



THW Commission Meeting

MINUTES

July 28, 2014 | 1:00 – 4:00 pm

Portland Lincoln Building, Transformation Center

Attendees: Cheryl Badaracco, Krissa Caldwell, Phaedra Duarte, Keesha Dumas, Alaiyo Foster, Eric Martin, Roxanne McAnally, Connie Miyao (Proxy—Sarah Baessler), Raeban Nolan, Edna Nyamu, Ally Linfoot, Jennine Smart, Kelly Volkmann, Jean Yamamoto

Public: Kris Anderson

OHA Staff: Shawn Clark, April Johnson, Jayvin Green, and Scott Montegna—Public Health

#	Topic	Decisions/Tasks
1.	Quorum	•
2.	Meeting Minutes Review and Approval	• Approved
3.	Presentations	<ul style="list-style-type: none"> ○ Oregon Home Care Commission ○ Cheryl Miller ○ Registry TA- <ul style="list-style-type: none"> ▪ Rolled out registry county by county ▪ Worked with Oregon WorkSource to include registry assistance at their sites ▪ Worked with individuals to fill out their application ▪ THW-HCI orientation process-Physical site-DHS provider relations unit-local level orientations ▪ Process for disabled and elderly is different ▪ Matching system ▪ Paid for CPR first Aid certification (pre reqs) ▪ Help wanted ads ▪ Presentations about ▪ Training coordinators-CBOs/CCs • April will consult with Cheryl Miller for ideas about Registry rollout and system integration for certifying and hiring THWs
4.	Subcommittee Updates	<ul style="list-style-type: none"> ○ TEMPS <ul style="list-style-type: none"> ▪ CEU Draft –individuals can receive CEUs from OHA approved and non OHA approved training program ▪ ○ SOP <ul style="list-style-type: none"> ▪ Jeanine will send out pdf of Macro-Micro and Meso role descriptions to Commissioners for comment only. ▪ Fixes to document on August 28, 2014 meeting in real time. Will need 1.5 hours. 1:10 to 2:30.

5.	Old business	<ul style="list-style-type: none"> ○ Recommendation Template: Background- issue statement- - Recommendation-Cost Impact-Yes/NO, impact if not adopted ○ Work Plan needs to reflect a color code for OHA tasks <ul style="list-style-type: none"> ▪ Put the date of work plan updates on the plan ○ Registry- ongoing work with OIS. Seeking SME <ul style="list-style-type: none"> ▪ Includes language ▪ THWs already working in state-approved programs—must be state certified to be reimbursable by Medicaid?
6.	New Business	<ul style="list-style-type: none"> ○ Systems Integration Subcommittee—Transformation Center Survey vetting process <ul style="list-style-type: none"> ▪ Systems integration subcommittee ▪ Send Survey comments to Maikia ▪ SI will work with Maikia on wordsmithing
7.	Agenda Planning for Next Meeting	•
8.	Parking Lot	• Commission effectiveness survey
9.	Public Comment	<ul style="list-style-type: none"> ○ Kris Anderson <ul style="list-style-type: none"> ▪ Thinks CEU process should be simplified. <ul style="list-style-type: none"> • One-two page questionnaire for CEUs should be sufficient. ▪ Survey <ul style="list-style-type: none"> • Should not be asking if people are interpreters.
10.	Adjourn	

THW Commission Attendance Chart for 2014

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Cheryl Badaracco	x	X	x	x	x	x	x					
Krissa Caldwell	x		x	x			x					
Phaedra Duarte	x	x	x	x	x	x	x					
Keesha Dumas	x	x	x	x	x	x	x					
Alaiyo Foster	x	x	x	x	x	x	x					
CCO Vacancy												
Ally Linfoot	n/a	n/a	n/a	x	x	x	x					
Eric Martin	x	x	x	x	x	x	x					
Roxanne McAnally	x	x	x	x	x	x	x					
Connie Miyao	x	x	x	x	x	x	X Proxy					
Raeben Nolan	x	X	x		x	X	x					
Edna Nyamu	x	x	x	x	x	x	x					
THW Vacant												
Maria Sanchez			x	x								
Jennine Smart	x	x	x	x	x	x	x					
Kelly Volkmann	x	x	x	x	x	x	x					
Jean Yamamoto	x	x	x	x	x	x	x					
Meg Hayes												
THW Vacant												

As of May, the Commission has decided to keep an attendance log at the end of each meeting.

As of April, the Commission has decided the following attendance rules apply to all Commissioners.

In order to keep their position as a THW Commissioner, a Commissioner:

- Cannot miss more than two consecutive meetings or;
- Three meetings total for the year.

(Phone participation counts as attendance.)