Patients who submit their applications with all the correct documentation generally receive their cards faster than those who submit incomplete applications. The following checklist will help you submit a complete application in order to receive your cards as quickly as possible.

- A copy of your submitted written application documentation along with proof of the date of mailing, or other transmission of the documentation, affords you the same legal protection as a registry identification card, until you receive your card or notification that your application has been approved, denied or terminated.
- Written documentation of your application does not allow you access to dispensaries.

Checklist:

- Is your Attending Physician’s Statement (APS) complete and signed by a Medical Doctor (MD) or Doctor of Osteopathy (DO) licensed in the State of Oregon?
  - We must receive the APS within 90 days of the date your doctor signed the form in order for it to be valid.

- Is your application form complete and signed by the Patient?
- Have you included valid state or federally issued photographic ID for everyone listed on the application form?
- Have you included the appropriate fee?

- The application fee is $200 unless you qualify for one of the reduced fees.

  Reduced fee options:

  - $60 with proof of Oregon Food Stamp benefits (SNAP), or
  - $50 with proof of Oregon Health Plan (OHP) eligibility, or
  - $20 with proof of receipt of Supplemental Security Income (SSI) monthly benefits, or
  - $20 with proof of receipt of compensation from the United States Department of Veteran’s Affairs (VA) based on a finding of 100% service-connected disability or receipt of a needs-based pension from the VA as described in OAR 333-008-0020.

Growsite registration fee:

- If a designated Grower is someone other than the Patient, a $50 growsite registration fee is required in addition to the application fee.

After you have double checked your paperwork mail your completed application by certified mail to:

OHA/OMMP
PO Box 14450
Portland, OR 97293-0450

Or deliver them to our secure drop box located on the 1st floor of the Portland State Office Building at 800 NE Oregon Street, Portland, Oregon, 97232-2162.

****Please keep a copy of your records****