



WHO: Health Licensing Office
Board of Licensed Dietitians

WHEN: 9:30 a.m. Nov. 4, 2015

WHERE: Health Licensing Office
Rhoades Conference Room
700 Summer St. NE, Suite 320
Salem, Oregon

What is the purpose of the meeting?

The purpose of the meeting is to conduct board business. Please use appropriate language, manners and protocols when conducting board business. A working lunch may be served for board members and designated staff in attendance. A copy of the agenda is printed with this notice. Please visit <http://www.oregon.gov/OHLA/LD/Pages/Meetings2.aspx> for current meeting information.

May the public attend the meeting?

Members of the public and interested parties are invited to attend all board/council meetings. All audience members are asked to sign in on the attendance roster before the meeting. Public and interested parties' feedback will be heard during that part of the meeting.

May the public attend a teleconference meeting?

Members of the public and interested parties may attend a teleconference board meeting **in person** at the Health Licensing Office at 700 Summer St. NE, Suite 320, Salem, OR. All audience members are asked to sign in on the attendance roster before the meeting. Public and interested parties' feedback will be heard during that part of the meeting.

What if the board/council enters into executive session?

Prior to entering into executive session the board/council chairperson will announce the nature of and the authority for holding executive session, at which time all audience members are asked to leave the room with the exception of news media and designated staff. Executive session would be held according to ORS 192.660.

No final actions or final decisions will be made in executive session. The board/council will return to open session before taking any final action or making any final decisions.

Who do I contact if I have questions or need special accommodations?

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting. For questions or requests contact a board specialist at (503) 373-2049.

All board members are asked to please give at least 24-hour notice if they are unable to attend the meeting so arrangements may be made.

Items for Board Action

Approval of Agenda



Health Licensing Office
Board of Licensed Dietitians



9:30 a.m. Nov. 4, 2015
700 Summer St. NE, Suite 320
Salem, Oregon

1. **Call to order**
2. **Items for board action**
 - ◆ Approval of agenda
 - ◆ Approval of minutes for April 22, 2015
 - ◆ Approval of chair and vice chair for 2016
 - ◆ Approval of meeting dates for 2016
3. **Reports**
 - ◆ Director report
 - ◆ Licensing and fiscal statistical reports
 - ◆ Credentialing – The Common Credentialing Advisory Group met in August
 - ◆ Regulatory report
 - ◆ Policy – administrative rule proposed language related to workforce survey
4. **Items for board action II**
 - ◆ Vote on administrative rules schedule
5. **Public/interested parties' feedback**
6. **Other board business**

Agenda is subject to change.

For the most up to date information visit www.oregon.gov/OHLA

Approval of Minutes



Oregon Health Licensing Agency
Board of Licensed Dietitians

◆ ◆ ◆
April 22, 2015

700 Summer St. NE, Suite 320
Salem, Oregon

MINUTES

MEMBERS PRESENT

Maureen McCarthy, Chair
Diane Stadler, Vice Chair
Penny Harrison
Bert Connell
Jill Calamar

MEMBERS ABSENT:

Paula Koeller
Harold Burden

GUESTS PRESENT:

Melissa Isavoran, Credentialing Project
Director, Oregon Health Authority

STAFF PRESENT

Holly Mercer, Director
Sylvie Donaldson, Fiscal Services and Licensing Manager
Joanna Tucker Davis, Assistant Attorney General, Oregon
Department of Justice
Bob Bothwell, Regulatory Operations Manager
Anne Thompson, Policy Analyst
Sarah Kelber, Communications Coordinator
Maria Gutierrez, Qualification Specialist

Call to order

Maureen McCarthy called the meeting of the Board of Licensed Dietitians to order at 9 a.m., at the Health Licensing Office (HLO), in Salem. Roll was called.

Items for board action

◆ **Approval of the agenda**

Bert Connell made a motion, with a second by Diane Stadler, to approve the agenda. Motion passed.

◆ **Approval of the minutes**

Diane Stadler made a motion, with a second by Penny Harrison, to approve the Nov. 7, 2014, minutes. Motion passed.

Credentialing presentation

Melissa Isavoran, Credentialing Project Director at the Oregon Health Authority (OHA) gave a PowerPoint presentation on the project. Licensed dietitians are included in the list of professionals who

must be credentialed in Oregon. Isavoran explained that the project came from the 2013 legislative session and aimed to protect consumers from incompetent practitioners and simplify the process for professionals. Project delays led to legislation in the current session that allows some implementation flexibility. While the project's timeline has changed and the creation of a database, verification of information and the procurement process have been challenges, Isavoran said things are moving forward.

Reports

◆ Director report

Director Holly Mercer introduced new Communications Coordinator Sarah Kelber, and told the Board how the Health Licensing Office (HLO) would be transitioning within OHA to the Public Health Division by July 1, 2015.

She said that while HLO didn't have any legislative concepts this session, staff had been busy with bills that create a board for advanced aesthetics and music therapy under the HLO umbrella. The Behavior Analysis Regulatory Board also has a bill that would change the composition of the Board, who the Board regulates, and how it operates.

Mercer told the Board about a new contract HLO has with Granicus. The vendor, which is used by the legislature, provides audio recordings of minutes, eliminating the need for paper minutes. The change will save a lot of staff time and allow interested parties to click a file, choose a part of the meeting they are interested in and listed to what was said. Mercer said it would be even more important after the technology is rolled out in the next two to three months for Board members to identify themselves before they speak.

◆ Licensing and fiscal statistical reports

Sylvie Donaldson, Fiscal Services and Licensing Manager, presented a statistical overview of licensing, license trends and age and gender diversity in licensees. She said that the Board has had a 36 percent increase in licensees in the last five years, with the majority being female. There were younger licensees, and Donaldson said that was good, as some licensee bases are getting older with fewer younger people entering the profession.

Donaldson also told the Board that the fees for registrations and renewals both will drop from \$75 per year to \$60 per year and the decrease will take effect on July 1, 2015, if all goes as scheduled.

◆ Policy report

Mercer said that a U.S. Supreme Court case has had an impact on boards that are comprised of market-share professionals. She indicated that the Oregon Department of Justice may be providing boards with additional guidance in the future.

Policy Analyst Anne Thompson outlined the process for fee-reduction rulemaking, explaining that if all goes as planned, the fee reductions for new licenses and renewals will take effect on July 1, 2015.

◆ **Regulatory report**

Regulatory Operations Manager Bob Bothwell reported on enforcement, saying there were two complaints this biennium and both were closed.

Executive session

Maureen McCarthy called for the Board of Licensed Dietitians to enter executive session pursuant to ORS 192.660(2)(f) at 10:32 a.m. on April 22, 2015, for the purpose of considering information or records exempt from public inspection.

Maureen McCarthy concluded executive session and the board reconvened regular session at 11:15 a.m. It was noted that no decisions were made and no votes were taken in executive session.

Other board business

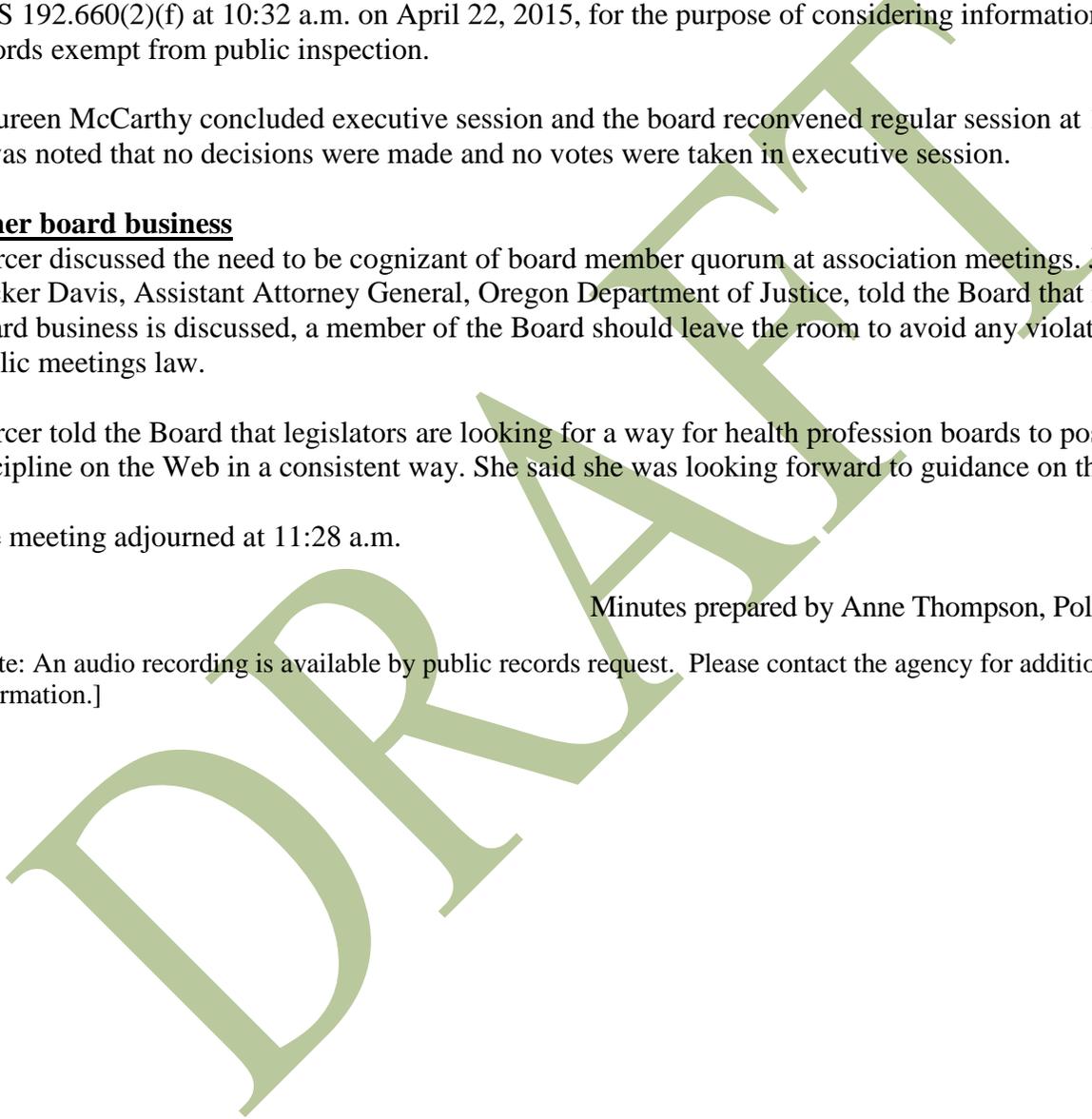
Mercer discussed the need to be cognizant of board member quorum at association meetings. Joanna Tucker Davis, Assistant Attorney General, Oregon Department of Justice, told the Board that if any Board business is discussed, a member of the Board should leave the room to avoid any violation of the public meetings law.

Mercer told the Board that legislators are looking for a way for health profession boards to post licensee discipline on the Web in a consistent way. She said she was looking forward to guidance on that issue.

The meeting adjourned at 11:28 a.m.

Minutes prepared by Anne Thompson, Policy Analyst

[Note: An audio recording is available by public records request. Please contact the agency for additional information.]



**2016 Chair
and Vice Chair**



Chair and vice chair – 2016

BACKGROUND AND DISCUSSION

Maureen McCarthy has served as chair for the Board of Licensed Dietitians (Board), and Diane Stadler has served as vice chair during 2015.

ISSUE

The Board must nominate and elect a chair and vice chair for 2016.

Role of the chair in meetings

- Officially call the meeting to order.
- Keep order and impose any necessary restrictions for the efficient and orderly conduct of the meeting.
- Direct the “flow” of the meeting and to ensure the meeting is conducted in a professional manner.

Some key points regarding meeting protocol include:

- Board members wishing to speak must wait to be addressed by the chair.
 - Once addressed by the chair, the board member must state their last name for the record before speaking.
 - The chair guides members through the motion-making process.
 - If public comment is being accepted by the Board, audience members must wait to be addressed by the chair and state their full name and affiliation to the Board.
- Officially enter/exit executive session.
 - Officially adjourn the meeting.

Role of the chair outside of meetings

- Collaborate with the director regarding the Board budget. The director may contact the chair to discuss the Board budget regarding revenue, expenditures and possible fee changes.
- Assist in generating meeting agendas. The board specialist or analyst may contact the chair to discuss the agenda for an upcoming meeting. The chair may be asked to comment on topics to be discussed and the format or order in which the topics should be presented at the meeting.

Role of the vice chair

The vice chair must assume the responsibilities of the chair if there is an absence or if the chair is no longer a member of the Board.

BOARD ACTION

The Board nominates and elects:

Chair:

Vice chair:

2016 Meeting Dates



HEALTH LICENSING OFFICE

Kate Brown, Governor

Oregon
Health
Authority

700 Summer St NE, Suite 320

Salem, OR 97301-1287

Phone: (503)378-8667

Fax: (503)585-9114

<http://www.oregon.gov/OHLA/Pages/index.aspx>

2016 meeting dates

BACKGROUND AND DISCUSSION

The Board of Licensed Dietitians (Board) usually meets three times a year.

ISSUE

The Board must approve 2016 meeting times and dates. The Health Licensing Office proposes:

- 9:30 a.m. Wednesday, Feb. 17
- 9:30 a.m. Wednesday, April 20
- 9:30 a.m. Wednesday, Nov. 2

BOARD ACTION

The Board approves 2016 meeting times and dates:

Director's Report

Licensing and Fiscal Statistical Reports

Health Licensing Office

Board of Licensed Dietitians

Licensing Division Statistics as of **June 30, 2015***

2013 - 2015 Biennium

Quarter	Licenses Issued	Renewals Processed	<i>% of Renewals Processed Online</i>
1st	25	137	46.0%
2nd	28	167	58.1%
3rd	22	149	68.5%
4th	25	114	62.3%
5th	37	153	66.0%
6th	32	178	69.1%
7th	19	170	67.6%
8th	31	120	70.0%
Total:	219	1,188	62.5%

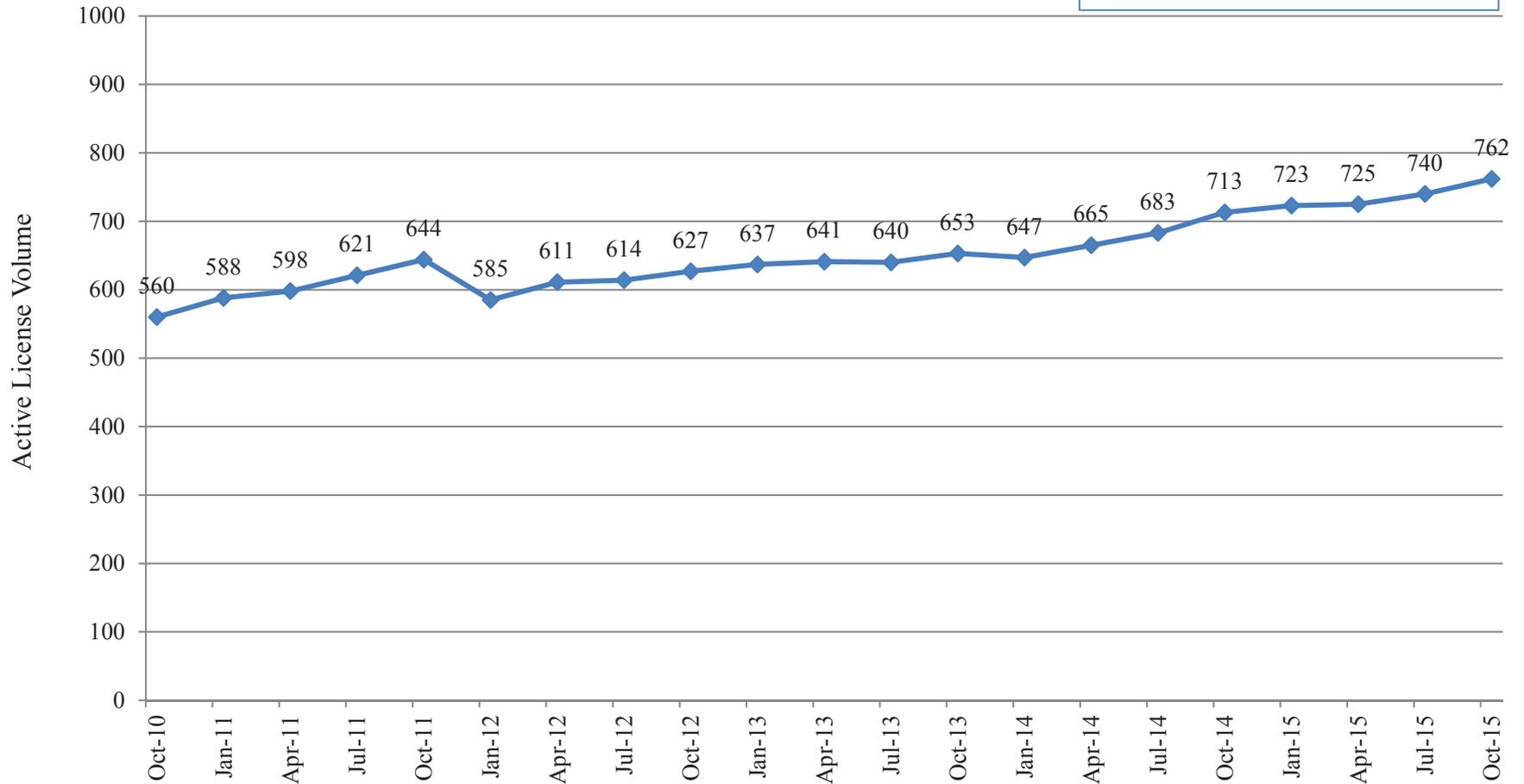
** Note that the licensing table reflects activities through June 30, 2015 only since it is based on the 2013-15 biennium, and the remaining charts and graphs in this report are more current, including activity on through October 26th. Licensing activities for the July timeframe forward will be included in the next update to this table once we shift to the 2015-17 biennium.*

Health Licensing Office

Board of Licensed Dietitians

5 Year Active License Trend
October 2010 - October 2015

+6.87% change in growth over 1 year
+36.07% change in growth over 5 years

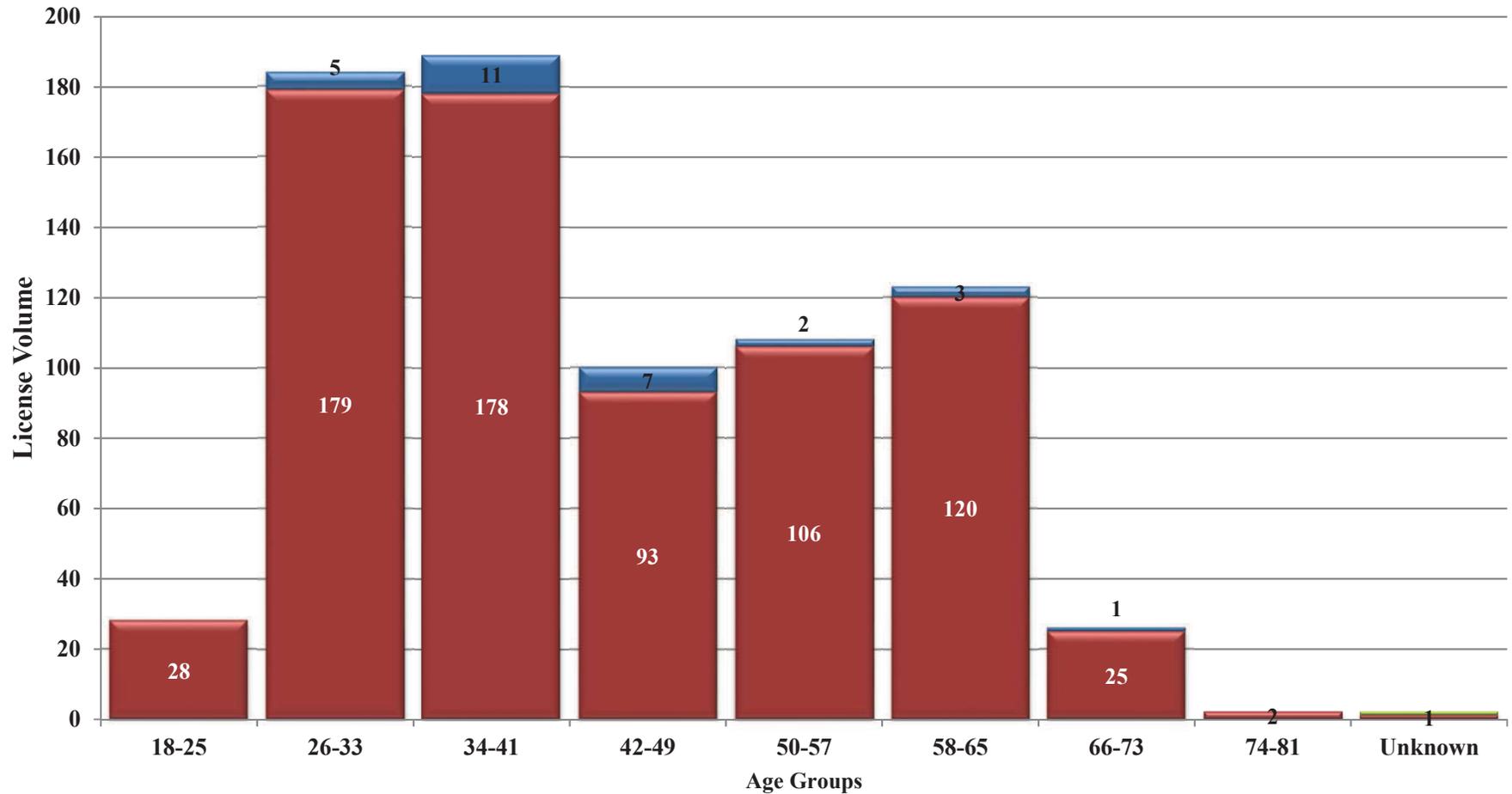


Health Licensing Office

Board of Licensed Dietitians

Active Licensed Dietitians

Statistics grouped by Gender and Age Group as of October 26, 2015
2013 - 2015 Biennium



Female 732 Male 29 Unknown 1

Total Volume: 762

**HEALTH LICENSING OFFICE
Fund 7840 - LICENSED DIETITIANS
STATEMENT OF CASH FLOW
FOR THE PERIOD 07/01/13 - 06/30/15**

CURRENT

13-15' Beginning Cash Balance	\$ 143,391.47
Revenues	\$ 125,639.93
Expenditures	\$ 83,882.00
Less: Accrued Expenditures	\$ -
Less: Total Expenditures	\$ (83,882.00)
Subtotal: Resources Available	\$ 185,149.40
Change in (Current Assets)/Liabilities	\$ -
Ending Cash Balance (Actual)	\$ 185,149.40

Indirect Charges are calculated using the following rates:

*Based on Licensee Volume as of May 20, 2013

Shared Assessment %	0.90%
Examination %	0.00%
Small Board Qualification %	10.67%
Inspection %	0.00%

**HEALTH LICENSING OFFICE
Fund 7840 - LICENSED DIETITIANS
STATEMENT OF CASH FLOW
FOR THE PERIOD 07/01/13- 06/30/15**

PROJECTED

13-15' Beginning Cash Balance	\$ 143,391.47
Revenues	\$ 125,639.93
Expenditures	\$ 83,882.00
Less: Accrued Expenditures	\$ -
Less: Total Expenditures	\$ (83,882.00)
Subtotal: Resources Available	\$ 185,149.40
Change in (Current Assets)/Liabilities	\$ -
Ending Cash Balance (Projection)	\$ 185,149.40

Indirect Charges are calculated using the following rates:

*Based on Licensee Volume as of May 20, 2013

Shared Assessment %	0.90%
Examination %	0.00%
Small Board Qualification %	10.67%
Inspection %	0.00%

Credentialing

Regulatory Report

Health Licensing Office



700 Summer St. NE, Suite 320
Salem, OR 97301-1287
Phone: (503) 378-8667
Fax: (503) 370-9004
Web: www.oregon.gov/oha/hlo
E-mail: hlo.info@state.or.us

Board of Licensed Dietitians

November 4, 2015

2013 – 2015 Biennium

Between July 1, 2013 and June 30, 2015, 2 complaints were received by the Office. Total open 0. Total closed 2.

ANONYMOUS	CLIENTS	OTHER
0	0	2

2015 – 2017 Biennium

Between July 1, 2015 and September 30, 2015, 1 complaint was received by the Office. Total open 1. Total closed 0.

ANONYMOUS	CLIENTS	OTHER
0	0	1

Other: Licensees
General Public
Internal

Policy Report



Rulemaking schedule

HEALTH LICENSING OFFICE
Board of Licensed Dietitians

Date	Action	Time
Nov. 4, 2015	Board meeting – bring schedule, proposed language	9:30 a.m.
Dec. 1, 2015	Proposed rules in the Oregon Bulletin	8 a.m.
Dec. 29, 2015	Public hearing for rules	9-10 a.m.
Feb. 17, 2016	Board meeting to vote on permanent rules	9:30 a.m.
March 1, 2016	New rules take effect	

Please send all public comment or questions to:

Anne Thompson, Policy Analyst

700 Summer St NE, Suite 320, Salem, OR 97301-1287

anne.p.thompson@state.or.us . Work: (503) 373-1917

All meetings are held at the Health Licensing Office, Rhoades Conference Room, 700 Summer St, Suite 320, Salem, OR 97301, unless otherwise specified. Members of the public are invited and encouraged to attend all board and committee meetings. However, audience members will not be allowed to participate.

DIVISION 20

GENERAL ADMINISTRATION

834-020-0000

Definitions

(1) **“Board” means the Board of Licensed Dietitians.**

(2) “CDR” means the Commission on Dietetic Registration.

(3) “CEU” means a continuing education unit and the numerical value determined by the board to be earned by a renewal applicant by attending a specified training course. The terms “continuing education credit” and “continuing education unit” are synonymous and may be used interchangeably.

(4) “Continuing Education (CE)” means post-licensure education in maintaining and improving knowledge and skills in dietetics practice as defined in ORS 691.405(1).

(5) “Nutrition Care Process (NCP)” means a systematic problem-solving method that dietitians use to critically think and make decisions when providing medical nutrition therapy or to address nutrition related problems and provide safe, effective, high quality nutrition care.

(6) “Medical Nutrition Therapy (MNT)” means an evidence-based application of the Nutrition Care Process focused on prevention, delay or management of diseases and conditions, and involves an in-depth assessment, periodic re-assessment and intervention.

(7) **“Office” means the Health Licensing Office.**

(8) “Official Transcript” means an original document that has been certified by an accredited college or university and indicates hours and types of course work, examinations and scores that the student has completed. It must be submitted by a college or university by mail or courier to the Office in a sealed envelope on behalf of the applicant.

(9) **“OHA” means the Oregon Health Authority.**

DIVISION 30

LICENSURE OF DIETITIANS

834-030-0000

Licensed Dietitian Application Requirements

An individual applying for licensure as a licensed dietitian must:

(1) Meet the requirements of OAR 331 division 30.

(2) Submit a completed application form prescribed by the Office, which must contain the information listed in OAR 331-030-0000 and be accompanied by the application fees.

(3) In addition to requirements listed in subsections (1) and (2) of this rule, an applicant must provide documentation of one of the following pathways:

(a) Licensure Pathway 1 — Qualification through examination. An applicant must:

(A) Provide official transcripts demonstrating that the individual holds a baccalaureate or post-baccalaureate degree from a regionally accredited college or university in the U.S. in human nutrition, dietetics, foods and nutrition or food systems management, pursuant to ORS 691.435;

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Effective Date: March 1, 2016

- (B) Submit evidence of a passing score on the CDR examination, which may have been taken no more than three years preceding the date of the application;
 - (C) Submit evidence of having completed 900 hours of a board approved program of dietetic experience under the supervision of a licensed dietitian;
 - (D) Pay all license fees;
 - (E) Attest to having provided information to **OHA** pursuant to ORS 676.410; and
 - (F) Pay fee established by **OHA** pursuant to ORS 676.410.
- (b) Licensure Pathway 2 — Qualification through reciprocity pursuant to ORS 691.445(3)(b). Notwithstanding OAR 834-030-0000 (3)(a)(A), (B) and (C), an applicant who is currently licensed under the laws of any other state or territory in the United States must:
- (A) Fulfill all requirements of subsections (1), (2), (3)(a)(D), (3)(a)(E), and (3)(a)(F) of this rule; and
 - (B) Demonstrate to the Office's satisfaction that the requirements to obtain the applicant's license from another state or territory were not less than those of ORS 691.435.
- (c) Licensure Pathway 3 — Qualification through equivalency pursuant to ORS 691.445(3)(a). Notwithstanding OAR 834-030-0000 (3)(a)(A), (B) and (C), an applicant who is currently registered with CDR must:
- (A) Fulfill all requirements of subsections (1), (2), (3)(a)(D), (3)(a)(E), and (3)(a)(F) of this rule; and
 - (B) Submit proof of current, valid CDR registration.

834-030-0010

Licensed Dietitian Issuance and Renewal

- (1) A license is subject to the provisions of OAR Chapter 331, division 30 regarding the issuance and renewal of a license, provisions regarding authorization to practice, identification, and requirements for issuance of a duplicate license.
- (2) To avoid delinquency penalties, a license must be renewed before the license becomes inactive as described in section (3) of this rule. The licensee must:
 - (a) Submit a renewal application form;
 - (b) Pay the renewal fee pursuant to 834-040-0000;
 - (c) Attest to having obtained the required annual CE pursuant to OAR 834-050-0000;
 - (d) Attest to having provided the required information to **OHA** pursuant to ORS 676.410; and
 - (e) Pay fee established by **OHA** pursuant to ORS 676.410.
- (3) A license becomes inactive if it is not renewed before its "active through" date. A license may be inactive for up to three years, but an inactive license does not authorize its holder to practice dietetics under the title, "Licensed Dietitian" or the letters "L.D." To renew an inactive license, the licensee must:
 - (a) Submit a renewal application form;
 - (b) Pay the delinquency and renewal fees pursuant to OAR 834-040-0000;
 - (c) Submit documentation of having obtained the required annual CE pursuant to OAR 834-050-0000 on a form prescribed by the Office, whether the license was current or inactive;
 - (d) Attest to having provided the required information to **OHA** pursuant to ORS 676.410; and
 - (e) Pay fee established by **OHA** pursuant to ORS 676.410.

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(4) A licensee holding an expired license must reapply and meet the requirements of OAR 834-030-0000. An expired license does not authorize its holder to practice dietetics under the title, "Licensed Dietitian" or the letters "L.D." A license is expired if:

- (a) The license has been inactive for more than three years; or
- (b) The licensee has failed to meet CE requirements pursuant to OAR 834-050-0000 and the license is revoked.

DIVISION 40

FEES

834-040-0000

Fees

(1) Applicants and registrants are subject to the provisions of OAR 331-010-0010 and 331-010-0020 regarding the payment of fees, penalties and charges.

(2) Fees established by the Health Licensing Office are as follows:

- (a) Application: \$50;
- (b) Original license: \$60 for one year;
- (c) Renewal of license: \$60 for one year;
- (d) Other administrative fees:
 - (A) Delinquency fee: \$25 for each year in inactive status up to three years;
 - (B) Replacement of license, including name change: \$25;

(C) An additional \$25 administrative processing fee will be assessed if a NSF or non-negotiable instrument is received for payment of fees, penalties and charges. Refer to OAR 331-010-0010.

DIVISION 50

CONTINUING EDUCATION REQUIREMENTS FOR LICENSED DIETITIANS

834-050-0000

Continuing Education Requirements

- (1) To maintain licensure, dietitians must complete a minimum of 15 CE credits every year.
- (2) CE credits obtained in excess of those required for the current one-year reporting period may be carried forward for up to four years. However, no more than 60 annual excess CE credits may be carried forward.
- (3) Excess CE credits may not be used to reinstate an expired license.
- (4) Each licensee shall document compliance with the CE requirement through attestation on the license renewal application. Licensees are subject to provisions of OAR 834-050-0010 pertaining to periodic audit of CE.
- (5) Upon CE credit audit, the licensee must provide documentation supporting all credits claimed and all excess credits carried forward.
- (6) CE must address subject matter related to dietetics practice in accordance with ORS 691.405(1) and OAR 834-020-0000(4).
- (7) CE credits will be awarded based on the following criteria:

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Effective Date: March 1, 2016

- (a) Completion and passing of academic courses taken from an accredited college or university are awarded 15 CE credits for each semester-based credit earned, 14 CE credits for each trimester-based credit earned or 10 CE credits for each quarter-based credit earned;
- (b) Completion of professional courses which meet academic course requirements in content, instruction and evaluation will be assigned 15 CE credits for each semester-based credit earned, 14 CE credits for each trimester-based credit earned or 10 CE credits for each quarter-based credit earned;
- (c) Courses that do not meet standards as set forth in paragraphs (a) and (b) of this subsection, such as workshops, symposiums, seminars, laboratory exercises, or any applied experience with or without formal classroom work may be assigned credit at the rate of 1.0 CE credit for each hour of attendance.
- (8) Documentation supporting compliance with CE requirements must be maintained for a period of two years following renewal and be available to the Office upon request.

834-050-0010

Continuing Education: Audit, Required Documentation and Sanctions

- (1) The **Office** will audit a percentage of licensees, as determined by the board, to verify compliance with CE requirements of OAR 834-050-0000.
- (2) Licensees notified of selection for audit of CE attestation must submit to the Office, within 30 calendar days from the date of issuance of the notification, satisfactory evidence of participation in required CE in accordance with OAR 834-050-0000.
- (3) If selected for audit, the licensee must provide documentation of the required CE:
 - (a) For **Office** preapproved programs or courses — A certificate of completion or other Office-approved documentation that includes the Office pre-approval number;
 - (b) For courses provided by an accredited college or university — An official transcript from the accredited college or university; or
 - (c) For CDR-approved programs or courses — A completed CDR portfolio or state licensure verification worksheet, which is available from CDR or the Office.
- (4) If documentation of CE is incomplete, the registrant has 30 calendar days from the date of notice to submit further documentation to substantiate having completed the required CE.
- (5) Failure to meet CE requirements will constitute grounds for disciplinary action, which may include, but is not limited to, assessment of a civil penalty, suspension or revocation of license.

DIVISION 60

FEES

STANDARD OF PRACTICE AND PROFESSIONAL CONDUCT

834-060-0000

Standards of Practice

The Board adopts the following standards of practice to establish and maintain a high standard of integrity and dignity in the profession of dietetic practice pursuant to ORS 691.405(1). A licensee must:

- (1) Use systematically reviewed scientific evidence in making food and nutrition practice decisions by integrating best available evidence with professional expertise and client values to improve outcomes;
- (2) Use accurate and relevant data and information to perform nutrition assessment and identify nutrition-related problems;

Board of Licensed Dietitians
Oregon Administrative Rules, Chapter 834, Divisions 020-060
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- (3) Determine a nutrition diagnosis to identify and label specific nutrition problem(s) for which the dietitian provides medical nutrition therapy;
- (4) Utilize nutrition intervention to identify and implement appropriate actions designed with the intent of changing a nutrition-related behavior, risk factor, environmental condition or aspect of health status for an individual, target group, or the community at large;
- (5) Monitor and evaluate indicators and outcomes data directly related to the nutrition diagnosis, goals and intervention strategies to determine the progress made in achieving desired outcomes of nutrition care and whether planned interventions should be continued or revised;
- (6) Document and communicate the Nutrition Care Process in a timely manner;
- (7) Apply appropriate standards of quality and safety in food and nutrition services; and
- (8) Consider the health, safety, and welfare of the clients and public at all times.

834-060-0010

Standards of Professional Conduct

The Board adopts the following standards of professional conduct from the Academy of Nutrition and Dietetics Code of Ethics for the Profession of Dietetics, to protect the public from unprofessional conduct on the part of dietitians. A licensee must:

- (1) Conduct herself or himself with honesty, integrity and fairness;
- (2) Comply with all local, state, and federal laws and regulations concerning the practice of dietetics;
- (3) Provide professional services with objectivity and with respect for the unique needs and values of individuals, avoiding discrimination and providing sufficient information to enable clients to make informed decisions;
- (4) Not engage in false or misleading practices or communications and must remain free of conflict of interest; and
- (5) Abide by the mandatory reporting obligations pursuant to ORS 676.150.

Items for Board Action

HEALTH LICENSING OFFICE
Board of Licensed Dietitians

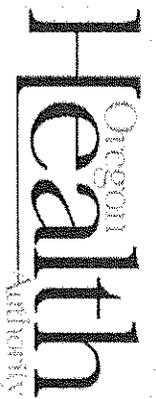
Issue

The entity collecting data from the required healthcare workforce questionnaire has changed, and the Oregon Health Licensing Agency has become the Health Licensing Office under the Oregon Health Authority. The proposed rules bring these names up to date.

Recommendation

Move the proposed administrative rule language into the rulemaking process.

Other Board Business



Health Licensing Office
Board of Licensed Dietitians
November 4, 2015

****PLEASE PRINT****

Name (First, Last)	Representing	Request to Comment (Yes/no)