

AGENDA

Legislative and Policy Committee

April 6, 2016 · 3:00- 4:00 p.m.

Oregon Health Authority-Lincoln Building- Suite 775, Transformation Center Training

Room - 421 SW Oak St. · Portland, OR 97204

1-888-251-2909 | Participant Pass Code 301558

<https://global.gotomeeting.com/join/414346701>

#	Time	Item	Presenter(s)
1	3:00- 3:05	Welcome and introductions	Erin
2	3:05 – 3:15	Review of February and March minutes.	All
3	3:15 – 3:45	Continue reviewing and editing by-laws	All
5	3:45 – 4:00	Public Comment	

The Oregon Health Authority Office of Equity and Inclusion (OEI) strives to ensure the comfort and safety of staff and visitors by requiring a smoke free environment and encouraging a fragrance free environment.

If you have a disability and need a modification to attend or fully participate in this event, please contact: Kweku Wilson, 971.673.3328, kweku.wilson@state.or.us

This request is included in notices for board meetings, hearings, public events and all other meetings sponsored or hosted by the OHA Office of Equity and Inclusion. Thank you for your cooperation.

Health Care Interpreter Legislative and Policy Committee Meeting
Minutes
03/02/2016

Members Present:

- Erin Neff
- Lois Feuerle
- Melanie Deleon

Members Absent:

- Kalen Beck
- David Cardona

OHA Staff Present:

- Kweku Wilson

The meeting started at 3:18 pm due to a quorum.

Welcome and Agenda Review

Since members present did not constitute a quorum, we agreed that our deliberations would be non-binding and revisited during our next meeting on April 6th, 2016.

Review and Approve February Minutes

This was postponed until the next meeting.

Continue By-laws Review

Voting

There was a question on whether the use of both “voice vote” and “roll call vote” was duplicative because the by-laws require recording the names and voting preference of all members who participate in each of these voting formats. Do either of these voting preferences qualitatively improve Council deliberations and decision making?

Since this was not clear, there was a suggestion to refer to the Roberts Rule of Order for guidance on this issue.

Committee and Workgroups

The following suggestions and questions were discussed:

- Section (7a): delete “for the purpose of working on a particular project”. Doing so will clarify the sentence.
- Section (7b): Clarifying the difference between committee and workgroup will help to determine the membership of each sub-group.

- Why is it important for the Council chair to also chair a committee or workgroup?
Predetermining the responsibilities of the Council chair on each sub-group can help suggest appropriate changes to the language of this section.

Conflict of Interest (COI)

The following questions emerged during our discussions:

- What are OHA/OEI policies on COI and what is their role in resolving COI at the Council?
- Do the COI forms Council members complete as part of their appointment explain the COI process?
- What is the process for identifying COI and recusing members from participating in Council deliberations?
- While the abstention from voting on specific issues in which a member has any form of COI is necessary, will that be sufficient?

Proposed changes to clarify and improve this section include:

- Aligning the bylaws language on COI with OHA/OEI policy language on COI
- COI should not be limited to direct pecuniary benefits because there can be obvious indirect pecuniary benefits, for example, using influence/role on Council to steer business in exchange for future favors or benefits.
- Explicitly outlining COI provisions in the by-laws can help avoid potential conflicts and improve the transparency of Council work.

Public Comment

Two nursing students from the University of Portland participated as observers of the policy making process. Both students were impressed by this process.

The students also reflected on their career paths and the importance of improving access to health care for LEP populations.

Next Steps

- The committee will approve minutes of the last two meetings (February and March).
- Discuss, approve, or reject the suggestions from our last meeting
- Complete by-laws review and begin discussions on creating a clean copy
- Kweku will provide information on OHA/OEI COI process
- Look at OHA/OEI COI document and align with bylaws.