii) A dentist licensed under ORS 679;**

**(iv) A naturopathic physician licensed under ORS 685; OR**

**(B) Submit passing score of a Board approved written examination in accordance with OAR 819-020-0080 within two years before the date of application; and**

**(b) Pathway Two: 168 Hours of Experience and 40 Hours of Education – An applicant under pathway two must:**

**(A) Submit documentation showing completion of forty hours of education related to laser theory and fundamentals and twenty-four hours of practical experience in each modality defined under OAR 819-005-0000. Documentation may include but**

**is not limited to manufacturer training certificates, educational transcripts, supervision records signed by a supervisor, employment records and client records: and**

**(B) Submit passing score of a Board approved written examination in accordance with OAR 819-020-0080 within two years before the date of application;**

### **819-020-0030**

#### **Advanced Esthetician Temporary Certification**

(1) A temporary certification authorizes the holder to temporarily practice advanced nonablative esthetics while waiting to pass the Board-approved qualifying examination required under ORS 676.640.

(2) A temporary certification is valid through December 31, 2017 or until a permanent certificate is obtained.

Stat. Auth.: ORS 676.586, 676.615, 6786.630, 676.655, 2015 OL Ch. 722

Stats. Implemented: ORS 676.586, 6786.630, 676.655, 2015 OL Ch. 722

Hist.: BCAE 1-2016(Temp), f. & cert. ef. 7-1-16 thru 12-27-16

### **819-020-0040**

#### **Application Requirements for Temporary Certification**

An applicant for a temporary certificate must:

(1) Comply with the requirements of OAR chapter 331 division 30;

(2) Submit a completed application form prescribed by the Office, containing the information listed in OAR 331-030-0000, and payment of all required fees;

(3) Be at least 18 years of age. Applicant must provide to Office official documentation confirming date of birth, such as a copy of the applicant's birth certificate, driver's license, or passport;

(4) Hold an active esthetic certificate through the Oregon Board of Cosmetology pursuant to ORS 690.046-690.047 and be in good standing with no current or pending disciplinary action;

(5) Provide name, license number and address of the Oregon Board of Cosmetology facility listed under ORS 690.005 where advanced nonablative esthetics procedures are performed by the applicant, pursuant to ORS 676.655(2)(a);

(6) Attest to maintaining client disclosure forms that include, at minimum, disclosure of the existence of professional liability insurance, pursuant to ORS 676.655(2)(b)

(7) Submit information identifying the individual with whom the applicant has entered into a collaborative agreement pursuant to ORS 676.655(2)(c). The collaborative agreement must be with one of the following health care professional who holds an active license in good standing with no current or pending disciplinary action:

(a) Physician licensed under ORS Chapter 677;

(b) Nurse practitioner licensed under ORS 678.375 to 678.390;

(c) Dentist licensed under ORS 679 who works at the same location as the certified advanced esthetician and who has the authority to prescribe drugs listed in Schedule III, IV or V; OR

(d) Naturopathic physician licensed under ORS 685 who works at the same location as the certified advanced esthetician and who has the authority to prescribe drugs listed in Schedule III, IV or V.

(8) Submit documentation of qualification for certification through one of the following pathways:

(a) Pathway One: 500 Supervised Hours of Experience — An applicant under pathway one must:

(A) Submit documentation to the Office showing proof of employment for at least 500 hours as a laser operator under the supervision of one of the following licensed health care professionals whose scope of practice includes the practice of advanced nonablative esthetics procedures and whose license is in good standing with no current or pending disciplinary action with the health care professional's respective regulatory body:

(i) A physician licensed under ORS chapter 677;

(ii) A nurse practitioner licensed under ORS 678.375 to 678.390;

(iii) A dentist licensed under ORS 679;

(iv) A naturopathic physician licensed under ORS 685; OR

(b) Pathway Two: 168 Hours of Experience and 40 Hours of Education — An applicant under pathway two must:

(A) Submit documentation showing completion of forty hours of education related to laser theory and fundamentals and twenty-four hours of practical experience in each

modality defined under OAR 819-005-0000. Documentation may include but is not limited to manufacturer training certificates, educational transcripts, supervision records signed by a supervisor, employment records and client records.

Stat. Auth.: ORS 676.586, 676.615, 6786.630, 676.655, 2015 OL Ch. 722

Stats. Implemented: ORS 676.586, 6786.630, 676.655, 2015 OL Ch. 722

Hist.: BCAE 1-2016(Temp), f. & cert. ef. 7-1-16 thru 12-27-16

### **819-020-0050**

#### **Advanced Esthetician Provisional Certification — Education and Training**

(1) A provisional certification authorizes the holder to practice advanced nonablative esthetics under supervision for the purpose of education and training for each modality defined to OAR 819-005-0000 and in laser theory and fundamentals.

(2) A provisional certification is valid through December 31, 2017 or until a temporary or permanent certificate is obtained.

Stat. Auth.: ORS 676.586, 676.615, 6786.630, 676.655, 2015 OL Ch. 722

Stats. Implemented: ORS 676.586, 6786.630, 676.655, 2015 OL Ch. 722

Hist.: BCAE 1-2016(Temp), f. & cert. ef. 7-1-16 thru 12-27-16

### **819-020-0060**

#### **Application Requirements for Provisional Certification — Education and Training**

An applicant for a provisional certificate must:

(1) Comply with the requirements of OAR chapter 331 division 30;

(2) Submit a completed application form prescribed by the Office, containing the information listed in OAR 331-030-0000, and pay all required fees;

(3) Be at least 18 years of age. Applicant must provide to the Office official documentation confirming date of birth, such as a copy of the applicant's birth certificate, driver's license, or passport;

(4) Hold an active esthetic certificate through the Oregon Board of Cosmetology pursuant to ORS 690.046-690.047 and be in good standing with no current or pending disciplinary action;

(5) Submit information identifying the applicant's proposed supervisor. The proposed supervisor must meet the requirements listed under OAR 819-020-0070(1)(a) or (b);

(6) Provide name, license number and address of the Oregon Board of Cosmetology facility listed under ORS 690.005 where advanced nonablative esthetics procedures are performed by the applicant pursuant to ORS 676.655(2)(a);

(7) Attest to maintaining client disclosure forms that include, but are not limited to, at minimum, disclosure of the existence of professional liability insurance pursuant to ORS 676.655(2)(b)

(8) Submit information identifying the individual with whom the applicant has entered into a collaborative agreement pursuant to ORS 676.655(2)(c). The collaborative agreement must be with one of the following health care professional who holds an active license in good standing with no current or pending disciplinary action:

(a) Physician licensed under ORS Chapter 677;

(b) Nurse practitioner licensed under ORS 678.375 to 678.390;

(c) Dentist licensed under ORS 679 who works at the same location as the certified advanced esthetician and who has the authority to prescribe drugs listed in Schedule III, IV or V; OR

(d) Naturopathic physician licensed under ORS 685 who works at the same location as the certified advanced esthetician and who has the authority to prescribe drugs listed in Schedule III, IV or V.

Stat. Auth.: ORS 676.586, 676.615, 678.630, 676.655, 2015 OL Ch. 722

Stats. Implemented: ORS 676.586, 678.630, 676.655, 2015 OL Ch. 722

Hist.: BCAE 1-2016(Temp), f. & cert. ef. 7-1-16 thru 12-27-16

**819-020-0070**

### **Supervisor Approval and Requirements**

(1) To be approved as a supervisor of a provisional certificate holder, ~~an individual a licensed health care professional~~ must:

(a) Hold an active license as a physician under ORS Chapter 677, a nurse practitioner licensed under ORS 678.375 to 678.390, a dentist licensed under ORS 679, ~~a or~~ **or a naturopathic physician licensed under ORS 685.** **A licensed health care professional's scope of practice must include relevant advanced nonablative esthetics defined under ORS 676.630. If the supervisor has any current or pending disciplinary further information may be requested by the Office. and** ~~and whose scope of practice includes the practice of advanced nonablative esthetic procedures. The supervisor must have no current or pending disciplinary action with a regulatory body; and~~

~~(A)~~ **(b)** Attest to practicing advanced nonablative esthetics for at least three years prior to the date of application in the modality in which they will be supervising the provisional certificate holder.

OR

**(2) To be approved as a supervisor of a provisional certificate holder, an advanced esthetician temporary certification holder must:**

~~(b)~~ **(a)** Hold an active esthetic certificate through the Oregon Board of Cosmetology pursuant to ORS 690.046-690.047 and be in good standing with no current or pending disciplinary action

~~(A)~~ **(b)** Hold an active permanent or temporary advanced nonablative esthetics certification under ORS 676.630 to 676.660 through the Board of Certified Advanced Estheticians with no current or pending disciplinary action with the Office; **and**

~~(B)~~ **(c)** Attest to practicing advanced nonablative esthetics for at least three years prior to the date of application in the modality for which they will be supervising the provisional certificate holder.

(2) For each modality, the supervisor must do, at a minimum, (a)–(c):

(a) Directly supervise the provisional certificate holder for at least the first ten hours of supervision. Direct supervision means the supervisor is present in the facility and actively involved in direct oversight and training including allowing the provisional certificate holder to assist in the procedure;

(b) Indirectly supervise the provisional certificate holder for at least the next fourteen hours of procedures. Indirect supervision is being available for direct consultation in person or from offsite including but not limited to phone or video conferencing; and

(c) Upon completion of the above twenty-four hours listed in (a) through (b) of this rule in a modality, or additional hours if required by a supervisor under (6), the provisional certificate holder must meet with the supervisor in that modality at least once every 30 days to discuss the provisional certificate holder's procedures and questions, and provide information on contraindications and appropriate referrals or consultations.

~~(d) At the option of the supervisor if the provisional certificate holder has obtained at least twenty-four hours of practical experience in the modality the supervisor is supervising~~

(3) The supervisor must have the provisional certificate holder obtain at least forty hours of education in laser theory and fundamentals listed in the 2011 American National Standard Z136.1 and 2014 American National Standards Laser Safety Education Program Z136.3. The education must include the following topics:

(a) The Laser

(A) Physics and biological effects

(B) Dosimetry and beam parameters

(C) Components of the laser system, delivery devices, and instrumentation

(D) Overview of clinical applications

(b) Administrative Controls

(A) Laser committee

(B) Role of the LSO, DLSO, LSSC

(C) Development of policies and procedures

(D) Documentation methods

(E) Regulations, standards and recommended professional practices

(F) Certification criteria and skills validation

(c) Procedural Controls

(A) Controlled access

(B) Eye protection

(C) Reflection hazards

(D) Flammability hazards and draping

(E) Electrical safety

(F) Management of plume

(G) Equipment testing, aligning, and troubleshooting

(4) A supervisor must exercise management, guidance, and control over the activities of the provisional certificate holder and must use reasonable professional judgment when supervising. A supervisor is responsible for all matters related to the provisional certificate holder's advanced nonablative esthetics procedures.

(5) A supervisor must document the provisional certificate holder's education and training on a form prescribed by the Office.

(6) A supervisor must provide the supervision described under subsection (2) of this rule in the modality in which they are supervising for the duration of time the individual holds a provisional certificate.

(7) If the supervisor determines the provisional certificate holder needs further direct or indirect supervision, the supervisory may require hours in addition to what is described under subsection (2) of this rule

(8) The supervisor may require supervision in addition to what is described under subsection (2) of this rule.

(9) A supervisor must notify the Office in writing within 10 calendar days if a provisional certificate holder is no longer being supervised, and must provide the number of hours of education and training the provisional certificate holder completed on a form prescribed by the Office.

(10) The Office may withdraw its approval of a supervisor if the supervisor provides incomplete or inadequate education or training during supervision, provides incompetent or negligent education or training, as those terms are defined in OAR 331-020-0070, fails to exercise management, guidance, and control over the activities of the provisional certificate holder, fails to exercise reasonable professional judgment when supervising, is disciplined by the supervisor's licensing board, or falsifies documentation.

Stat. Auth.: ORS 676.586, 676.615, 6786.630, 676.655, 2015 OL Ch. 722

Stats. Implemented: ORS 676.586, 6786.630, 676.655, 2015 OL Ch. 722

Hist.: BCAE 1-2016(Temp), f. & cert. ef. 7-1-16 thru 12-27-16

## **819-020-0080**

### **Requirements for a Provisional Certificate Holder**

(1) For each modality, the provisional certificate holder must:

(a) For at least the first ten hours of supervision, the provisional certificate holder must assist the supervisor performing procedures in a modality under the supervisor's direct supervision as described under OAR 819-020-0070;

(b) For at least the next fourteen hours of supervision, the provisional certificate holder must perform services under the supervisor's indirect supervision, as described under OAR 819-020-0070.

(c) Upon completion of the above twenty-four hours in a modality listed in (a) and (b) of this rule, or additional hours if required by a supervisor or additional hours if required by a supervisor. The provisional certificate holder must meet with the supervisor in that modality at least once every 30 days to discuss the provisional certificate holder's procedures and questions, and provide information on contraindications and appropriate referrals or consultations.

(2) The provisional certificate holder must obtain at least forty hours of education in laser theory and fundamentals listed in the 2011 American National Standard Z136.1 and 2014 American National Standards Laser Safety Education Program Z136.3. The education must include the following topics:

(a) The Laser:

(A) Physics and biological effects;

(B) Dosimetry and beam parameters;

(C) Components of the laser system, delivery devices, and instrumentation;

(D) Overview of clinical applications.

(b) Administrative Controls:

(A) Laser committee;

(B) Role of the LSO, DLSO, LSSC;

(C) Development of policies and procedures;

(D) Documentation methods;

(E) Regulations, standards and recommended professional practices;

(F) Certification criteria and skills validation.

(c) Procedural Controls:

(A) Controlled access;

(B) Eye protection;

(C) Reflection hazards;

(D) Flammability hazards and draping;

(E) Electrical safety;

(F) Management of plume;

(G) Equipment testing, aligning, and troubleshooting.

(3) A provisional certificate holder must notify the Office within 10 calendar days of changing a supervisor or obtaining an additional supervisor.

(4) A provisional certificate holder is prohibited from practicing in a modality until the supervisor, having experience in that modality, is approved by the Office.

Stat. Auth.: ORS 676.586, 676.615, 6786.630, 676.655, 2015 OL Ch. 722

Stats. Implemented: ORS 676.586, 6786.630, 676.655, 2015 OL Ch. 722

Hist.: BCAE 1-2016(Temp), f. & cert. ef. 7-1-16 thru 12-27-16

**819-020-0080**

### **Approved Certified Advanced Estheticians Examination for Grandfathering**

**(1) The Board has selected the, Certified Laser Operator – Aesthetic examination administered by the National Council on Laser Certification as its minimal qualifying examination for permanent certification under the grandfathering requirements listed in Oregon Law 2015, Chapter 722, Section 8. An applicant is responsible for all examination related fees.**

**(2) The grandfathering pathways are valid through December 31, 2017 at which time the Board may approve other examinations to meet minimum qualifications for certification listed under ORS 676.640.**

**(3) Other examinations may be considered by the Board as they become available.**

**DIVISION 30**

**BOARD OF CERTIFIED ADVANCED ESTHETICIANS**

**PRACTICE STANDARDS**

**819-030-0000**

**General Practice Standards for Client Records**

**(1) Pursuant to ORS 676.655(2)(a) all certification holders must work in a licensed Board of Cosmetology facility issued under ORS 690.655.**

**Safety and sanitation ORS 676.655(1)(b)**

**Professional code of conduct ORS 676.655(1)(c)**

**819-030-0010**

**Client Records Practice Standards**

## DIVISION 40

### BOARD OF CERTIFIED ADVANCED ESTHETICIANS

#### FEES

#### 819-040-0000

##### Fees

(1) An applicant or authorization holder is subject to provisions of OAR 331-010-0010 and 331-010-0020 regarding payment of fees, penalties and charges.

(2) Fees established by the Health Licensing Office, are as follows:

(a) Application for Provisional Certification: \$100

(b) Original Provisional Certification: \$100

(c) Application for Temporary Certification: \$100.

(d) Original Temporary Certification: \$100

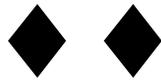
(3) An applicant applying for a temporary certification who previously held a provisional certification may be granted a \$100 certification fee discount through January 1, 2018. The certification fee discount is available to individuals who meet all application requirements for a temporary advanced esthetic certification under OAR 819-020-0040 and reside in Oregon. An application fee of \$100 for temporary certification must be paid in order to be granted the \$100 certification fee discount.

Stat. Auth.: ORS 676.586, 676.615, 6786.630, 676.655, 2015 OL Ch. 722

Stats. Implemented: ORS 676.586, 6786.630, 676.655, 2015 OL Ch. 722

Hist.: BCAE 1-2016(Temp), f. & cert. ef. 7-1-16 thru 12-27-16

# Executive Session



ORS 192.660(2)(f) for the purpose of considering information or records exempt from public inspection.

# **Items for Board Action**

# **Public/Interest Parties Feedback**

# **Other Board Business**



**Health Licensing Office**  
**Board of Certified of Advanced Estheticians**  
**September 7, 2016**

**\*\*PLEASE PRINT\*\***

Name (First, Last)	Representing	Request to Comment (yes/no)
Debra Masten	SAB	yes