



## HEALTH LICENSING OFFICE

Kate Brown, Governor

Oregon  
**Health**  
Authority

700 Summer St. NE, Suite 320  
Salem, OR 97301-1287  
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<http://www.oregon.gov/OHA/HLO>

**WHO:** Health Licensing Office  
Environmental Health Registration Board

**WHEN:** 9:30 a.m. – Oct. 21, 2016

**WHERE:** Health Licensing Office  
Rhoades Conference Room  
700 Summer St. NE, Suite 320  
Salem, Oregon

### **What is the purpose of the meeting?**

The purpose of the meeting is to conduct board business. Go to <http://www.oregon.gov/OHA/HLO> for current meeting information.

### **May the public attend the meeting?**

Members of the public and interested parties are invited to attend all board/council meetings. All audience members are asked to sign in on the attendance roster before the meeting. Public and interested parties' feedback will be heard during that part of the meeting.

### **May the public attend a teleconference meeting?**

Members of the public and interested parties may attend a teleconference board meeting **in person** at the Health Licensing Office at 700 Summer St. NE, Suite 320, Salem, OR. All audience members are asked to sign in on the attendance roster before the meeting. Public and interested parties' feedback will be heard during that part of the meeting.

### **What if the board/council enters into executive session?**

Prior to entering into executive session the board/council chairperson will announce the nature of and the authority for holding executive session, at which time all audience members are asked to leave the room with the exception of news media and designated staff. Executive session would be held according to ORS 192.660.

No final actions or final decisions will be made in executive session. The board/council will return to open session before taking any final action or making any final decisions.

### **Who do I contact if I have questions or need special accommodations?**

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting. For questions or requests contact a board specialist at (503) 373-2049.



Health Licensing Office  
Environmental Health Registration Board



9:30 a.m., Oct. 21, 2016  
700 Summer St. NE, Suite 320  
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**Call to order**

**1. Items for board action**

- ◆ Approval of agenda
- ◆ Approval of the minutes for Feb. 26, 2016
- ◆ Approval of 2017 meeting dates
- ◆ Chair and vice chair for 2017

**2. Presentation** – Ana Potter, CBC manager for assisted living, residential care and memory care facilities and Cheré Taylor, lead surveyor

**3. Reports**

- ◆ Director's report  
OEHA presentation
- ◆ Licensing and fiscal report
- ◆ Regulatory

**4. Executive session** - Pursuant to ORS 192.660(2)(f) for the purpose of considering information or records exempt from public inspection. (Investigation cases 14-7587 and 14-7604)

**5. Public and interested parties' feedback**

**6. Other board business**

Agenda is subject to change. For the latest information, go to [www.oregon.gov/OHA/HLO](http://www.oregon.gov/OHA/HLO)