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Housing and Community Services

HUD Contract Administration Section

www.ohcs.oregon.gov

January 14, 2013

SECTION 8 PROGRAM UPDATES

OHCS ACCESS NUMBER FOR TENANTS

Anna Snegireff of the HCA Section of OHCS accepted a job rotation as a Compliance Specialist in the same section. Anna will address Section 8 tenant issues, and Angela Yardley will be her back-up. To alleviate the possibility of having a voice message left on the direct phone line of an absent employee, the OHCS receptionist will direct Section 8 tenants with unresolved health, safety, maintenance, and other issues to call the toll free line at **1-800-453-5511 Option 4**.

Please inform your residents of this change in procedure. Please be sure the hotline poster is displayed in the common areas of the property. A copy of the poster can be found on the OHCS website at http://www.oregon.gov/ohcs/pages/hca_health_and_safety_issues.aspx.

RESIDUAL RECEIPT FORMAT REQUIREMENT

The following instructions were received from HUD headquarters regarding the correct format when requesting the Residual Receipts offset on the monthly HAP request.

**Reminder for Contract Administrators and Owner Agents
Processing Residual Receipts**

HUD Notice H-2012-14 - Issued: August 3, 2012

We have received several incorrect miscellaneous payment requests for Residual Receipts offsets. To correctly submit these requests, please follow the instructions below.

VI. Owner Requirements

- A. In order to accomplish the Offset Process, project Owners must submit a miscellaneous payment request through the Contract Administrator along with their electronic monthly HAP voucher. The request must include: (a) the amount of the offset, expressed as a negative amount and (b) the text phrase "RR OFFSET" in the comment field, along with the actual offset amount inserted. **For example, if the project is using \$1,000.00 of Residual Receipts each month, the entry would be: "RR OFFSET -\$1,000.00"**

1. The miscellaneous payment request must be sent to "Field Office Initiated Accounting Adjustment," with a code of "FORQ." TRACS will automatically deduct the offset amount from the total voucher amount approved, thus assuring that the proper amount will be paid via TRACS.

RECAP - Residual Receipts comment entry: **"RR OFFSET -\$1,000.00"**

Request code should be **"FORQ"**.

VAWA REQUIREMENTS ARE STILL IN EFFECT

At year's end the House failed to renew the Violence Against Women Act (VAWA). The VAWA authorization is only an authorization of appropriations. The enabling statute does not disappear when the authorization of appropriations expires.

The provisions remain in effect until VAWA is repealed. Please continue to use the [VAWA Addendum HUD Form 91067](#) and the [Certification As A Victim HUD Form 91066](#).

HUD REGION X WEBSITE

The HUD Region X website has lots of good information that pertains to Oregon affordable housing owners. To keep up on the latest information, click the link below:

<http://www.hud.gov/local/shared/working/r10/mf/whatsnew.cfm?state=wa>

INDUSTRY TRAINING OPPORTUNITIES

- Many training opportunities can be found online by using one of the search engines.
- The following link will take you to a Calendar of Events on the HUD RHIIP website (go to RHIIP Support and Training at the bottom of the page):
http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/mfh/rhiip/mfhrhiip

If you have problems with any of the links in this memo, try the following:

- 1. First, hold down the Ctrl key and click on the link, or***
- 2. If #1 did not work, highlight the link and copy/paste it into the browser address bar.***