



**Traditional Health Worker Commission**

December 15, 2014 | 1:00 – 4:00 pm  
Office of Equity and Inclusion, Transformation Training Room

**Attendees:** Ally Linfoot, Alaiyo Foster, Cheryl Badarraco, Phaedra Duarter, Roxanne McAnally, Jean Yamamoto, Lizzie Fussel (proxy for Edna Nyamu), Rod Evans, Krissa Caldwell, Ashlen Strong, Connie Miyao, Jennine Smart, Maria Sanchez, Rod Evans, Pepper McColgan, Keesha Dumas  
**Public:** Jennifer Jensen (phone), Frances Purdy  
**OHA Staff:** April Johnson, April Turner, Shawn Clark, Carol Cheney, Ty Schoefferman

#	Topic	Decisions/Tasks
1.	<b>Welcome Minutes review and approval</b>	<ul style="list-style-type: none"> <li>November Minutes were reviewed and approved.</li> </ul>
2.	<b>Action Items Review</b>	<ul style="list-style-type: none"> <li>April J will discuss opening the rules with the OEI rules coordinator.</li> </ul>
3.	<b>Subcommittee Updates</b>	<ul style="list-style-type: none"> <li>Systems Integration Committee               <ul style="list-style-type: none"> <li>Revised toolkit; recommendation that TEMPS include mention of and application for Commission and certification as part of being an approved training program. For programs that are already approved, a letter could be sent requesting that they incorporate information about the Commission and how to get State-certified. Competency #11 in the training program approval application addresses this.                   <ul style="list-style-type: none"> <li>There's concern that mental health peers are not aware that they are THWs; there is no organization of MH peers that would be responsible for communicating with them.</li> <li>Idea: create a THW FAQ that would help them understand that they are part of this workforce.</li> </ul> </li> <li>Tips sheet re: working w/CBO, issues re: liability and contracting; pointing them to resources</li> <li>Will contribute to THW Oregon report</li> </ul> </li> <li>TEMPS               <ul style="list-style-type: none"> <li>Approved ORCHWA CEUs program</li> <li>N by NE CEU application given provisional approval</li> <li>MHAO Youth and Young Adult PSS program provisionally approved</li> <li>Will review 2014 parking lot items at January meeting</li> <li>Have completed most items in workplan; will ID and prioritize future agenda items</li> <li>The committee recommends that approved CEUs be listed on the THW website</li> </ul> </li> <li>Scope of Practice Subcommittee               <ul style="list-style-type: none"> <li>Mission statement updated; requested that it be put on applications, websites, etc</li> <li>Committee needs reps from other worker types (have several CHWs)</li> <li>Will finish PHN scope of practice</li> <li>Will discuss liabilities and limitations for worker types; will outline supervisor roles</li> <li>A parking lot issue is ethics and complaints; April J has been in</li> </ul> </li> </ul>

		discussion with legal; the Oregon Health Licensing Agency has recently joined OHA so it's possible that they would provide this function. Nothing has been decided yet. There's concern that when ethics experts are brought in, they also need to be knowledgeable about THW work. SoP will ID ethics as it relates to individual THW roles.
4.	<b>Cross Agency Coordination</b>	<ul style="list-style-type: none"> <li>• Ty update Survey Report Update <ul style="list-style-type: none"> <li>○ Draft compilation of survey results were distributed. Next steps: recommend further evaluation, will be coordinated by OEI.</li> <li>○ Send feedback to Ty: <a href="mailto:Ty.R.Schoeffermann@state.or.us">Ty.R.Schoeffermann@state.or.us</a></li> <li>○ It would be great for there to be information on how this survey outcome could be useful</li> </ul> </li> <li>• THW meeting place/Access to technology/Transformation Center (Vote) <ul style="list-style-type: none"> <li>○ It's important to have technology available that allows people from around the state to participate more fully.</li> <li>○ Motion made and passed to only host Commission meetings where technology is available that allows visual and audio participation.</li> <li>○ Suggestion made to extend this capacity to subcommittee meetings</li> </ul> </li> </ul>
5.	<b>Draft Bylaws Review</b>	<ul style="list-style-type: none"> <li>• Bylaws <ul style="list-style-type: none"> <li>○ PSS added to the list of 19 positions</li> <li>○ A member can re-apply for a maximum of two terms</li> <li>○ It's at the member's discretion whether or not to appoint a proxy during an absence</li> <li>○ Question about whether people need to re-apply if they request to rejoin the Commission</li> <li>○ Resume at Article 3, Item D for next meeting</li> </ul> </li> </ul>
6.	<b>Public Comment</b>	<p>Jennifer Jensen: what seats are still open on the Commission and what's the wait time to hear back? Commission: THW, CCWD, and OMA. Two THW seats will be open early 2015.</p> <p>Frances Purdy, family partnership specialist w/AMH: available to provide her expertise.</p>
	<b>Parking Lot</b>	How to market Commission, THW roles, getting certified
	<b>Adjournment</b>	

**Meeting Materials:**

Commission Meeting Minutes and Agenda  
Subcommittee Agendas and Meeting Minutes  
Bylaws

**Next THW Committee Meeting:**

January 26, 2015 - 1:00 PM - 4:00 PM  
Lincoln Building Transformation Center  
421 SW OAK St. Suite 775  
Portland, Oregon 97204

**If you have a disability and need a modification to attend or fully participate in this event, please contact:**

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