

Utility Allowance Analysis Section 8 Program

Project Name: _____ Project #: _____

Date of Last Utility Consumption Data Collection:* _____

Utility Company Name(s): _____

Date current rates effective: _____

PART I (completed at time of the annual & special adjustments of contract rents):

Both boxes must be checked:

- Current utility rates were used to determine new UA (worksheet(s) attached), ***and***;
- Consumption data used to calculate utility allowance is less than 5 years old.

Unit Size (# of bedrooms)	Current Utility Allowance	Calculated Utility Allowance

PART II (complete if a **mid-year change in the utility allowance** is needed):

Check applicable box:

Utility rate adjustment has caused UA increase of 10% or more (worksheet(s) attached).

Consumption data collected and UA needs adjustment (data & worksheet(s) attached).

Unit Size (# of bedrooms)	Current Utility Allowance	Calculated Utility Allowance

Name (Please Print or Type)

Title

Signature

Date

*Actual consumption records for units must be collected every 5 years.
HCA UA Policy - Revised 6/23/11