



Health Licensing Office
Board of Denture Technology



September 28, 2015
700 Summer Street NE, Suite 320
Salem, Oregon

MINUTES

MEMBERS PRESENT

Shawn Murray, chair
Cindy Cunningham, vice-chair
David Dahl
Kenneth Holden
Nels Hvass

STAFF PRESENT

Sylvie Donaldson, fiscal services and licensing manager
Bob Bothwell, regulatory operations manager
Samie Patnode, policy analyst
Nathan Goldberg, Investigator/ Inspector
Sarah Kelber, Communications Coordinator
Maria Gutierrez, board specialist

MEMBERS ABSENT

Ari Binder

GUESTS PRESENT

Call to Order

Shawn Murray called the meeting of the Board of Denture Technology to order at 9:00 a.m. Roll was called.

Sylvie Donaldson, Interim Director and Division Manager, noted the following amendments to the agenda:

- Approval of 2016 chair and vice chairperson be moved to the next board meeting scheduled for February 1, 2016 due to reappointment of new board members.

Approval of Agenda

Nels Hvass made a motion with a second by Kenneth Holden to approve the agenda. Motion passed unanimously.

Approval of Minutes

Nels Hvass made a motion with a second by Kenneth Holden to approve the minutes for May 18, 2015.

Motion passed unanimously.

Approval of 2016 Meeting Dates:

Board members considered proposed meeting dates for 2016 as follows:

February 1, 2016 at 11 a.m.

May 16, 2016 at 11 a.m.

September 19, 2016 at 11 a.m.

MOTION:

David Dahl made a motion with a second by Nels Hvass to approve the 2016 meeting dates. Motion passed unanimously.

Director Report

Donaldson, reported on the following:

- Update on HLO to OHA and the latest transition to Public Health
- Moving into new minutes and recording system – Granicus
- Member appointment status

Patnode, updated the members on a recruitment letter that was mailed out September 15, 2015 to all licensed denturists in Oregon.

Licensing and Fiscal Statistical Reports

Donaldson, presented an overview of statistics elated to the Board. Statistics include licensing and examinations, active license trends and license volumes.

The statement of cash flow for the period 07/01/13 – 6/30/15 was reviewed with an actual ending cash balance of \$50,766.83. The ending cash balance for the period of 07/1/13 – 6/30/15 is projected to be \$50,766.83

Policy Report

Samie Patnode, policy analyst, updated the Board on the following:

- 2015 Legislative Session
 - **HB 2642** with the -4 amendment establishes the nine-member Board of Certified Advanced Estheticians (BCAE) within HLO in the Oregon Health Authority (OHA.) The bill authorizes the HLO to certify the practice of advanced nonablative esthetics. Certification must be renewed biennially. The bill contains an emergency clause and is effective on passage. HLO is authorized to take action before the July 1, 2016 operative date. The bill allows HLO to begin certifying individuals as of July 1, 2016, and reduces the grandfathering period from two years to 18 months. The – 4 amendments clarifies the definition of “nonablative,” adds two physicians or physician assistants as members of the BCEA, specifies that certificates holders are required to disclose existence of professional liability

insurance as part of their client records, and stipulates that a certificate holder must enter into an agreement with a health care professional who has schedule III, IV or V prescriptive authority. The – 4 amendment does not change the fiscal determination.

- **SB 699** Broadens exemption to provisions regulating cosmetology disciplines for persons who prepare individual's hair solely for professional photograph or theatrical performance including styling, curling and straightening without the use of chemicals. SB 699 had a public hearing and work session in the Senate Business and Transportation Committee on March 18, 2015 and moved out of committee with a do pass recommendation. SB 699 passed the Senate Floor with 30 Ayes and has been referred to the House Business and Labor Committee.

- **Health Policy & Research- Student Clinical Training Review:**
 Passage of SB 879 2011 mandated the Oregon Health Authority, Office for Oregon Health Policy and Research to develop administrative rules for students in specific health professions, including denture technology, which became effective on July 1, 2014. The rules establish consistent standards for certain health professional students placed in clinical training settings within the state of Oregon including immunizations, criminal background checks, insurance coverage and drug screening. Currently administrative rules are open and expected to become effective July 2015.

- **Practice Clarification:**
 Board members agreed the role of the board is not to answer specific questions made by individuals or health systems but rather provide general guidance specified in statutes and rules. The Health Licensing Office and the Board of Denture Technology will determine on a case-by-case basis if a topic is broad enough to affect all licensees and therefore warrants clarification of statutes and rules.

Regulatory Report

Bob Bothwell, regulatory operations manager, reported on enforcement activity including:

2011-2013 Biennium

Between July1, 2013 and June 30, 2015, 13 complaints were received. Of the 13 complaints 7 remain open. A summary of allegations received by type of complaint was provided as stated below.

Anonymous	Clients	Other
0	6	7

2015-2017 Biennium

Between July 1, 2015 and August 31, 2015, 1 complaints were received. Of the 1 complaints 0 remain open. A summary of allegations received by type of complainant was provided as stated below.

Anonymous	Clients	Other
0	1	0

Public Comment

No public comment was received.

Executive Session

- The Board of Denture Technology entered executive session pursuant to ORS 192-660(2)(f) at 9:26 a.m. on September 28, 2015 for the purpose of considering information on records exempt from public inspections. Records to be considered related to legal advice.
- Executive session concluded and the board reconvened regular session at 9:45 a.m. it was noted that no decision were made and no votes were made.

Donaldson and members of the board outlined the following recommendations:

In regards to investigation file

- A \$500 civil penalty to be issued, however it would be stayed if the individual takes an office approved record keeping chart note class within twelve months of the final order.

MOTION:

Kenneth Holden made a motion with a second by Nels Hvass. Motion passed unanimously.

Other Board Business

There was no "Other Board Business."

The meeting adjourned at approximately 9:47 a.m.

Minutes prepared by: Maria Gutierrez, board specialist