



Health Licensing Office  
Sex Offender Treatment Board



March 6, 2015  
700 Summer St. NE, Suite 320  
Salem, Oregon

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**MINUTES**

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**MEMBERS PRESENT**

Randy Settell, Chair  
Kelley Chimenti, Vice Chair  
Debra Patterson  
Michele Roland-Schwartz

**MEMBERS ABSENT**

William Davis  
Jane Allen

**STAFF PRESENT**

Holly Mercer, Director  
Sylvie Donaldson, Fiscal Services and Licensing  
Manager  
Bob Bothwell, Regulatory Operations Manager  
Joanna Tucker Davis, Assistant Attorney General, Oregon  
Department of Justice  
Anne Thompson, Policy Analyst  
Debby Daniels, Qualification Specialist  
Sarah Kelber, Communications Coordinator

**Call to order**

Chair Randy Settell called the Sex Offender Treatment Board meeting to order at 9:03 a.m. Roll was called.

**Items for board action**

◆ **Approval of agenda**

Kelley Chimenti made a motion, with a second by Debra Patterson, to approve the agenda. The motion passed unanimously.

◆ **Approval of minutes**

Michele Roland-Schwartz made a motion, with a second by Kelley Chimenti, to approve the minutes for Dec. 5, 2014. The motion passed unanimously.

◆ **Review behavioral science degrees**

Sylvie Donaldson, Fiscal Services and Licensing Manager, gave the Board background on the approved behavioral science degrees. Donaldson said that in 2011, the Board chose a list of educational degrees that would qualify for certification. In January, the Health Licensing Office (Office) received an application from an individual with a degree in social work, which was not on the list of approved degrees. The Board reviewed the degree and similar degrees from the National Center for Education Statistics. The applicant's degree was in the "44" series – Public Administration and Social Service Professions.

Kelley Chimenti made a motion, with a second by Michele Roland-Schwartz, to amend the list of approved behavioral science degrees to include 44.0701 – Social Work.

Donaldson said staff would send the Board a web link to the National Center for Education Statistics and Board members could look at the list and bring any other degrees they felt would qualify an applicant to the next Board meeting.

### **Director report**

Director Holly Mercer outlined staff changes, and introduced new Communications Coordinator, Sarah Kelber. She also updated the Board on the transition to the Oregon Health Authority, saying that the fiscal part of the change has been easy, but the Office continues to adjust to a larger agency.

### **Licensing and fiscal statistical reports**

Donaldson told the Board that of the 69 active clinical sex offender therapists certified through the Office, the majority were 50 and older, but the associate sex offender therapists were the opposite, with the majority being younger. She said that while the Board was still in the red, the balance had improved by \$1,000.

### **Policy**

Mercer updated the Board on legislation that affected the Office this session, including the bills that would give the Office new boards and programs – advances aesthetics and music therapy. She said another Office board – the Behavior Analysis Regulatory Board – has a bill that would change the structure of the Board, the licensees and the qualifications for licensure. Mercer explained that smaller boards, such as the Sex Offender Treatment Board, with a small number of license holders and high risk, fiscally rely on larger boards.

Policy Analyst Anne Thompson told the Board about a bill she was tracking that may affect them as professionals – HB 3109. This bill allows people convicted of human trafficking or compelling prostitution to be listed on the Oregon State Police website.

Settell asked Mercer about making the Board's statute a practice act. Mercer explained that professional associations would need to be the driver on legislation.

### **Regulatory update**

Regulatory Operations Manager Bob Bothwell told the board that in the 2011-2013 biennium, the Office received 16 complaints with one remaining open; in the current biennium, the Office has received 14 complaints; 6 remain open.

### **Public/interested parties' feedback**

None.

### **Executive session**

Randy Settell called for the Sex Offender Treatment Board to enter executive session pursuant to ORS 192.660(2)(f) at 9:47 a.m. on Friday, March 6, 2015, for the purpose of considering information or records exempt from public inspection.

Settell concluded executive session and the Board reconvened regular session at 9:52 a.m. It was noted that no final decisions were made and no votes were taken in executive session.

**Executive session II**

Randy Settell called for the Sex Offender Treatment Board to enter executive session pursuant to ORS 192.660(2)(f) at 9:52 a.m. on Friday, March 6, 2015, for the purpose of considering information or records exempt from public inspection.

Settell concluded executive session and the Board reconvened regular session at 10:37 a.m. It was noted that no final decisions were made and no votes were taken in executive session.

In case 13-7222, after reviewing additional information presented to the Board, Debra Patterson made a motion, with a second by Kelley Chimenti, that the notice be withdrawn. The motion passed unanimously.

**Other board business**

Mercer told the Board that the confirmation of new members is on hold as the new governor and staff examine existing processes, but that she hopes that William Davis' replacement on the Board will be ready for the next meeting, which is scheduled for Aug. 7, 2015.

Board members expressed an interest in examining the administrative rules around record retention at the next meeting.

The meeting adjourned at 11 a.m.

Minutes prepared by: Anne Thompson, Policy Analyst