



Oregon Liquor Control Commission Technical Advisory Subcommittee: Extracts *Project Charter*

Project Name	Technical Advisory Subcommittee: Extracts
---------------------	---

Sponsors	Steve Marks, Executive Director, Oregon Liquor Control Commission Will Higlin, Interim Marijuana Program Director, Oregon Liquor Control Commission
-----------------	--

Project Members	Amanda Jamrose Cameron Yee Charles Weller Ethan Felcher Karen Sprague Jason Wasserman Michael Lausmann Norris Monson
------------------------	---

OLCC Staff	Administrative Policy and Process: Kelly Routt, Anna Davis Marijuana Division: Amanda Borup
-------------------	--

Problem Statement	The commission needs additional subject matter expertise and research capacity to explore the policy and business implications of commercial processing of marijuana, specifically as it relates to extraction methodologies. This group will provide insight into these areas and provide input to the Executive Director and Commissioners for the purpose of drafting rules.
--------------------------	---

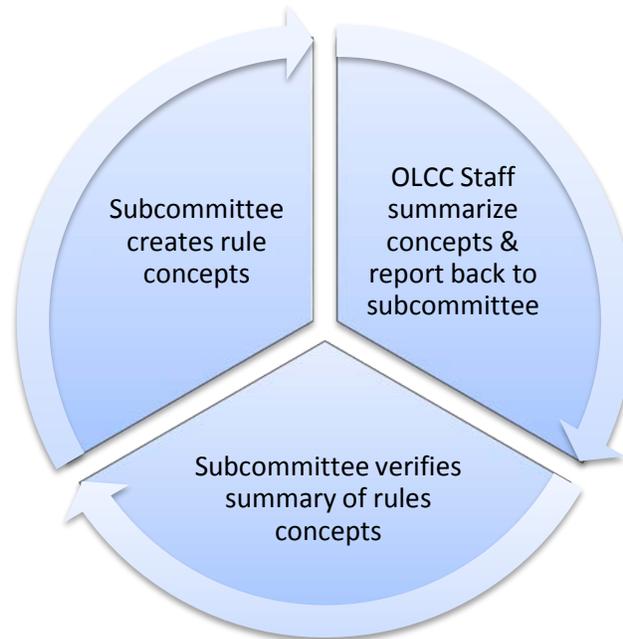
Rules Scope	Type of products and safety precautions Testing Facility Safety and Security Transportation and Tracking Waste Disposal and Packaging Technical Advisory Subcommittees may have scope overlap. In consultation with the Executive Director, OLCC staff will align recommendations before drafting rules language. OLCC staff and other state agencies, including the Governor's Office, may bring policy concepts to this group for review during the life time of this group.
--------------------	--

Expected Outcomes	The group needs to begin with a common goal in mind. Clarity in the beginning gives the group a place to circle back to in the event that disagreement arises. Group consensus is encouraged, but not required. In the event multiple concepts emerge that conflict, OLCC staff will summarize them and bring them to the Executive Director for consideration.
--------------------------	---



Oregon Liquor Control Commission Technical Advisory Subcommittee: Extracts *Project Charter*

Work Flow



Email will be the primary method of communication between meetings.

Deadlines

The last Rules Advisory Subcommittee meeting for the Extracts group is **7/22/2015**. OLCC staff expectations is that this group will submit recommendations to the Executive Director for consideration by this date. The Executive Director has the discretion not to adopt the recommendations put forth by this group.

Group Member Expectations

Underlying Principles:

- Work on individual assignments will happen outside of regular meetings
- Focus of meetings should be to ensure the best use of resources and time
- For internal documents, 80% is good enough (Perfection should not be the enemy of the good).
- For external documents, the team will review carefully prior to releasing to the documents.
- Information provided by group members is for informational purposes only. The information provided will not be construed as an admission of any specific past or present action or activity by the individual providing the information.
- Information provided by group members will not be used in any future licensing decisions involving license applications by group members.



Oregon Liquor Control Commission Technical Advisory Subcommittee: Extracts *Project Charter*

Individual Roles and Responsibilities:

- Group members will come to meetings having reviewed materials in advance, prepared to dialogue and try to resolve any outstanding issues to make as much forward progress as possible.
- Group members will work for the benefit of all Oregonians and not just their individual business interests.
- Group members will speak honestly and without fear of repercussions.

Public Meeting Acknowledgement

All meetings will be recorded and attended by members of the public but public testimony will be taken only when the rules are put forth for adoption. Members of the public may contact OLCC staff at any time by emailing: marijuana@oregon.gov.

Project Member Signatures

Amanda Jamrose _____

Cameron Yee _____

Charles Weller _____

Ethan Felcher _____

Karen Sprague _____

Jason Wasserman _____

Michael Lausmann _____

Norris Monson _____

Sponsor Signatures

Steve Marks _____

Will Higlin _____

OLCC Staff Signatures

Amanda Borup _____

Kelly Routt _____

Anna Davis _____