



**OREGON HOUSING & COMMUNITY SERVICES**  
**HUD CONTRACT ADMINISTRATION SECTION**  
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**INTEROFFICE MEMO**

DATE: August 22, 2011  
TO: Owners and Management Agents  
FROM: Rhonda Crawford, Manager  
HUD Contract Administration Section  
Asset & Property Management Division  
SUBJECT: **Program Information**

**NEW UTILITY ALLOWANCE POLICY FOR TENANT PAID UTILITIES**

This summer has been a real roller-coaster ride with losing the HUD Contract Administration re-bid and then being informed that HUD will be doing a re-compete and OHCS will be offered a contract extension. In the midst of all of this, the updated Utility Allowance Policy for Tenant Paid Utilities fell off the radar and was not sent to owners and management agents. Attached to this memo, please find the new policy and analysis form. The highlighted areas are changes found in the new policy.

**HUD REGION X WEBSITE**

The HUD Region X website has information that pertains to Oregon affordable housing owners. The link to the website is:

<http://www.hud.gov/local/shared/working/r10/mf/whatsnew.cfm?state=wa>

**INDUSTRY TRAINING OPPORTUNITIES**

- NCHM – Find out what courses NCHM offers and when they will be training in your area. The web page is found at <http://www.nchm.org/SubTrainingLanding.html?Military.html>.
- Quadel – Please see the following website for all the course schedules: [http://www.quadel.com/course\\_info.aspx?id=163](http://www.quadel.com/course_info.aspx?id=163)
- Paulhus and Associates – Online training opportunities at <http://paulhus.net/training>
- The following link will take you to a Calendar of Events on the HUD RHIIP website where there may be other training possibilities: <http://www.hud.gov/offices/hsg/mfh/rhiip/eventscalendar.cfm>

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- 1. First, hold down the Ctrl key and click on the link, or*
- 2. If #1 did not work, highlight the link and copy/paste it into the browser address bar.*