



**OREGON HOUSING & COMMUNITY SERVICES
HUD CONTRACT ADMINISTRATION SECTION
725 Summer Street NE, Suite B
Salem OR 97301-1266**

OHCS SECTION 8 MEMO

DATE: June 4, 2012
TO: Owners and Management Agents
FROM: Rhonda Crawford, Manager
HUD Contract Administration Section
Program Delivery Division
SUBJECT: **Program Information**

UTILITY ALLOWANCE POLICY CHANGE

HUD's Region X issued updated guidance on April 12, 2012 regarding Utility Allowance requirements. In response, OHCS updated their Utility Allowance policy, which is in the attached document. For your convenience, the updates are highlighted in yellow. If you have questions, please contact the compliance officer assigned to your property: Matthew Perry, Angela Yardley, or Melody Henricks.

TRACS/iMAX RULES OF BEHAVIOR AND SECURITY AWARENESS TRAINING

This is a reminder that the time is approaching to sign the TRACS/iMAX Rules of Behavior and take the annual security awareness training. The following instructions were included in the 06/11/2010 OHCS Memo:

“All HUD Secure System (WASS) users that access TRACS reports and/or iMAX must accept the TRACS Rules of Behavior (ROB) and complete the Security Awareness Training (within 30 days of acceptance of the ROB). To access the TRACS Rules of Behavior, go into WASS and click on the iMAX link. Read the document, print it, sign it, and file it in a place that is accessible for review and audit by HUD staff and/or HUD's representatives with oversight and monitoring responsibilities. Instructions can be found at:

<http://www.hud.gov/offices/hsg/mfh/trx/pdf/securitytrainingreqd.pdf>”

FAIR HOUSING TRAINING OPPORTUNITIES

Keep an eye on HUD's Fair Housing Training website for learning opportunities in Oregon. HUD Region X Fair Housing training webinars are also included.

<http://www.hud.gov/local/shared/working/r10/fh/training.cfm?state=wa>

HUD CONTRACT ADMINISTRATION WEBSITE (UPDATED)

The HCA section has made updates and improvements to the website, based on the agency re-organization. Check it out at:

http://www.ohcs.oregon.gov/OHCS/HCA_HUD_Contract_Administration.shtml

Included on the website are the memos sent to owners and management agents. Please let me know if you find broken links, or if there is something missing from the website that would be of benefit to you in the good work you do for the low-income Oregonians.

HUD REGION X WEBSITE

The HUD Region X website has lots of good information that pertains to Oregon affordable housing owners. The link to the website is:

<http://www.hud.gov/local/shared/working/r10/mf/whatsnew.cfm?state=wa>

INDUSTRY TRAINING OPPORTUNITIES

- Many training opportunities can be found online by using one of the search engines.
 - The following link will take you to a Calendar of Events on the HUD RHIIP website (go to RHIIP Support and Training at the bottom of the page):
http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/mfh/rhiip/mfhrhiip

If you have problems with any of the links in this memo, try the following:

- 1. First, hold down the Ctrl key and click on the link, or*
- 2. If #1 did not work, highlight the link and copy/paste it into the browser address bar.*