



WHO: Health Licensing Office
Board of Denture Technology

WHEN: September 19, 2016 at 11 a.m.

WHERE: Health Licensing Office
Rhoades Conference Room
700 Summer St. NE, Suite 320
Salem, Oregon

What is the purpose of the meeting?

The purpose of the meeting is to conduct board business. A working lunch may be served for board members and designated staff in attendance. A copy of the agenda is printed with this notice. Please visit <http://www.oregon.gov/oha/hlo/Pages/Board-Denture-Technology-Meetings.aspx> for current meeting information.

May the public attend the meeting?

Members of the public and interested parties are invited to attend all board/council meetings. All audience members are asked to sign in on the attendance roster before the meeting. Public and interested parties' feedback will be heard during that part of the meeting.

May the public attend a teleconference meeting?

Members of the public and interested parties may attend a teleconference board meeting **in person** at the Health Licensing Office at 700 Summer St. NE, Suite 320, Salem, OR. All audience members are asked to sign in on the attendance roster before the meeting. Public and interested parties' feedback will be heard during that part of the meeting.

What if the board/council enters into executive session?

Prior to entering into executive session the board/council chairperson will announce the nature of and the authority for holding executive session, at which time all audience members are asked to leave the room with the exception of news media and designated staff. Executive session would be held according to ORS 192.660.

No final actions or final decisions will be made in executive session. The board/council will return to open session before taking any final action or making any final decisions.

Who do I contact if I have questions or need special accommodations?

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting. For questions or requests contact a board specialist at (503) 373-2049.

Approval of Agenda

REVISED

2:28 pm, Sep 16, 2016



Health Licensing Office
Board of Denture Technology



September 19, 2016 at 11 a.m.
700 Summer St. NE, Suite 320
Salem, Oregon

1. **Call to Order**
2. **Items for Board Action**
 - ◆ Approval of Agenda
 - ◆ Approval of Minutes – May 16, 2016
 - ◆ Approval of 2017 Meeting Dates
 - ◆ Approval of 2017 Chair and Vice Chair
3. **Executive Session** – Pursuant to ORS 192.662(2)(f) for the purpose of considering information or records Exempt from public inspection. Legal Advice
4. **Reports**
 - ◆ Director Report
 - ◆ Licensing and Fiscal Statistical Reports
 - ◆ Policy Report
 - BATES memo report
 - ◆ Regulatory Report
 - ◆ Exam Report
 - State Written, and Practical Examination Discussion
 - American Denturist Examination Discussion
5. **Executive Session** – Pursuant to ORS 192.662(2)(f) for the purpose of considering information or records Exempt from public inspection. On practical, and written examination/ questions, and scoring.
6. **Public/Interest Parties Feedback**
7. **Items for Board Action on Written, Practical Examination, and American Denturist Examination**
8. **Executive Session** – Pursuant to ORS 192.662(2)(f) for the purpose of considering information or records Exempt from public inspection. Case number 15-7990
9. **Item for Board Action**
10. **Other Board Business**
 - Proctor discussion/ Committee Assignments

Approval of Minutes

May 16, 2016



Health Licensing Office
Board of Denture Technology



May 16, 2016
700 Summer Street NE, Suite 320
Salem, Oregon

MINUTES

MEMBERS PRESENT

Nels Hvass, chair
Dewayne Bremer
Kismet Mayo
David Dahl

MEMBERS ABSENT

Ari Binder
Cindy Cunningham

STAFF PRESENT

Sylvie Donaldson, interim director and division manager
Bob Bothwell, regulatory operations manager
Samie Patnode, policy analyst
Sarah Kelber, communications coordinator
Maria Gutierrez, board specialist

Call to Order

Nels Hvass called the meeting of the Board of Denture Technology to order at 11:01 a.m. Roll was called.

Items for Board Action

Approval of Agenda

David Dahl made a motion with a second by Dewayne Bremer to approve the agenda. Motion passed unanimously.

Approval of Minutes

Dewayne Bremer made a motion with a second by David Dahl to approve the minutes for February 1, 2016. Motion passed unanimously.

Director Report

Sylvie Donaldson, interim director and division manager, provided an update on the following:

- Update on upcoming move to a different facility
- Update on new motion roll call

Licensing and Fiscal Statistical Report

Donaldson, presented an overview of statistics related to the board. Statistics include licensing statistics, license volumes and active license trends.

The statement of cash flow for the period 07/01/13 –5/03/16 was reviewed with an actual ending cash balance of 73, 940.95

Policy Report

Sarah Kelber, communications coordinator, reported on the following:

- Update on revamp of the new website
- Update on social media page
- Pictures needed to demonstrate profession for new web page

Regulatory Report

Bob Bothwell, regulatory operations manager, reported on enforcement activity including:

2013-2015 Biennium

Between July 1, 2013 and June 30, 2015, 13 complaints were received. Of the 13 complaints 5 remain open. A summary of allegations received by type of complaints was provided as stated below.

Anonymous	Client	Other
0	6	7

2015-2017 Biennium

Between July 1, 2015 and March 31, 2016, 7 complaint were received. Of the 7 complaints 6 remain open. A summary of allegations received by type of complainant was provided as stated below.

Anonymous	Client	Other
0	6	1

Public Comment

Ron Farris- Asks questions about possible fiscal impact to the board due to upcoming move to new facility. He also had a question concerning testing process.

Dr. Ken Kais – Provides a statement about a student who is having complication in qualifying for

licensure due to classes.

Executive Session

- The Board of Denture Technology entered executive session pursuant to ORS 192-660(2)(f) at 11:52 a.m. on May 16, 2016 for the purpose of considering information or records exempt from public inspection. Records to be considered related to investigation files.
- Executive session concluded and the board reconvened regular session at 12:32 p.m. It was noted that no decisions were made and no votes were made in executive session.

In regards to investigation file 14-7513

- Case to be closed unsubstantiated.

MOTION:

Dewayne Bremer made a motion with a second by David Dahl. Motion passed unanimously.

Other Board Business

Board members would like to discuss the following at for the next board meeting:

- Cerynthia to provide a report on review of schools

Members have questions concerning how subject matter experts (SEM's) are selected to help with investigative files.

Bob Bothwell states that SEM's are usually selected by asking the board for recommendations, and looking at the individual's record.

The meeting adjourned at approximately 12:41

Minutes prepared by: Maria Gutierrez, Board Specialist

Approval of 2017 Meeting Dates



ISSUE STATEMENT

HEALTH LICENSING OFFICE
BOARD OF DENTURE TECHNOLOGY

BACKGROUND AND DISCUSSION:

The Denture Technology will meet two times per year at 11 a.m. additional meetings will be added as needed.

ISSUE:

The Health Licensing Office proposes the following Monday meeting dates:

- February 6, 2017
- September 11, 2017

BOARD ACTION:

The Board approves meeting dates for the year 2017. Approved meeting dates:

_____, 2017 at 11 a.m.

_____, 2017 at 11 a.m.

**Approval of 2017
Chair and Vice Chair**

BACKGROUND AND DISCUSSION:

Nels Hvass has served as Chair for the Board of Denture Technology, and Cindy Cunningham has served as Vice-Chair during the year 2016.

ISSUE

In preparation of 2016, it is necessary for the Board to nominate and elect a Chair and Vice-Chairperson.

Role of the Chairperson in Meetings

- Officially call the meeting to order
- Keep order and impose any reasonable restrictions necessary for the efficient and orderly conduct of the meeting.
- Direct the “flow” of the meeting and to ensure the meeting is conducted in a professional manner. Some key points regarding meeting protocol include:
 - Board members wishing to speak need to wait to be addressed by the Chair
 - Once addressed by the Chair, the board member must state his or her last name prior to speaking for the record
 - The Chair guides members through the process of making motions
 - If public comment is being accepted by the board, audience members must wait to be addressed by the Chair and state their full name and affiliation to the board
 - Officially enter/ exit Executive Session
 - Officially adjourn the meeting

Role of the Chairperson Outside of the Meetings

- Collaborate with the Director regarding the board budget- On occasion, the Director may contact the Chair to discuss the board budget regarding current and future revenues and expenditures and possible fee increases or decreases.
- Assist in generating meeting agendas- On occasion, the board specialist or analyst may contact the Chair to discuss the agenda for an upcoming meeting. The Chair may be asked to comment on topics to be discussed and the format or order in which the topics should be presented at the meeting.

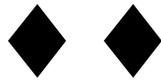
Role of the Vice-Chairperson

It is the responsibility of the Vice-Chair to assume the responsibilities of the Chair in the event of an absence, or if the chairperson is no longer a member of the board for any reason.

BOARD ACTION:

The Board nominates and elects a Chair and Vice-Chair for the remainder of 2016 and the year 2017.

Executive Session



ORS 192.660(2)(f) for the purpose of considering
information or records exempt from public inspection.

Director Report

Licensing and Fiscal Statistical Reports

Board of Denture Technology

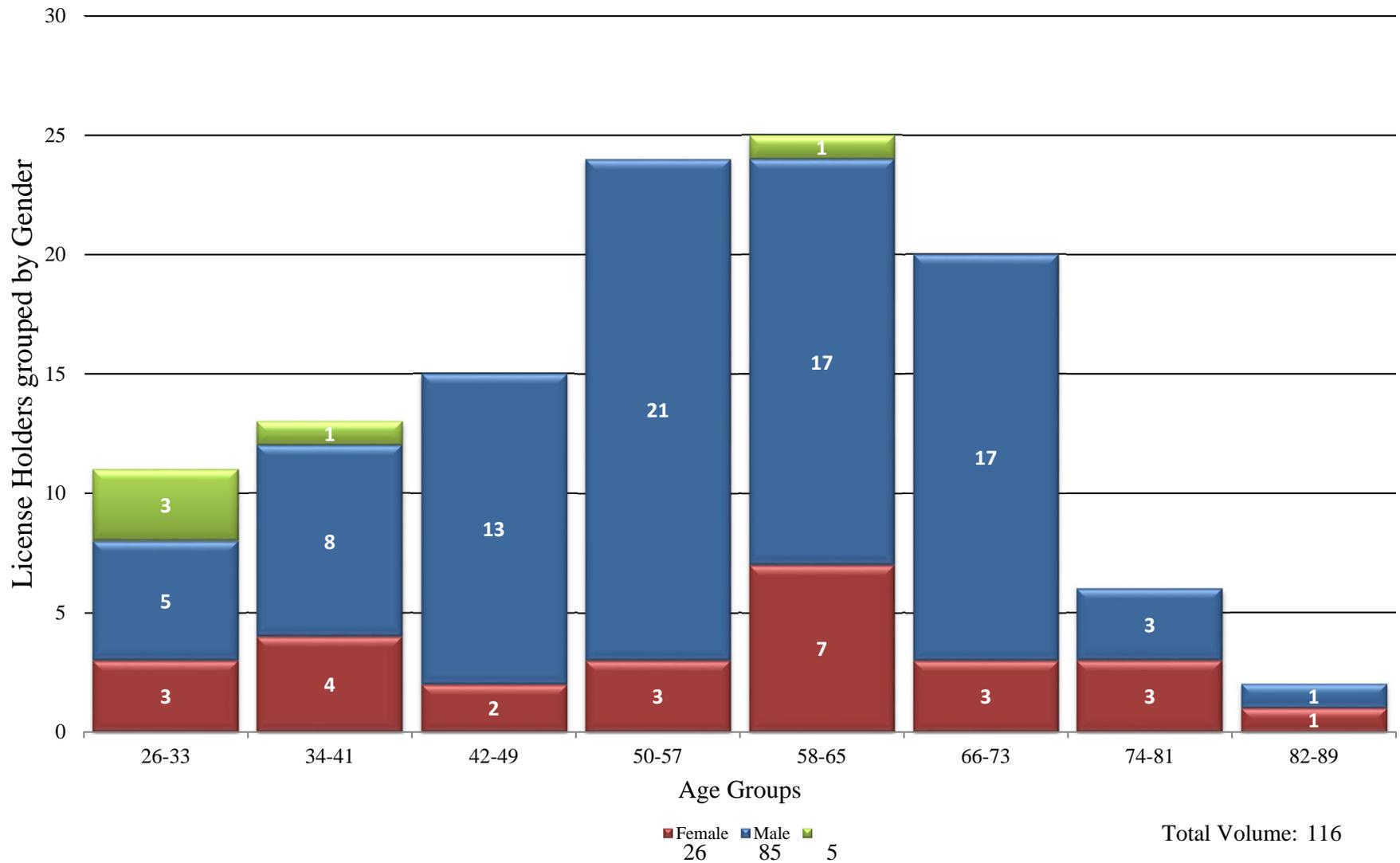
Licensing Division Statistics as of September 6, 2016
2015 - 2017 Biennium

Quarter	Licenses Issued	Renewals Processed	<i>% of Renewals Processed Online</i>
1st	4	27	33.3%
2nd	1	29	44.8%
3rd	2	20	35.0%
4th	1	25	52.0%
5th	1	21	42.9%
6th	-	-	
7th	-	-	
8th	-	-	
Total:	9	122	41.8%

Board of Denture Technology

Active License Holders

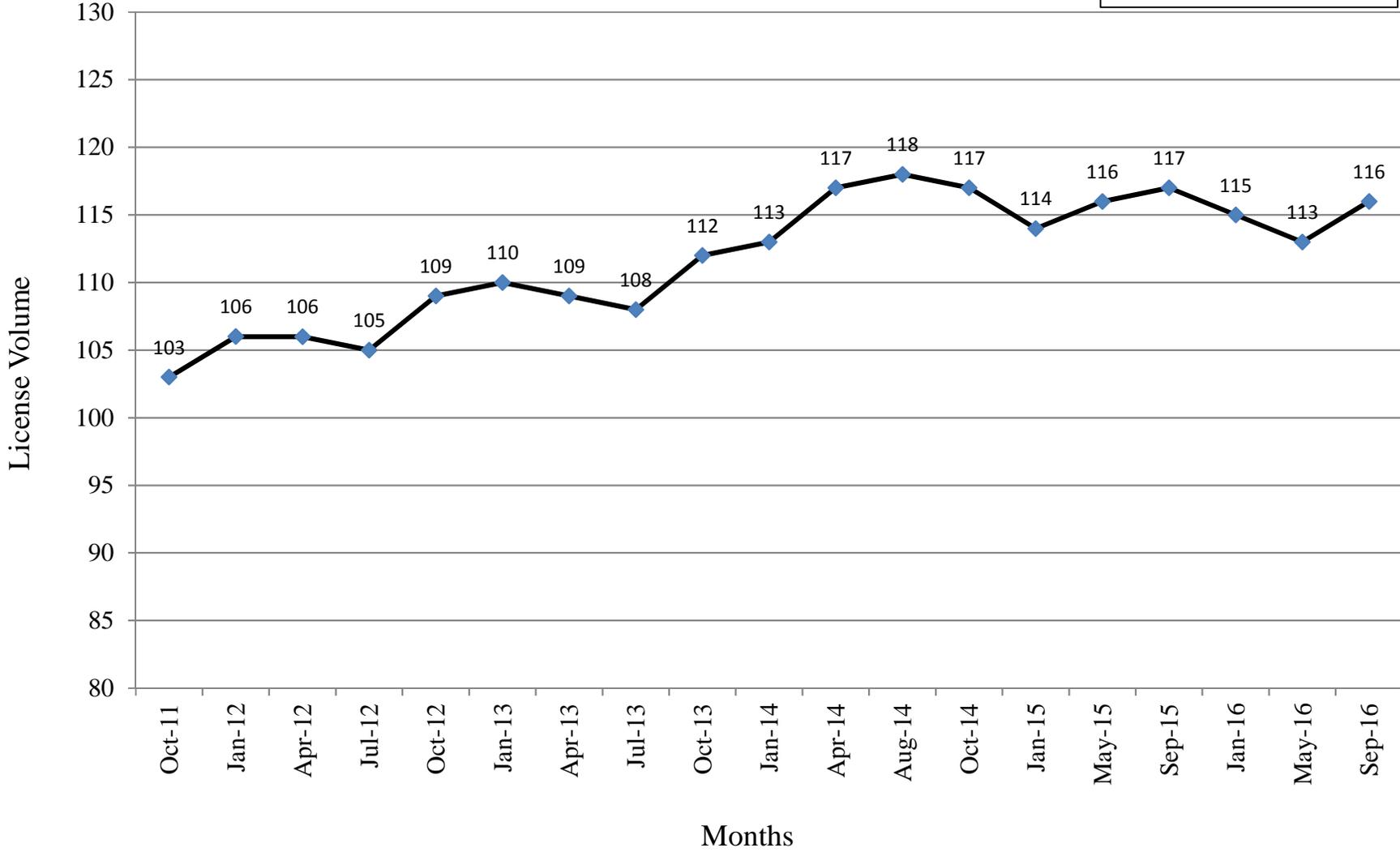
Statistics grouped by gender and age as of September 6, 2016



Board of Denture Technology

Active License Trend
October 2011 - September 2016

-0.86% growth over 1 year
+11.21% growth over 5 years



**HEALTH LICENSING OFFICE
Fund 3530 - DENTURE TECHNOLOGY
STATEMENT OF CASH FLOW
FOR THE PERIOD 07/01/15 - 09/06/16**

CURRENT

15-17' Beginning Cash Balance	\$ 42,575.21
Revenues	\$ 44,010.00
Expenditures	\$ 16,451.08
Less: Accrued Expenditures	
Less: Total Expenditures	\$ (16,451.08)
Subtotal: Resources Available	\$ 70,134.13
Change in (Current Assets)/Liabilities	\$ -
Ending Cash Balance (Actual)	\$ 70,134.13

Indirect Charges are calculated using the following rates:

* Based on average Licensee Volume

Shared Assessment %	0.20%
Examination %	0.00%
Small Board Qualification %	1.91%
Inspection %	0.00%

**HEALTH LICENSING OFFICE
Fund 3530 - DENTURE TECHNOLOGY
STATEMENT OF CASH FLOW
FOR THE PERIOD 07/01/15 - 06/30/17**

PROJECTED

15-17' Beginning Cash Balance	\$ 42,575.21
Revenues	\$ 76,494.35
Expenditures	\$ 32,927.37
Less: Accrued Expenditures	\$ -
Less: Total Expenditures	\$ (32,927.37)
Subtotal: Resources Available	\$ 86,142.19
Change in (Current Assets)/Liabilities	\$ -
Ending Cash Balance (Projection)	\$ 86,142.19

Indirect Charges are calculated using the following rates:

* Based on average Licensee Volume

Shared Assessment %	0.20%
Examination %	0.00%
Small Board Qualification %	1.91%
Inspection %	0.00%

Policy Report

Bates Memo Report



HEALTH LICENSING OFFICE

Oregon
Health
Authority

700 Summer St NE, Suite 320

Salem, OR 97301-1287

Phone: (503)378-8667

Fax: (503)585-9114

www.oregon.gov/OHLA/Pages/index.aspx

June 28, 2016

Bates Technical College
Attn: Kenneth Kais, DDS
1101 Yakima Avenue
Tacoma, Washington 97405

Dear Dr. Kais:

On June 24, 2016, the Health Licensing Office (HLO) reviewed the Denturist Program offered at Bates' Technical College to determine if it meets prescribed educational standards as specified in Oregon Revised Statute 680.520.

The board may accept educational training obtained in any other state or country if, upon review of satisfactory evidence, the HLO determines that the educational program in the other state or country meets prescribed educational standards.

After review of the Denturist program offered at Bates' Technical College, the HLO determined the program meets the educational standards as specified in Oregon Revised Statute 680.520.

The HLO shall retain a copy of the approved curriculum on file as part of the official permanent record. Approved education and training program curricula shall be reevaluated for approval every three years or when any portion of the curriculum is modified, or where changes in denture technology or health practices make it necessary.

If you have any questions, or need additional information, please contact me at (503) 373-1816.

Sincerely,

Cerynthia Murphy, Qualification Analyst
Health Licensing Office

Regulatory Report

Health Licensing Office



700 Summer St. NE, Suite 320
Salem, OR 97301-1287
Phone: (503) 378-8667
Fax: (503) 370-9004
Web: www.oregon.gov/oha/hlo
E-mail: hlo.info@state.or.us

Board of Denture Technology

September 19, 2016

2013 – 2015 Biennium

Between July 1, 2013 and June 30, 2015, 13 complaints were received by the Office. Total open 3. Total closed 10.

ANONYMOUS	CLIENT	OTHER
0	6	7

2015 – 2017 Biennium.

Between July 1, 2015 and August 31, 2016, 11 complaints were received by the Office. Total open 10. Total closed 1.

ANONYMOUS	CLIENT	OTHER
0	9	2

Other: General Public
Internal

**State Written and
Practical Examination
Discussion**

ISSUE:

The Board of Denture Technology's qualifying written and practical examinations.

BACKGROUND AND DISCUSSION:

On September 9, 2013, the Board of Denture Technology (Board) voted to adapt the National Denturist Association's (NDA) written and practical examinations.

On June 24, 2016, the NDA suspended administering their written and practical examinations due to changes in their board member appointments, resulting in the lack of qualified / trained individuals to administer the examinations, however the NDA will be offering the examinations through a qualified third-party testing company, to absolve the NDA of its legal responsibility.

On August 25, 2016, The Board held an emergency teleconference board meeting to discuss alternatives available to meet requirements of Oregon Revised Statute 680.515 which requires an applicant to pass a written and practical examination prescribed, recognized or approved by the Board.

Prior to the teleconference meeting, the board was provided with information relating to alternative examination options for candidates required to take and pass a board approved written and practical examination. Options included entering into agreements with the State of Washington and Universal Testing Services, LLC (UTS), to allow candidates who meet the education standards to obtain licensure, as specified in Oregon Revised Statute 680.515, to sit for their written and practical examinations, which are sufficiently thorough to determine the qualification, fitness and ability of an applicant to practice denture technology. Oregon currently accepts the State of Washington's examinations, with a coordinated agreement, applicants will not be required to meet the Washington application requirements, only the Washington examination application requirements.

During the teleconference meeting, the board was informed that the NDA was in the processes of adopting the UTS examination, however official notification had not been received at the office. On September 13, 2016 the Health Licensing Office (HLO) received notification from the NDA of their acceptance of the UTS, as a third party testing company, for administering the written and practical examinations to qualified candidates.

Discussion during the meeting centered on the administration of the UTS, including options for administration and oversight. Concerns were raised regarding a conflict of

interest with the UTS, specifically relating to its affiliation with the American Denturist College. Todd Young co-founder of the UTS explained that UTS is a non-profit, limited liability company which administers the examinations at qualified testing centers at colleges and universities, including Lane Community College. Qualified, trained proctors are utilized to administer the examinations. Mr. Young explained the UTS is completely separate from the ADC and he has no involvement in the administration of the examinations.

Additional discussion included continued use of the NDA due to suspension of the previous examination, and potentially returning to a state prepared examination.

Board members requested additional information be sent to them for the UTS examinations, specifically relating to the examination content, structure and administration, for review, prior to the September 19, 2016 Board meeting. No decisions were made during the August 25, 2016 Board meeting, until further review of the UTS examinations could be made.

On September 13, 2016, members of the board were mailed information pertaining to the NDA, UTS and Oregon's retired examination, for review prior to the September 19, 2016 Board meeting.

BOARD ACTION:

To meet statutory requirements for completing an examination prescribed, recognized or approved by the board to determine the qualification, fitness and ability of an applicant to practice denture technology in Oregon, the following actions are recommended:.

- A. To continue use of the National Denturist Association's as a recognized provider of the written and practical examination for qualified Oregon candidates.
- B. To adopt the Universal Testing Services, LLC as a recognized provider of the written and practical examination to qualified Oregon candidates.

American Denturist Examination

ISSUE:

The American Denturist College's (ADC) written examination.

BACKGROUND AND DISCUSSION:

Oregon Revised Statute 680.515 requires an applicant to pass a written and a practical examination prescribed, recognized or approved by the State Board of Denture Technology.

Oregon Revised Statute 680.520 requires the examination to be sufficiently thorough to determine the qualification, fitness and ability of the applicant to practice denture technology. The examination may be in the form of written, oral or practical demonstration of skills, or a combination of any such types.

On September 9, 2016 the ADC submitted a request for recognition of its written examination.

The Health Licensing Office (HLO) reviewed documentation submitted by the ADC and determined the written examination meets requirements of Oregon Revised Statute 680.520 and covers subjects listed in Oregon Revised Statute 680.515.

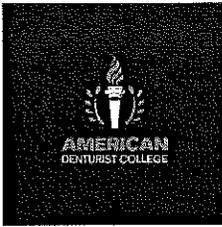
The ADC examination contains 240 questions in subject matter areas required by Oregon Revised Statute 680.515, which are consistent with the International Federation of Denturist competencies identified for graduates from educational programs to show competencies.

The ADC examination is sourced from over 20,000 test questions that cover required competencies and are sourced from class study materials and textbooks used to cover content in the curriculum.

Currently George Brown College and Northern Alberta Institute of Technology's written and practical examinations are approved as meeting requirements of Oregon Revised Statute 680.515. Individuals verifying completion of these programs are not required to complete an additional practical or written examination.

BOARD ACTION:

To approve the American Denturist College's written examination as meeting requirements of Oregon Revised Statute 680.515



September 8, 2016

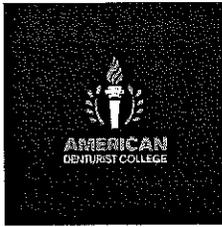
Board of Denture Technology
700 Summer St. NE
Suite 320
Salem, OR 97301-1287

Dear Board Members:

The American Denturist College is requesting the recognition of its' Written Examination. Please find the attached request and description for your information. It qualifies as "substantially equivalent" to the prior Oregon Written examination pursuant to ORS 680.527 (4).

Points of Fact:

- The Board of Denture Technology has accepted other schools exit examinations as "substantially equivalent" for many years, including both George Brown College (GBC) and Northern Alberta Institute of Technology (NAIT) and has granted graduates licensure in the State of Oregon without further written examination.
- The Board of Denture Technology currently recognizes the State of Maine's written examination as "substantially equivalent". The State of Maine currently utilizes two written examinations as paths to licensure in that state. The first is the GBC written examination. The second is a written examination offered by the Denturist Examiners Group (DEG), a private company based in Canada that is owned and operated by three Denturists.
- The Board of Denture Technology currently recognizes the State of Montana's written examination as "substantially equivalent". The State of Montana currently utilizes two written examinations as paths to licensure in that state. The first is the GBC written examination. The second is a written examination offered by the Denturist Examiners Group (DEG), a private company based in Canada that is owned and operated by three Denturists.



Summary

The Oregon Board of Denture Technology has a long history of being on the leading edge relative to the Denturism profession. It has made strides to offer access to care through the licensure of competent individuals who have extensive education and have demonstrated competency with the passage of both written and practical examinations. The American Denturist College shares the same mission and vision as the Health Licensing Office and the Board of Denture Technology insofar as we both want to protect the public and provide access to care through the licensing of competing Denturism practitioners. However, the HLO and the board of Denture Technology have additional burdens beyond just "protecting the public". In fact, the HLO is responsible to:

protect the health, safety and rights of Oregon consumers by ensuring only qualified applicants are authorized to practice. HLO establishes, communicates and ensures compliance of regulatory standards for multiple health and related professions.

(From: <http://www.oregon.gov/oha/hlo/Pages/About-Us.aspx>)

This also means applying the will of the people of the State of Oregon to provide access to care to qualified practitioners. This is done by equal application of statute and administrative rule without prejudice to individuals or selfish motivations.

If the Board chooses to deny this petition, please cite specific statute or administrative rule as the basis for the denial.

Thank you,

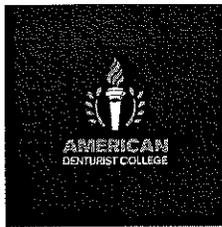
Todd Young BS LD DD
Director of Education



This written assessment is sourced from over 20,000 test questions that cover each and every competency required by the State of Oregon to be taught (from the 1993 International Federation of Denturists Baseline Competencies) and more. Test questions are sourced from, publishers and instructors and are continuously vetted to ensure that they represent current best practices in the Denturist profession.

Process

Students will be required to register at an independent testing center or at an ADC approved testing site. Identification verification will be matched to the student. There will be no supplemental material or electronic devices allowed. The Assessment will be monitored electronically via an online learning management system as well as with a human proctor present at all times. The written exam is scheduled for four hours with one 15-minute break. A passing score of 70% is required to successfully complete the Written Exam. Notification of the passing score will be given directly to the Oregon Board of Denture Technology.



Request:

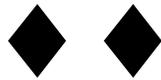
The American Denturist college requests recognition of its Written Examination pursuant to ORS 680.515 (c) meeting the criteria set forth in ORS 680.520 (2) and OAR's 331-410-0045 (1), (2), (6), (7), (8), (9), (10), (11).

Background information

The ADC's written examination is comprised of 240 questions in the following subject matter areas:

GENERAL ANATOMY AND PHYSIOLOGY	3%	8
OROFACIAL ANATOMY	7%	17
DENTAL HISTOLOGY, EMBRYOLOGY, AND GENERAL HISTOLOGY	4%	10
PERIODONTOLOGY	2%	5
MICROBIOLOGY & INFECTION CONTROL	9%	22
PATHOPHYSIOLOGY (MEDICINE)	11%	26
RADIOGRAPHIC PATTERN RECOGNITION	1%	2
BIOMECHANICS (DENTAL KINESIOLOGY)	1%	2
DENTAL PSYCHOLOGY	1%	2
GERONTOLOGY	2%	5
NUTRITION	2%	5
PHARMACOLOGY	2%	5
PRE-CLINICAL PROSTHETICS	8%	19
PROSTHODONTICS CLINICAL PROSTHETICS/THEORY, AND APPLICATION	20%	48
REMOVABLE PARTIAL DENTURES	13%	31
IMPLANT RETAINED SUPPORTED OVERDENTURES	4%	11
DENTAL MATERIALS	3%	7
COMMUNITY ORAL HEALTH FOR THE DENTURIST	1%	2
SMALL BUSINESS MANAGEMENT	1%	2
ETHICS, JURISPRUDENCE AND PROFESSIONAL RELATIONSHIPS	3%	7
PRACTICE MANAGEMENT	1%	2
EMERGENCY CARE	1%	2
	100%	240

Executive Session

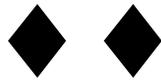


ORS 192.660(2)(f) for the purpose of considering
information or records exempt from public inspection.

Public/Interest Parties Feedback

Items for Board Action

Executive Session



ORS 192.660(2)(f) for the purpose of considering
information or records exempt from public inspection.

Items for Board Action

Other Board Business



Health Licensing Office
Board of Denture Technology
September 19, 2016

****PLEASE PRINT****

Name (First, Last)	Representing	Request to Comment (yes/no)
Chaim M. Murphy	ADC	YES
Shonika Buliga		NO
Sylvia Rossman		NO