



Oregon Liquor Control Commission

Technical Advisory Subcommittee: Licensing, Compliance and Enforcement

Project Charter

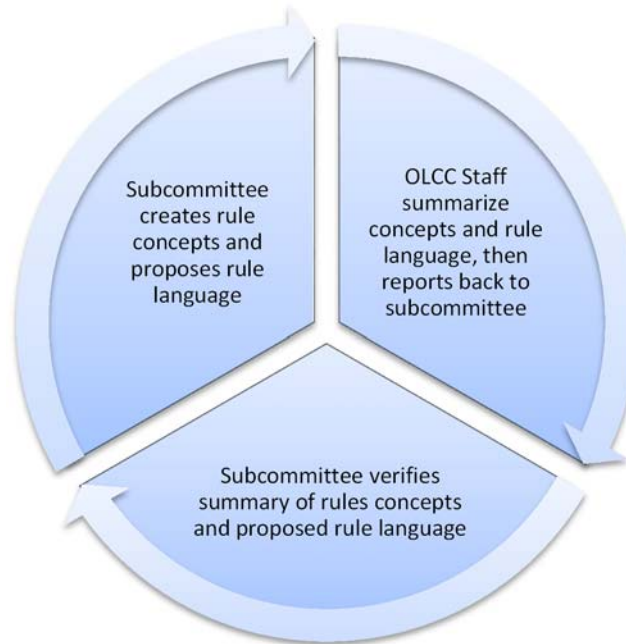
Project Name	Technical Advisory Subcommittee: Licensing, Compliance and Enforcement
Sponsors	Steve Marks, Executive Director, Oregon Liquor Control Commission Will Higlin, Interim Marijuana Program Director, Oregon Liquor Control Commission
Project Members	Chair: Jim Mountain Glen Banfield Peter Gendron Samuel Grosz Chip Lazenby Amy Margolis Donald Morse Ellen Osoinach Alan Rappleyea Anthony Taylor Kevin Walruff Jason Zidell Kimberly McCullough
OLCC Staff	Administrative Policy and Process: Anna Davis Marijuana Division: Amanda Borup OLCC Administration: Jesse Sweet
Problem Statement	The commission needs additional subject matter expertise and research capacity to explore the policy and business implications of the recreational marijuana market. The Licensing Compliance and Enforcement committee will provide insight into these areas and draft rule language for the Rules Advisory Committee, Executive Director and Commissioners.
Rules Scope	License Types and Application Compliance Product Tracking and Transportation Security Processors Natural Resources Advertising and Labeling Review Subcommittee reports OLCC staff and other state agencies, including the Governor's Office, may bring policy concepts to this group for review during the life time of this group.
Expected Outcomes	The group needs to begin with a common goal in mind. Clarity in the beginning gives the group a place to circle back to in the event that disagreement arises. Group consensus is



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encouraged, but not required. In the event multiple concepts emerge that conflict, OLCC staff will summarize them and bring them to the Executive Director for consideration.

Work Flows



Email will be the primary method of communication between meetings. The group will not deliberate through email, only at public meetings.

Deadlines

The last Rules Advisory Subcommittee meeting for the group is **10/12/2015**, however may be needed beyond that date. OLCC staff expectations is that this group will submit recommendations to the Executive Director for consideration by this date. The Executive Director has the discretion not to adopt the recommendations put forth by this group.

Group Member Expectations

Underlying Principles:

- Work on individual assignments will happen outside of regular meetings
- Focus of meetings should be to ensure the best use of resources and time
- For internal documents, 80% is good enough (Perfection should not be the enemy of the good).
- For external documents, the team will review carefully prior to releasing to the documents.

Individual Roles and Responsibilities:

- Group members will come to meetings having reviewed materials in advance, prepared to dialogue and try to resolve any outstanding issues to make as much forward progress as possible.
 - Group members will not send delegates in their place.
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Public Meeting Acknowledgement

All meetings will be recorded and attended by members of the public but public testimony will be taken only when the temporary rules are put forth for adoption. Members of the public may contact OLCC staff at any time by emailing: marijuana@oregon.gov.

Chair: Jim Mountain

Project Member Signatures

Glen Banfield

Peter Gendron

Samuel Grosz

Chip Lazenby

Amy Margolis

Donald Morse

Ellen Osoinach

Alan Rappleyea

Anthony Taylor

Kevin Walruff

Jason Zidell

Kimberly McCullough



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